

**EXHIBIT A**



**CAPER**  
**2019 Consolidated Annual Performance and Evaluation Report**  
FOR  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
SUBMITTED TO THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

**THE PROGRAM YEAR 2019**  
**(October 1, 2019 – September 30, 2020)**

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# PY2019 CAPER

## Executive Summary

### ***Introduction***

The Community Development Block Grant (CDBG) is a federally funded program of the U.S. Department of Housing and Urban Development (HUD). Established in 1974, CDBG has been vital for helping local governments tackle the challenges facing their communities. As a CDBG entitlement community with a population of over 58,000, the City of Des Plaines receives an annual allocation of funding based on a federal grant funding formula. The City of Des Plaines Community and Economic Development Department administers and works closely with HUD to ensure efficient programming. Per the national objective, all program activities aim to benefit low-and moderate-income persons, prevent or eliminate blight, and/or meet an emergency need of the community.

There are three essential documents required by HUD from all recipients of the CDBG program: The Consolidated Plan, Annual Action Plan (Action Plan), and the Consolidated Annual Performance and Evaluation Report (CAPER). The CDBG Consolidated Plan must be submitted every five (5) years and provides a snapshot of a community's current conditions and establishes long-term objectives, strategies, and goals to alleviate the issues identified. The Action Plan allows the community to make annual adjustments to meet both the goals benchmarked in the Consolidated Plan or handle newer issues that may occur. The CAPER provides the accomplishment figures compared to the goals referenced in the Consolidated and Action Plan. Both the Action Plan and its respective CAPER must be submitted annually.

The current Consolidated Plan includes the program years 2015 through 2019 (October 1, 2015, to September 30, 2020). To that end, the City of Des Plaines PY2019 CAPER reflects on the accomplishments of Year Five (October 1, 2019, to September 30, 2020) of the Consolidated Plan (PY2019 Action Plan).

### ***CR-05 - Goals and Outcomes***

#### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

High priority needs accomplished included: affordable housing, homelessness prevention, other special housing/non-homeless needs, and public service needs. Public facilities and public infrastructure were identified as medium priority needs. In the third quarter of PY2014, there was a change

of staff within the CED department, which resulted in the discovery of unspent funds from previous years. The new staff created a new five-year Consolidated Plan and planned to moderately increase the spending of funds during the next five years to draw down on the unspent funds. These plans included increasing funds for home rehabilitation programs, the Public Facility Program, and the Public Infrastructure Improvement Program as a backup project. As a new introduction to the City's Consolidated Plan, backup projects were identified in many areas to ensure the ability to draw down sufficient funds on an annual basis. With the aforementioned changes, staff successfully spent almost all accumulated unspent funds (an amount of over \$600,000) from previous years and have a remaining balance of only \$269.25 for the PY2018.

This was a reason why the City did not planned to use CDBG funds toward public infrastructure and public facilities in low- and moderate-income areas for PY2018 and PY2019 as originally planned in the Consolidated Plan. The City adopted a Substantial Amendment to the 2015-2019 Consolidated Plan, the PY2018 Annual Action Plan, to show the above changes.

Additionally, staff requested and got approval to remove the Public Participation Plan from the Appendix of the 2015-2019 Consolidated Plan and have it stand as a separate document entitled, "Citizen Participation Plan," to simplify future revision adoption procedures. Furthermore, staff adopted comprehensive revisions and reorganized the current Public Participation Plan. All these changes were included in the Substantial Amendment to the 2015-2019 Consolidated Plan, the PY2018 Annual Action Plan, and the Citizen Participation Plan, which was adopted at City Council on October 21, 2019, with Resolution R-173-19.

*The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, makes \$5 billion available in supplemental Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD) to prevent, prepare for, and respond to the Covid-19 pandemic (CDBG-CV grant). The City will receive \$376,164 for this third round of CARES Act (CDBG-CV3) funding. The City's cumulative amount for all allocation rounds is \$556,931. On June 1, 2020, the City of Des Plaines (City) amended its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of CDBG-CV1 Grant funds (\$180,767) and also amended its CDBG Citizen Participation Plan to allow for the expedited amendment process (collectively the PY2019 City of Des Plaines CARES Act Amendment CV1). According to and following the expedited amendment process approved by HUD, on February 16, 2021, the City amended, for a second time, its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of a third-round (\$376,164) of Coronavirus Response Funds (collectively, the PY2019 City of Des Plaines CARES Act Amendment CV3). According to the above CARES Act amendments, the new goal (#7: Prevent, Prepare for and Respond to COVID-19 Pandemic) was added to the Des Plaines 2015-2019 Strategic Plan.*

The staff was waiting on directions for how to report accomplishments of CARES Act funding (CDBG-CV and CDBG-CV3 funds) and got directions to address accomplishments of the CDBG-EN funds and portion of the CARES Act funding which were spent until reporting this CAPER. Below are accomplishments of the regular CDBG-EN funds and on the last page of this report is an overview of the CDBG-CV funds spent.

