



**DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS  
SPECIAL MEETING MINUTES**

**JULY 10, 2024**

**SECOND FLOOR CONFERENCE ROOM – 12:00 P.M.**

**Call to Order: 12:05 p.m.**

**Roll Call:**

**Albrecht: Present**

**Green: Present**

**Garceau: Present**

D. Michael Albrecht	Commissioner	David Anderson	Police Chief
Thomas Green	Commissioner	Dan Shanahan	Deputy Chief – Patrol
Kristy Garceau	Commissioner	Sean Flanagan	Deputy Chief – Support Services
Joe Ciraulo	Deputy Fire Chief - Operations	Becky Madison	Recording Secretary/ Director of Human Resources
John Rice	Police Commander	Matt Bowler	Police Commander

**Public Comment:** None.

**New Business:**

1. Review and approval of the Regular Meeting Minutes of June 10, 2024.

Motion to approve the Regular Meeting Minutes of June 10, 2024 as presented.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

2. Approval of the 2024 Sergeants Promotional Eligibility Register.

Police Commander Matt Bowler provided an overview of the 2024 Sergeants Promotional Process. Confirmed that 25 candidates applied for the process and nine (9) candidates made it on to the final list. Chairman Albrecht asked how this promotional list compares to prior lists. Deputy Chief Sean Flanagan stated that the last list was approximately 20, which has historically been the number of candidates on the list.

Chairman Albrecht asked the longevity of each candidate. Deputy Chief Shanahan confirmed that longevity ranges from six (6) to approximately 20 years. Finally, Police Chief Anderson provided a brief



overview on the award of Chief’s Points. The minimum number to be provided to a candidate was 17 and the maximum number was 22. The Chief stated that it did adjust the list somewhat but had a minimal impact overall.

HR Director Madison confirmed that the approved list will be posted in City Hall and on the City’s website.

Motion to approve the 2024 Police Department Sergeant’s Promotional List as presented.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

**Executive Session:**

1. Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) of the Open Meetings Act and Discussion and approval of minutes under Section 2(c)(21) of the Open Meetings Act at 12:12 p.m. via roll-call vote.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

**Back in Regular Session at 12:17 p.m.**

**New Business Continued:**

1. I Hereby make a motion to appoint Candidate Raul Ramirez as a Firefighter/Paramedic with a swear-in date and start date to be arranged by the City’s Human Resources and Fire Department.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

2. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.
  - a. None.

3. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.
  - a. None
  
4. Consideration of motions pertaining to the retention or removal of Probationary Firefighter/Paramedic Candidates from continued consideration in the selection process.
  - a. None.

**Report of Commissioners:**

- a. None.

**Adjournment**

Motion to adjourn.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

**Adjourned at 12:20 p.m.**

**Next Regular Meeting:** September 9, 2024, 6:00 p.m. - CANCELLED

Respectfully submitted,

Becky Madison, Director of Human Resources

Approved this day 29th day of July, 2024.



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 D. Michael Albrecht, Chairman



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 Thomas Green, Secretary

