



**DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS  
 SPECIAL MEETING MINUTES  
 JULY 31, 2024  
 SECOND FLOOR CONFERENCE ROOM – 12:00 P.M.**

Due to candidate interview scheduling, the meeting was pushed back from 12:00 pm. to 1:00 p.m.

**Call to Order: 1:08 p.m.**

**Roll Call:**

**Albrecht: Present**

**Green: Present**

**Garceau: Present**

D. Michael Albrecht	Commissioner	David Anderson	Police Chief
Thomas Green	Commissioner	Dan Shanahan	Deputy Chief – Patrol
Kristy Garceau	Commissioner	Sean Flanagan	Deputy Chief – Support Services
John Rice	Police Commander	Becky Madison	Recording Secretary/ Director of Human Resources

**Public Comment:** None.

**New Business:**

1. Discuss dates for additional Fire and Police interviews in August/September.

After a brief discussion on the number of interviews required for both the Fire Department and Police Department, it was determined that one half day session on September 6, 2024 at 9:00 a.m. would work best for everyone’s schedules.

**Executive Session:**

1. Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) of the Open Meetings Act at 1:09 p.m. via roll-call vote.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

**Back in Regular Session at 4:54 p.m.**

**New Business Continued:**

1. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.

- a. I hereby make a motion to extend an offer of employment to Candidate Victor Vivo, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. My motion also directs Human Resources to circulate the aforementioned test/exam results to the individual BFPC members prior to their next meeting.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

2. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.

- a. Motion to disqualify Probationary Police Officer candidate Matthew Botrice for the reasons t that are more fully set forth in the rejection letter.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Albrecht	Aye	No	Aye

Motion carried.

- b. I hereby make a motion to extend an offer of employment to Candidate Alexa Laureano, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the individual BFPC members. My motion also allows for the formal appointment of Candidate Laureano by the BFPC Chairperson without the need for the BFPC to reconvene if Candidate Laureano successfully passes the psychological, medical and drug/alcohol exams and/or tests. My motion however precludes Candidate Laureano’s appointment if by chance she fails one or more of the aforementioned exams/tests and/or if one or more BFPC Members call for further discussion about Candidate Laureano’s appointment with that call occurring within 3 calendar days of having received the exam/test results from Human Resources.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye



Motion Carried.

- c. I hereby make a motion to extend an offer of employment to Candidate Joseph Napolitano, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the individual BFPC members. My motion also allows for the formal appointment of Candidate Napolitano by the BFPC Chairperson without the need for the BFPC to reconvene if Candidate Napolitano successfully passes the psychological, medical and drug/alcohol exams and/or tests. My motion however precludes Candidate Napolitano’s appointment if by chance he fails one or more of the aforementioned exams/tests and/or if one or more BFPC Members call for further discussion about Candidate Napolitano’s appointment with that call occurring within 3 calendar days of having received the exam/test results from Human Resources.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion Carried.

- 3. Consideration of motions pertaining to the retention or removal of Probationary Firefighter/Paramedic Candidates from continued consideration in the selection process.
  - a. None.

**Report of Commissioners:**

- a. None.

**Adjournment**

Motion to adjourn.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

**Adjourned at 4:58 p.m.**

**Next Special Meeting:** September 6, 2024, 9:00 a.m.

**Next Regular Meeting:** September 9, 2024, 6:00 p.m. - CANCELLED



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Respectfully submitted,

Becky Madison, Director of Human Resources

Approved this day 6th day of September, 2024.



D. Michael Albrecht, Chairman



Thomas Green, Secretary