Home Rehabilitation Programs: The City of Des Plaines has focused the CDBG program towards providing decent housing by preserving the existing housing stock and improving the overall quality of the community's low-and moderate-income neighborhoods. To that end, the PY2015-19 Consolidated Plan

allocated close to 65% of its annual CDBG budget to fund programs designed to address the affordable housing needs of low-and moderate-income residents. A description of the housing programs are as follows:

- *The Home Repair Program (HRP)* had been the central activity of the City's CDBG Program. During the last few years, the Annual Action Plans increased the HRP allocation based on the trend of previous program years. This approach had initially shown success by creating the opportunity to serve low- and moderate-income households with specific home repair projects. However, later obstacles resulted in some projects not being completed, causing funds to accumulate from previous years. In the last three years, staff put additional effort to better promote the HRP program, which resulted in an increase in HRP applicants and a waiting list. Additionally, staff looked into ways to modify program requirements to ensure that it would be easier for households to comply and complete the projects in the program year. The aforementioned efforts resulted in the assistance of nine households with CDBG funds for PY2018 and a few (only five) for PY2019 due to Covid-19 pandemic obstacles. Overall, 34 households for the whole five years were helped.
- *The Minor Repair Program (MRP)* was introduced in PY2015 as a pilot program primarily targeting seniors in need of minor home repairs and the opportunity to live and age in the comfort of their own homes. Unfortunately, in PY2017, no households were able to qualify for the program. To improve participation, in the PY2017, staff reduced the year lien, which would be placed on the property or homeowner. Instead of placing a lien on a property for ten years, it has been reduced to three years. These changes resulted in the qualification and repair of two households as was planned for the PY2019. Overall, five households for the whole five years were helped.
- *The Emergency Repair Program (ERP)* has proven to be effective in maintaining decent housing by assisting low-and moderate-income households during emergencies. Typical housing activities include temporary repairs to a leaking roof and plumbing/heating issues. Often, the maximum grant amount (\$2,500) was not enough, and staff increased funding to \$3,000, starting with PY2017. In PY2019, only one household qualified for this program. The Emergency Home Repair Program is intended to be used only on an as-needed basis in the event of an individual emergency. Overall, three households for the whole five years were helped.

Improve Public Facilities: The Des Plaines Strategic Plan identified the use of CDBG funds to improve park facilities in high-density LMA residential neighborhoods: The Apache Park Neighborhood Project, completed in PY2015, received \$200,000. The Seminole Public Park Rehabilitation project was completed in PY2016 for \$102,149. Additionally, the Seminole Park Playground Improvement Project was completed in PY2017 for \$75,000. The City was successful in spending down previously accumulated funds through PY2017 and did not allocate CDBG funds toward public facilities in low-and moderate-income areas for PY2018 and PY2019 as originally planned in the Consolidated Plan. The City adopted a substantial amendment to the 2015-19 Consolidated Plan and PY2018 Action Plan to reflect these changes. No substantial amendment was necessary for the PY2019 Action Plan because no accumulated funds were budgeted for public facility improvements.

Public Infrastructure Improvement Projects: These projects encompass a wide range of eligible activities that include infrastructure/facilities construction and rehabilitation to assist primarily residential LMA. In recent years, the City was able to improve the conditions of public sidewalks and alleys in low-and moderate-income areas in an efficient manner. In PY2017, four existing intersection sidewalks were improved to comply with ADA requirements at Scott Street and Nimitz Drive; Scott Street and Sunset Drive; Craig Drive and Pratt Avenue; and Plainfield Drive and Everett Avenue.

Furthermore, new street lights were installed on existing light poles throughout the Apache Park Neighborhood. All subject projects were located in low-and moderate-income areas of the City. As mentioned earlier, the City was successful in spending down these funds through PY2017. The City did not allocate CDBG funds toward public infrastructure in low-and moderate-income areas for PY2018 and PY2019 as originally planned in the Consolidated Plan. The City adopted a substantial amendment to the 2015-19 Consolidated Plan and PY2018 Action Plan to reflect these changes. No substantial amendment was necessary for the PY2019 Action Plan because no accumulated funds were budgeted for public infrastructure improvements.

Public Service Programs: Four public service sub-recipient organizations received CDBG funding in PY2019. All CDBG projects/activities were completed by the end of PY2019. The City of Des Plaines collaborates with several public service not-for-profit agencies to assist the needs of the homeless, persons at-risk, and transitional housing persons, as well as leading them towards more permanent independent living solutions.

