

RESIDENTIAL DRIVEWAYS

Apply online for building permits at www.desplaines.org/buildingpermits. In the Customer Self Service Portal after registering or signing in select **Apply**. Search for or select **Concrete/Pavers/Asphalt (Residential)** and complete the application.

SUBMITTAL REQUIREMENTS:

- Upload a Plat of Survey with the location and dimensions of the driveway to be installed or replaced clearly marked. Also indicate the distance from all property lines. The Plat of Survey should be current, showing all buildings and accessory structures. (See **Residential Driveways Example Site Plan**)
- Upload a Signed Contract for the work if it is being completed by a contractor.
- All contractors must be added to the application and registered with the city.
 - If any work is to be performed in the city right-of-way (sidewalk/apron) an original signed \$20,000 surety bond is required.

KEY REQUIREMENTS:

Number of Driveways:

1. A maximum of one driveway is allowed per lot, and one curb cut is allowed per driveway.
 - a. This includes any connection to the public alley, street, or private road.

Driveway and Apron Widths:

2. Driveways shall be a minimum of 10 feet in width.
3. Maximum driveway widths at property line are as follows (see **Residential Driveway Diagram**):
 - a. Properties with no garage or carport are allowed: **20 feet-wide driveway**, so long at the length does not exceed 40 feet.
 - b. **Single-car** wide garage or carport (attached or detached): **20 feet-wide**
 - c. **Two-car** wide garage or carport (attached or detached): **23 feet-wide**
 - d. **Three-car** wide garage or carport (attached or detached): **26 feet-wide**
4. Driveway aprons must be the same width as driveway at the property line and then be straight flared 3 feet on each side, to the street. (See **Residential Apron Diagram**).

Driveway and Apron Setbacks:

5. Driveways may be located no closer than 2 feet from side and rear property lines.
6. Driveway aprons shall be setback a minimum of three feet from the centerline of a hydrant, traffic signal, utility pole, or other similar facility located in the public right-of-way.

Other Regulations:

7. No rocks, gravel or stone mulch shall abut any portion of the driveway.
8. No fence or raised barrier shall be installed on or near the property line within a shared driveway.
9. No wire mesh allowed in the apron.
10. Aprons and curbs must be built to city engineering standards.
11. Any legal non-conforming driveway may be repaved if no non-conforming aspect is expanded.
12. All concrete must be a minimum of 4 inches below top of building foundation and pitch away from building at ¼" per foot. Drainage cannot be directed onto neighboring properties.
13. Minimum thickness for concrete shall be 4 inches over 4 inches of CA-6 compactable gravel (NO PEA GRAVEL). 6 bag mix concrete is the minimum required concrete mix.
14. Brick-pavers are only allowed in the city right-of-way with a License Agreement. An application for a License Agreement can be obtained from the Planning and Zoning Division.

DO NOT ORDER CONCRETE TO BE DELIVERED PRIOR TO APPROVAL!

The information presented in this handout is not all inclusive. Please refer to the Zoning Ordinance or contact zoning staff at 847-391-5306 or permit staff at 847-391-5380.

PERMIT FEES:

A permit fee of \$100 will be invoiced after review of the application.

INSPECTIONS:

Call 847-391-5382 to schedule inspections. At least two (2) inspections are required: a **Pre-Pour/Base Inspection** and a **Final Inspection** when the work is completed.

WORK HOURS:

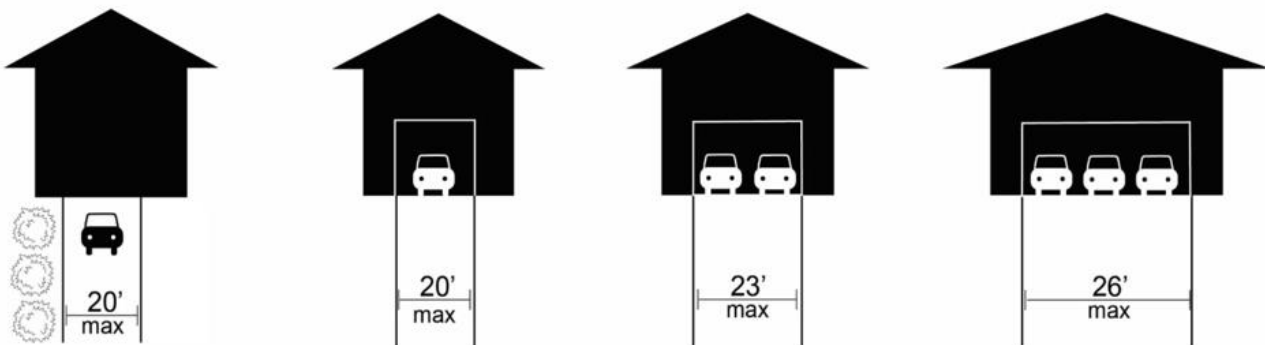
Work is permitted 7 a.m. to 7 p.m. Monday through Saturday; 10 a.m. to 6 p.m. on Sunday.

OTHER GUIDANCE:

Call JULIE, Joint Utility Locating Information for Excavators, at 1-800-892-0123 for utility line information. JULIE is a free service.

