



**DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS**  
**SPECIAL MEETING MINUTES**

**MARCH 15, 2024**

**SECOND FLOOR CONFERENCE ROOM – 10:00 A.M.**

**Call to Order: 10:01 a.m.**

**Roll Call:**

**Albrecht: Present**

**Green: Present**

**Garceau: Present**

|                     |              |                  |   |
|---------------------|--------------|------------------|---|
| D. Michael Albrecht | Commissioner | Michael Beauvais | Detective   |
| Thomas Green        | Commissioner | Dan Anderson     | Fire Chief  |
| Kristy Garceau      | Commissioner | Matt Matzl       | Deputy Chief Operations                             |
| Daniel Alonso       | Detective    | Sam Foster       | Deputy Chief Administration/Support Services        |
| Adam Skotnicki      | Detective    | Becky Madison    | Recording Secretary/<br>Director of Human Resources |
| Adam Banda          | Detective    | Sarah Gianni     | Management Analyst                                  |
| Carlo Ereno         | Detective    |                  |   |

**Public Comment:** None.

**Executive Session:**

1. Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) of the Open Meetings Act and Discussion and approval of minutes under Section 2(c)(21) of the Open Meetings Act at 10:02 a.m. via roll-call vote.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Garceau        | Green           | Aye      | Aye   | Aye     |

Motion carried.

**Back in Regular Session at 2:36 p.m.**



**New Business:**

1. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.
  - a. None.
2. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.
  - a. None.
3. Consideration of motions pertaining to the retention or removal of Probationary Firefighter/Paramedic Candidates from continued consideration in the selection process.
  - a. Motion to disqualify Firefighter/Paramedic candidate William Bauman for the reasons that will be more fully set forth in the rejection letter that Human Resources will draft.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Green          | Garceau         | Aye      | Aye   | Aye     |

Motion carried. Candidate disqualified.

- b. I hereby make a motion to extend an offer of employment to Carlos Aburto, once he has successfully obtained his State of Illinois Paramedic licensure. The conditional offer shall be extended in the order of the final Firefighter/Paramedic Eligibility List passed on January 16, 2024 of which Carlos Aburto is #15. The offer of employment is conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to circulate the aforementioned test/exam results to the individual BFPC members prior to their next meeting.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Green          | Garceau         | Aye      | Aye   | Aye     |

Motion carried.

- c. I hereby make a motion to extend an offer of employment to Ryan Elliott, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the

individual BFPC members. My motion also allows for the formal appointment of Ryan Elliott by the BFPC Chairperson without the need for the BFPC to reconvene if Ryan Elliott successfully passes the psychological, medical and drug/alcohol exams and/or tests. My motion however, precludes Ryan Elliott’s appointment if by chance he fails one or more of the aforementioned exams/tests and/or if one or more BFPC Members call for further discussion about Ryan Elliott’s appointment, with that call occurring within 3 calendar days of having received the exam/test results from Human Resources.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Green          | Garceau         | Aye      | Aye   | Aye     |

Motion carried.

- d. I hereby make a motion to extend an offer of employment to Maximo Garcia, once he has successfully obtained his State of Illinois Paramedic licensure. The conditional offer shall be extended in the order of the final Firefighter/Paramedic Eligibility List passed on January 16, 2024 of which Maximo Garcia is #18. The offer of employment is conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to circulate the aforementioned test/exam results to the individual BFPC members prior to their next meeting.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Garceau        | Green           | Aye      | Aye   | Aye     |

Motion carried.

- e. I hereby make a motion to extend an offer of employment to Ryan Schelin, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the individual BFPC members. My motion also allows for the formal appointment of Ryan Schelin by the BFPC Chairperson without the need for the BFPC to reconvene if Ryan Schelin successfully passes the psychological, medical and drug/alcohol exams and/or tests. My motion however, precludes Ryan Schelin’s appointment if by chance he fails one or more of the aforementioned exams/tests and/or if one or more BFPC Members call for further discussion about Ryan Schelin’s appointment, with that call occurring within 3 calendar days of having received the exam/test results from Human Resources.



|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Garceau        | Green           | Aye      | Aye   | Aye     |

Motion carried.

- f. I hereby make a motion to extend an offer of employment to Brian Campbell, once he has successfully obtained his State of Illinois Paramedic licensure. The conditional offer shall be extended in the order of the final Firefighter/Paramedic Eligibility List passed on January 16, 2024 of which Brian Campbell is #20. The offer of employment is conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to circulate the aforementioned test/exam results to the individual BFPC members prior to their next meeting.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Green          | Garceau         | Aye      | Aye   | Aye     |

Motion carried.

**Report of Commissioners:**

HR Director Madison noted that, due to vendor scheduling, it is unlikely that candidates who passed the conditional testing will be approved in time before the April Academy. She did note that Dylan Lersch has accepted and is going to testing next week. Candidate Lersch was the only candidate from the previous set of interviews who was passed and already has a paramedics license. Fire Chief Anderson noted that additional hiring will depend on when candidates get their license, and it will follow list order. Chairman Albrecht inquired about whether the three candidates who were passed (Lersch, Elliott, Schelin) will have to go through the Academy. Fire Chief Anderson replied this will depend on the results of evaluating their skills after they start. He also noted that three hires would bring the department up to staff today, but they would like to hire five (5) in anticipation of additional retirements in May.

**Adjournment**

Motion to adjourn.

|                |                 |          |       |         |
|----------------|-----------------|----------|-------|---------|
| Motion Made by | 2 <sup>nd</sup> | Albrecht | Green | Garceau |
| Garceau        | Green           | Aye      | Aye   | Aye     |

Motion carried.

**Adjourned at 2:42 p.m.**



BOARD OF FIRE AND POLICE COMMISSIONERS

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**Next Special Meeting:** May 2, 2024, 9:00 a.m.  
**Next Regular Meeting:** June 10, 2024, 6:00 p.m.

Respectfully submitted,

Sarah Gianni, Management Analyst HR/Risk

Approved this day 2nd day of May, 2024.



D. Michael Albrecht, Chairman



Thomas Green, Secretary