The City works with Northwest Compass and the Center of Concern to provide homelessness prevention (at-risk) services through the CDBG Counseling Housing and Homeless Prevention, Housing Counseling, Resources, and Home Sharing Program, respectively. Some of the services provided to low-and moderate-income residents include one-on-one counseling, advice for landlord-tenant mediation, fair housing information, employment, Medicare insurance, legal and financing counseling, emergency rent, mortgage aid, housing location assistance, and security deposit loans. In PY2019, these programs have assisted a combined 358 residents.

High priority non-housing community development needs of the Consolidated Plan include senior and youth programs. In PY2019, the CDBG program funded the Senior Housing and Supporting Services Program to provide the elderly with employment counseling and networking resources (although available to all low- and moderate-income Des Plaines residents). In PY2019, this program assisted a combined 70 residents/households.

Des Plaines continues to support programs that provide transitional housing and counseling towards permanent and independent living. Both The Harbour Inc. and Women In Need Growing Stronger (WINGS) are nonprofit housing and social service agencies that provide emergency and transitional housing for runaway youth and abused women as limited clientele/presumed benefits. During occupancy, participants are presented with a wide range of counseling to improve their transition towards permanent housing. Aftercare and alternative agency resources are also provided. In PY2019, The Harbour Inc. and WINGS assisted nine and three persons, respectively.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the Consolidated Plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.*

Table 1a. shows the expected number of beneficiaries in each activity /service category compared to the actual number for this program year. The reported number of beneficiaries was lower than expected for some public and homeless services. The actual number of beneficiaries for subject public services and homeless services was affected by the Coronavirus pandemic which seriously impacted the non-profit agencies that provide these services at approximately the mid-point of the year. Agencies re-worked how they provide services and, although in some cases fewer numbers of beneficiaries were served, their needs were greater (and more costly to address) due to the Coronavirus and its impacts on residents. The City of

Des Plaines additionally helped subject agencies through CARES Act funding (CV and CV3 grants) which will be reported at a later date (per HUD further directions) as mentioned earlier.

This program year, home rehabilitation programs were hit the most due to the inability to perform construction and inspections of the projects during the Covid-19 pandemic but after had 90% completed (seven) of eight households planned. Although not all of the estimates for the number of beneficiaries were met in PY2019, the City exceeded all estimates for the five years of the Consolidated Plan (See Table 1b). The Public Facility and Public Infrastructure projects were used as backup projects to spend previously accumulated funds in low- and moderate-income areas of the City. As mentioned earlier, the City was successful in spending down these funds through PY2017. The City did not allocate CDBG funds toward Public Facilities and/or public infrastructure in low- and moderate-income areas for PY2018 and PY2019 as originally planned in the Consolidated Plan.

Table 1b. shows the expected compared to actual beneficiary counts for the five-year Consolidated Plan period. Although there were public service and home rehabilitation project disruptions in the PY2019, the City exceeded all of its five-year goals. Therefore, the City successfully carried out its 2019 Annual Action Plan and its five-year Strategic Plan. The City of Des Plaines has made progress on its one-year Action Plan that is appropriate with the expected pace of the vision, goals, and objectives of the Strategic Plan in the five-year Consolidated Plan. The City met or exceeded its number of expected beneficiaries for the five years under the categories of public service and homeowner unit preservation.

Goal	Category	Spent Source / Amount	Indicator	Unit of Measure	Table 1a. PY2019 Program Year			Table 1b. Strategic Plan		
					Expected Program Year	Actual Program Year	Percent Complete	Expected Strategic Plan	Actual Strategic Plan	Percent Complete
<b>Improve Public Facilities</b>										
*Capital Improvements: Improve Public Facilities	Non-Housing Community Development	CDBG: see below	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Low/Moderate Income Census Block Groups- Persons Assisted	*0,00	*0,00	N/A	6,263	*4,182	66.73%
<b>Improve Public Infrastructure</b>										
*Capital Improvements: Improve Public Infrastructure	Non-Housing Community Development	CDBG: see below	Public Facilities or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Low/Moderate Income Census Block Groups- Persons Assisted	*0,00	*0,00	N/A	*20,000	*14,350	71.75%

<b>Make Housing Affordable, Accessible, and Sustainable</b>										
*Capital Improvements: Preserve affordable, accessible, sustainable housing	Affordable Housing	CDBG: See below	Homeowner Housing Rehabilitated	Low Moderate Income Household Housing Unit (Home Rehabilitation Programs: PY2016)	*8	7	87.50%	25	*34	136%
<b>Services: Provide Financial Assistance for Public Programs and Services</b>										
Provide Public Services	Limited Clientele Homeless and at risk of Homeless	CDBG: See below	Public Service Activities for Low/Moderate Income Housing Benefit	Persons Assisted (Center of Concern, Northwest Compass)	*325	358	110.15%	905	*1,510	166.85%
Provide Public Services	Limited Clientele Presumed Benefits	CDBG: See below	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted (WINGS, The Harbour)	*20	*11	55%	55	*60	109%
<b>Planning and Administration: Conduct Planning and Administration Activities</b>										
Planning and Administration: Conduct planning	Planning and Administration	CDBG: See below	Other	Other (Planning and Administration)	N/A	N/A	N/A	N/A	N/A	N/A