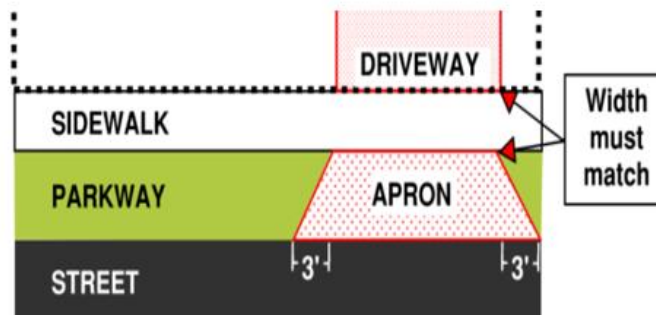
Be advised that the above-mentioned are guidelines. Each permit is treated individually, and certain other requirements may apply. Once the above-mentioned information is submitted, the correct determination can be made. Any exceptions to the above may require a Variation.

Residential Driveway Diagram



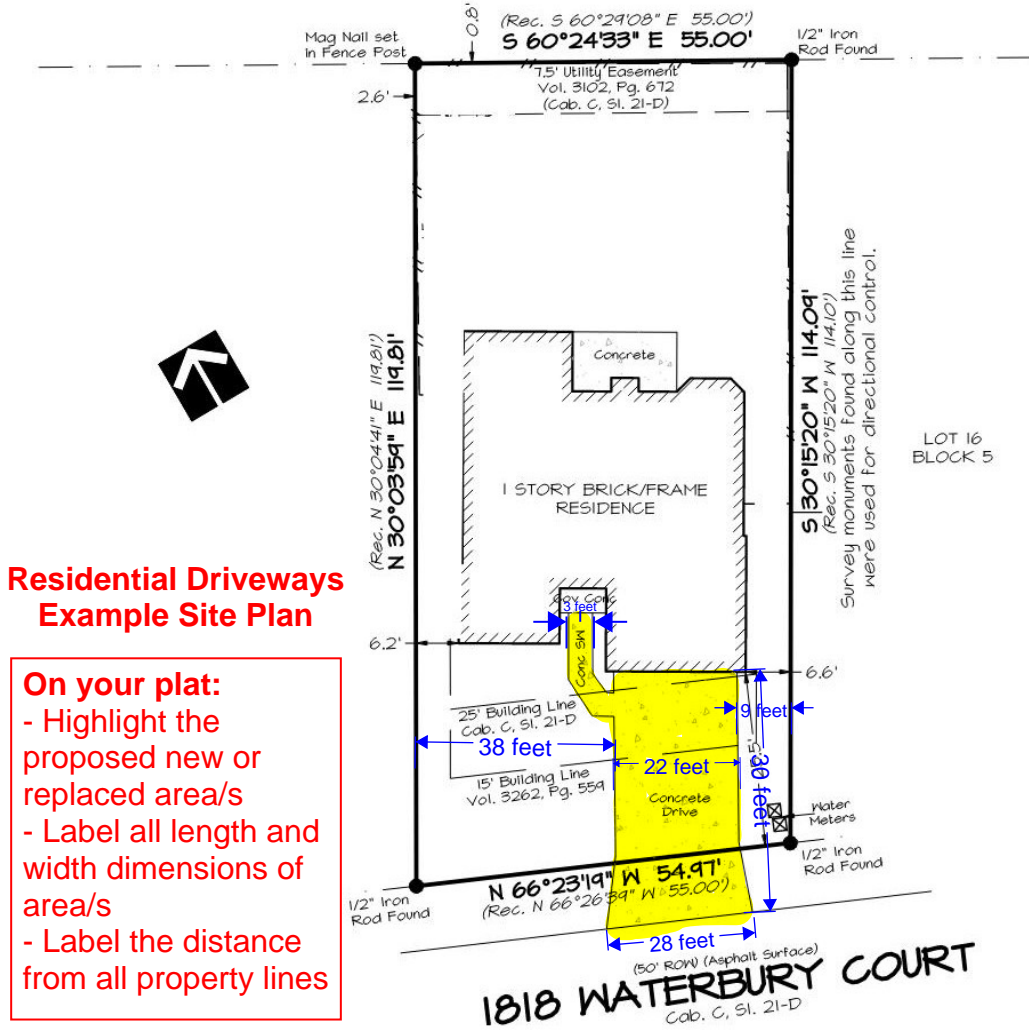
Note: Driveways without carport/garage may not exceed 40' in length and evergreens not exceeding 3' in height must be located along exterior edge of driveway

Residential Apron Diagram



Plat of Survey

Survey showing LOT FIFTEEN (15), BLOCK FIVE (5), of CANYON CREEK, PHASE IX, an addition in the City of Temple, Bell County, Texas, according to the plat of record in Cabinet C, Slide 21-D, Plat Records of Bell County, Texas.



COUNTY SURVEYING, INC.

123 Main St.
Everytown, IL 60457

Survey completed: 08-20-2019
Scale: 1" = 20'
Job No.: 190851
Dwg No.: 190851
Drawn by: SLW
Surveyor: CCL # 4636