**Table 1 Accomplishments – Program Year & Strategic Plan to Date**

It is important to note that the staff was fairly new (only a couple of months on the job) while the five-year Consolidated Plan was being completed, and all data entered was conducted by former staff. Due to the aforementioned reasons, data (matrix codes and indicators) was not entered correctly in the Consolidated Plan, as well as in the PY2015, 2016, PY2017, PY2018, and PY2019 action plans. For the previously mentioned reasons, data populated by IDIS for the PY2019 CAPER in the above table was incorrect, and staff manually entered the corrected data (marked with “\*”).

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City’s use of CDBG funding distribution is generally broken down as follows: 65% home rehabilitation programs, 15% public services, 20% program administration activities, and the rest for public facilities and infrastructure improvements. During this program year, the City received a total

of \$302,509 in funding. In addition to that, there were leftover funds from PY2018 for \$110,244.53 leaving a total amount of \$412,753.53. In an effort to draw down these funds, the City has conducted the following activities within the identified programs:

Preserve Affordable, Accessible, and Sustainable Housing These programs have been identified as a high priority need in the 2015-2019 Consolidated Plan. Five owner-occupied homes were improved via the City's Home Repair Program, and two households were improved via the Minor Repair Program, utilizing PY2019 funds. The Emergency Home Repair Program is also included in this goal, but it is intended to be used only on an as-needed basis in the event of an individual emergency. There were none in need of the Emergency Repair Program during PY2019, and the remaining balance will be carried toward and used during PY2020.

During PY2015, staff dramatically increased public advertising and awareness of Home Rehabilitation Programs. As a result, the Northwest Housing Partnership, as an administrator of these programs, had a long waitlist of qualified households for these programs in PY2018. Unfortunately, quite a few households were unable to complete the program due to Covid-19 pandemic obstacles. Staff is still researching existing processes and procedures to make sure it will be easier for households to comply and complete projects for the next program year. Currently, PR-26 Report is showing that \$108,782.91 was used for all three home rehabilitation programs. Approximately, the total amount of \$152,000 will be used for all three subject programs when the last PY2019 HRP household activity (IDIS #824) will be completed at the end of May and additional funding will be drawn for that purpose and HRP Administration Activity (IDIS # 829). This amount is slightly less than in PY2017 and PY2018 due to the impacts of the Covid-19 pandemic. Relatedly, due to the high interest in housing rehabilitation programs in the last five years, the staff is continuing to fund the Home Repair Program and Minor Repair Program with \$189,982 and \$21,275 respectively for PY2020. Staff will also continue to fund \$6,000 to the Emergency Repair Program, as has been done in previous years.

Provide Public Services These programs are high-priority needs but are limited to 15% of the total annual grant. Nearly 100% of planned funds were expended to support organizations that provided counseling, support, and referral services; child and youth services; senior services that enabled them to "age in place"; special needs services; health care services; financial, career, and employment counseling services; interpretation services with multilingual staff; and housing-related services by addressing issues such as homelessness prevention, helping homelessness. A total amount of \$34,300 was spent in PY2019 on the mentioned public social services. Additionally, an amount of \$10,400 was awarded to social service agencies that provide emergency and transitional housing for runaway girls and abused women as limited clientele/presumed benefits.

Improve Public Facilities Although this program is typical of low priority, Des Plaines completed a variety of activities as a part of the Public Facility Improvement Program as backup projects in previous program years. As mentioned earlier, the City was successful in spending down previously accumulated funds through PY2017 and did not use CDBG funds toward public facilities in low- and moderate-income areas for PY2018 and PY2019 as originally planned in the Consolidated Plan.

Improve Public Infrastructure In the past, the City of Des Plaines completed a variety of activities as a part of the Public Infrastructure Improvement Program as a backup project. Due to the fact that the City was successful in spending down previously accumulated funds through PY2017, the City did not use CDBG funds toward public facilities in low- and moderate-income areas for PY2018 and PY2019 as originally planned in the Consolidated Plan.



Conduct Planning and Administration Activities The City staff regularly contacted sub-recipients, including activities such as agreement preparation and execution, quarterly reporting, reimbursement processing, monitoring, and on-site pre-construction meetings and post-construction administration. Additional activities included monthly lunch workshops, collaborating with other north suburban CDBG entitlement communities, and creating consistent monitoring and reporting activities, especially for sub-recipients that receive funding from multiple entitlement communities. In this program year, staff allocated \$60,500 for the payroll and spent all of the budgets.

Timeliness: PR-56

On August 2, 2020, the Chicago HUD Office conducted an annual timeliness test of Des Plaines' CDBG expenditures. It was determined that Des Plaines' timeliness ratio was under 1.5 and Des Plaines was in compliance with the timeliness performance standard.

**CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)**

	<b>CDBG</b>
White	253
Black or African American	52
Asian	44
American Indian or American Native	2
Other multi-racial	18
<b>Total</b>	<b>369</b>
Hispanic	95
Not Hispanic	274

**Table 3 – Table of assistance to racial and ethnic populations by the source of funds**

**Narrative**

Des Plaines is a racially and ethnically diverse community, as is reflected in the above resident data. A total of 369 Des Plaines residents were served during PY2019, including the races in Table 2. In addition to the beneficiaries reported above, five white persons households were assisted through the Home Repair Program, and two white persons households were assisted through our Minor Repair Program.

The racial and ethnic composition of the persons assisted is indicated above and roughly reflects the population of the City of Des Plaines.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		\$412,753.53	286,973.63

**Table 2 – Resources Made Available**

**Narrative**

The City received an entitlement allocation of \$302,509, which is higher than the estimated yearly amount of \$270,000 in the Consolidated Plan. Due to some of the home rehabilitation projects not be completed until the end of the PY2018 the City had a balance of approximately \$110,244.53 left to be programmed for PY2019. In PY2019, the Covid-19 pandemic heavily impacted all home rehabilitation projects and the City also did not spend all planned funds. Additionally, two of the home rehabilitation activities (IDIS # 824 and #829) are still not completed and are open in the IDIS.

Currently, the "Amount Expended" (\$286,973.63) is shown on Line 15, and "Unexpended Balance" (\$125,779.90) is shown on Line 16 of the PR-26. When the subject rehabilitation activities will be completed by the end of May and funding drawdown for them, it will be leftover approximately \$82,000.00 to be reprogramed in PY2020.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Des Plaines City Wide (PY2019)	100	100	All CDBG projects
Low to Moderate Income Census Block Groups	0		Block Groups Where at Least 41.26% of Households Are Low or Moderate Income

**Table 3 – Identify the geographic distribution and location of investments**

**Narrative**

100% of the CDBG funds were spent as planned City-wide, through home rehabilitation projects, public social service programs, and planning.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that was used to address the needs identified in the plan.**

The public infrastructure improvement projects had cost shares sourced by the City's capital fund, and planning and administration staff had cost shares sourced by the City's general fund. The Seminole Park Playground Improvement shared the cost with the Des Plaines Park District.

Also, the City's sub-recipients, including the North West Housing Partnership, Northwest Compass Inc., WINGS, The Harbour, and the Center of Concern, used CDBG funds to leverage HUD, State, municipal and private resources to operate programs for incorporated City of Des Plaines residents. In terms of housing projects, some Home Rehabilitation Program participants can fully fund the balance of their rehabilitation project that exceeds their forgivable loan/grant amount. Public infrastructure and facility projects funded by CDBG are typically leveraged with separate public funding to complete larger projects. For instance, CDBG funds were used to help fill funding gaps in larger-scale projects such as Apache Neighborhood Park Rehabilitation in PY2014 and PY2015; Seminole Park Renovation in PY2016 and Seminole Park Playground Improvement in PY2017-all done by the Des Plaines Park District. Two infrastructure projects/ADA Compliance Intersection Sidewalk Improvements and Apache Neighborhood Street Lighting were done as backup projects in PY2017 by the City's Public Works and Engineering Department. No public infrastructure and public facility projects were utilized in the PY2018 and PY2019.

**CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families, served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 4- Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance		0
Number of households supported through The Production of New Units		0
Number of households supported through Rehab of Existing Units	8	7
Number of households supported through Acquisition of Existing Units		0
<b>Total</b>	<b>8</b>	<b>7</b>

**Table 5 - Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

During PY2019, seven non-homeless affordable housing units, with a total of 14 occupants/residents, participated in the home rehabilitation programs, while eight households were projected for the PY2019 Action Plan and overall 34 units participated for the five-year Consolidated Plan term. These programs are in demand; however, not everyone is eligible as prospective recipients are turned away due to their household incomes exceeding income requirements. Unfortunately, not all the households from the waitlist went through housing programs, and staff is continuously looking into ways to modify the program requirements to ensure that it will be easier for households to comply and complete projects. In doing so, in PY2017, staff already reduced the lien term requirement for the MRP from ten years to three years in order to increase participation.

One of the seven funded household rehabilitation activities is still under construction and will be completed by the end of May 2021. Such construction explains why two household rehabilitation activities are still open in the IDIS. One is household activity and the other one is a sub-recipient Home Repair Program Administration Activity.

Staff will continue allocating funds towards housing rehabilitation programs.

Emergency Home Repair Program funds are only used in case of an emergency/as needed, and this year only one household was served.

**Discuss how these outcomes will impact future annual action plans.**

Modifications were made to the upcoming PY2019 Annual Action Plan to keep funds for the home rehabilitation programs in response to the increased demand for these programs, and also to diversify the type of programs that will be administered through sub-recipients.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-Income	3h	0
Very Low-Income	2h	0
Low Moderate-Income	2h	0
<b>Total</b>	<b>7h</b>	<b>0</b>

**Table 6 – Number of Persons Served**

**Narrative Information**

The IDIS populated the number of households instead of the number of persons in the table above. Staff manually entered the actual number of people (marked in parentheses). A total of seven households received housing rehabilitation programs. A total of 14 people benefited from home rehabilitation programs.

The City does not directly receive HOME funds; thus, no data is provided.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Des Plaines primarily enlists social service agencies that have the expertise and capacity to tackle the difficult issue of homelessness. Specifically, Des Plaines works with The Harbour, an agency that provides services to homeless and at-risk of homelessness youth, Women in Need Growing Stronger (WINGS), who provides services to homeless and at-risk of homelessness victims of domestic violence, and Center of Concern, who provides services to the entire spectrum of homeless and at-risk of homeless citizens. The City of Des Plaines Department of Health and Human Services and Police Department will continue to reach out to homeless persons, refer them to the social service programs available to them via the City's CDBG sub-recipient, and relate their needs to the Des Plaines CDBG staff.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Des Plaines' Health and Human Services Department can assist individuals and families in need of transitional housing by providing referrals to and information about various agencies that serve and work with the homeless. These area agencies include Connections with the Homeless, Journey from PADS to Hope, Salvation Army, and Resurrection Hospital. The Health and Human Services Department also provides money for gas, food, or transportation as it applies to the current situation. Des Plaines also has several free dinners available to any resident in need of food.

The City provides CDBG funding to WINGS, an organization that provides housing and services to women and children who are homeless or living with issues of domestic violence through the Safe House Emergency Shelter (Domestic Violence) Program. Their primary goal is to provide safety, long-term stability, shelter, food, clothing, and other resources (i.e. case management, career development) to women and their children. The City also provides CDBG funding to The Harbour, an organization that provides safe and transitional housing for youth ages 12-21 years old. The goal of the program is to provide comprehensive services to homeless youth in the form of short-term housing, transitional living, and supportive services. The staff works with the youths and their families to stabilize their circumstances and ensure that they receive the necessary assistance. Services are aimed at placement in a safe and stable living situation and eventually reuniting the participants with their families.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care, and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

*Supporting homeless persons and families transition to stable, permanent housing, and independent living:*

1. Outreach, including internet-based, to the already homeless. Provide appropriate outreach to strengthen the homeless person's ability to identify resources, plan strategically, manage relationships, and build bridges to care and affordable housing in the community. Provide a special focus on the most vulnerable which includes youth, persons with disabilities, and age 50+-year-old seniors.
2. Homeless Related Housing Counseling to the already homeless. Provide Housing Counseling that includes housing options clarification, linkage to housing and homeless assistance funds, and short-term benefit counseling/financial planning. Provide special focus on preventing the return to homelessness strategies.
3. Homeless Housing Case Management. Provide coordinated housing assessment and services to connect each, and sustain each individual and family with the best-fit housing solution. Provide comprehensive assessment, goal setting, and linkage to care. Address vocational, mental health, addiction, benefits management, financial counseling, and linkage to health care services.
4. Rapid Re-housing. Expand Rapid Re-housing resources to respond to episodic homelessness.
5. Sustainably Housed Support. Create ongoing, including internet-based, educational, and service supports for populations-especially youth, persons with disabilities, and age 50+-seniors who struggle to function within the homeless services system of care. Provide special focus on preventing a return to homelessness strategies.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Most homeless assistance in Des Plaines is preventive as opposed to direct services to someone without a residence; however, The Harbour helps homeless youth transition into permanent housing and independent living.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions were taken to address the needs of public housing**

According to a consultation with the Housing Authority of Cook County (HACC), there are no actions planned to occur during City of Des Plaines CDBG PY2019.

Public housing in the City is provided through the Henrich House, which is owned by the Housing Authority of Cook County. The building is located at the corner of Lee/Mannheim and Ashland Avenue and includes 128 units 375 square feet each (1 bedroom, 1 bath). There is residential parking for the residents with assigned parking stickers. A bus station (Pace Bus Rt. 220) is on the West side of the building. There is also a senior transportation program that stops right in front of the Henrich House and transports residents anywhere in the Maine Township. Additionally, the downtown Des Plaines Metra station is three blocks South of the Henrich House. There is convenient shopping, health centers, hospitals, education, and cultural institutions.

### **Actions were taken to encourage public housing residents to become more involved in the management and participate in homeownership**

According to consultation with the HACC, there are no actions planned to occur during Des Plaines CDBG PY2019.

### **Actions were taken to assist troubled PHAs**

The HACC is not designated as troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions were taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

It has been a goal and recommendation in both the City of Des Plaines' Comprehensive and Consolidated Plan to provide a variety of housing types to serve a wider range of residents and further fair housing choice. Staff believes this will be achieved as the community gradually redevelops with more diversified housing stock.

In January of 2011, the City of Des Plaines received \$90,300 in funding from the Model Communities Grant Program for several initiatives targeted at reducing obesity and improving the overall health of Des Plaines residents. As part of the grant award, the City was able to work with the Active Transportation Alliance on a year-and-a-half-long public planning process that culminated in the creation of a Complete Streets Policy, an Active Transportation Plan, and a city-wide School Travel Plan that will guide future development in the City. Also, the grant funding allowed for the purchase of more than 100 bike racks for installation throughout the City.

The City will approach every transportation improvement and project phase as an opportunity to create safer and more accessible streets and corridors for users of all ages and abilities, with an emphasis on prioritizing the needs of pedestrians, bicyclists, and transit users.

The City will continue to support local organizations in their efforts to maintain or create affordable units for existing and future Des Plaines residents, including the conversion of units to eliminate barriers to ADA accessibility.

**Actions were taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City has distributed and will continue to fairly distribute CDBG funding to organizations that will attempt to address the obstacles in meeting the underserved needs of the community.

**Actions were taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

***Actions were taken to reduce lead-based paint hazards. 91.220(k); 91.320(j) – (different heading in IDIS)***

The City's Building Division has monitored and will continue to monitor lead levels in homes participating in the Home Rehabilitation Programs where paint disturbance will occur, or there are deteriorating paint conditions. Many homes accepted to the Home Repair and Minor Repair Program were screened for lead paint and provided with abatement information. Follow-up and clearance inspections were also performed following the rehabilitation of homes if lead paint stabilization was completed. Homes built on or after 1978 and/or housed exclusively for the elderly or people with disabilities were exempt from the lead-safe housing rule requirements. For PY2018, seven households were notified of no lead-based paint present in their homes after testing, four were reported with no paint disturbed, and one household reported lead paint removal being completed.

**Actions were taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City has maintained and will continue to work toward maintaining or increasing, affordable housing, providing a stable base environment from which to work. Des Plaines has sought to reduce the number of poverty-level families by funding programs and services targeted at the demographic groups most likely to be at risk. In general, poverty rates are disproportionately represented by the single female head of households and minority female head of households. A large percentage of these households were very low income 50% of median income.

Also, the City's Economic Development Coordinator is making strides towards growing the City's economy by working to redevelop vacant properties and commercial spaces and attracting new businesses to Des Plaines. Most, if not all, of the economic development activities, will be accomplished by utilizing tax increment finance (TIF), and the general funds, with no CDBG funding.

**Actions were taken to develop an institutional structure. 91.220(k); 91.320(j)**

City staff provided and will continue to provide technical assistance to sub-recipients throughout the program year, including on-site pre-construction meetings, quarterly reporting assistance, and on-site yearly monitoring visits.

Since the City's 2015 HUD monitoring visit, policies, and procedures related to grant management have been monitored, updated as needed, and documented in the CDBG procedures folder. CDBG administration staff will continue to look for operational efficiencies and attend relevant training and conferences. Besides this, Des Plaines has worked with CDBG staff from Arlington Heights, Mount Prospect, Palatine, Schaumburg, Skokie, and others as we look to establish consistent reporting and procedures. Such collaboration further enables organizations that serve two or more of our communities to efficiently run their programs that receive CDBG funding.

**Actions were taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

In addition to the aforementioned technical assistance and monitoring activities, Community and Economic Development, Public Health, and Human Services staff members have collaborated and will continue to collaborate and reach out to housing and social services agencies as needed. The public services sub-recipients receive further monitoring when they are new to the program, have new staff, and/or possible discrepancies are found in their quarterly reporting.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City is committed to making Des Plaines a better place to live, work, and play for all residents, workers, and employers. The activities listed above will enhance this effort for low- and moderate-income residents, households, and neighborhoods, and the community and the region as a whole.

In August 1997, the City of Des Plaines completed the Analysis of Impediments to Fair Housing Choice (AIFH) study. However, the staff has not been able to locate the original copy of the AIFH.

In 2015, the U.S. HUD adopted a new rule (“*AFH Rule*”) requiring entitlements and public housing authorities (Entities”) to produce an Assessment of Fair Housing (“AFH”), which analyzes the local fair housing landscape and sets fair housing priorities and goals. Under the AFH Rule, the next AFH must be submitted by 2020. HUD encourages local Entities to collaborate on a regional AFH to reduce the cost of producing the AFH and to analyze fair housing on a regional scale.

On November 5, 2018, the City adopted Resolution R-195 approving an Intergovernmental Agreement for the Development of the 2020-2025 Regional Assessment of Fair Housing. The City and 16 other Cook County Entities desire to collaborate on the submission of the AFH and designate the Cook County as the lead entity. The City signed an intergovernmental collaboration agreement with the County entities setting forth their respective obligations and commitments and acknowledging that Enterprise Community Partners will assist in the production of the AFH for the same.

The AFH is currently in production, and the Enterprise Community Partners are providing technical assistance to develop the AFH and overseeing the participation of other civic organizations. The official HUD deadline to complete the AFH was October 31, 2020. The performance period was a plan to span from November 2018 through March 2020. The AFH is still not completed and that is the reason why the PY2018 Planning and Administration activity will stay open until AFH is completed.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with the requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All sub-recipients are required to send quarterly reports which are reviewed every quarter by the City's CDBG Administrator, except a home rehabilitation program sub-recipient, which sends a monthly report. The City's CDBG Administrator also monitors all sub-recipients on an annual basis. Also, public facilities and public infrastructure improvement projects involve pre-construction meetings, where CDBG-related administration and expectations are explained to the contractor and sub-recipient staff, payroll processing, etc. Finally, public service sub-recipients receive further monitoring when they are new to the program, have new staff, and/or possible discrepancies are found in their quarterly reporting.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Citizen Participation Plan 91.105(d); 91.115(d) – (different heading in IDIS)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports**

The City of Des Plaines provides frequent workshops, publishes all required legal advertisements, and conducts at least two public hearings every year. For program year (PY) 2019 we had four public hearings.

The first public hearing occurred on June 17, 2019, in order to adopt the PY2019 Annual Action Plan.

A second public hearing occurred on June 1st, 2020, during the Public Comment Period for the adoption of the Substantial Amendment to the 2015-2019 Consolidated Plan, the Program Year 2019 Annual Action Plan, and the Citizen Participation Plan to incorporate the receipt of CDBG-CV1 grant funds (collectively the PY2019 City of Des Plaines CARES Act Amendment CV1).

A third public hearing occurred on February 16, 2021, during the Public Comment Period for the adoption of the Substantial Amendment to the 2015-2019 Consolidated Plan and the Program Year 2019 Annual Action Plan to incorporate the receipt of the third round of CARES Act funding (collectively the PY2019 City of Des Plaines CARES Act Amendment CV3).

A fourth public hearing was held on March 16, 2021, after the end of the Public Comment Period for the PY2019 CAPER in order to adopt the report.

A legal notice requesting public input on this CAPER was published on February 10, 2021, in the *Journal and Topics* newspaper. The 15-day comment period began on February 26, 2021, and ended at the City Council meeting on March 16, 2021. The CAPER was published in draft form and made available to the public via the internet at <http://desplaines.org/draft2019caper> and in hard copy at City Hall ground floor. (hours: 8:30 a.m. to 5:00 p.m., Monday-Friday). A virtual Public Hearing was on Monday, March 16, 2020, at a City Council meeting to allow the public to present comments or recommendations for the City of Des Plaines PY2019 CAPER. Written feedback is requested via email, fax, or the United States Postal Service. Following the public hearing, the PY2019 CDBG CAPER was adopted by the City Council. There were no comments on this draft by the City or the public.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of and reasons for any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

To date, no changes have been made to the City's regular CDBG program objectives, however, the Coronavirus pandemic has increased needs in the community. As a result, the City and non-profit agencies have had to adapt their methods of service delivery. The approval of CDBG-CV and CDBG-CV3 involved identifying new and expanded needs caused by the Coronavirus. The 2019 Annual Action Plan was amended twice during the program year to allocate CDBG-CV and CDBG-CV3 funds.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No.

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

N/A

## COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT CV AND CV3 FUNDS REPORTING

*The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, makes \$5 billion available in supplemental Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD) to prevent, prepare for, and respond to the Covid-19 pandemic (CDBG-CV grant). The City Received \$180,767 in the first round and received \$376,164 for the third round of the CARES Act (CDBG-CV3) funding. The City's cumulative amount for all allocation rounds is \$556,931.*

On June 1, 2020, the City of Des Plaines (City) amended its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of CDBG-CV Grant funds (\$180,767) and also amended its CDBG Citizen Participation Plan to allow for the expedited amendment process (collectively, the PY2019 City of Des Plaines CARES Act Amendment CV). The whole amount of the \$180,767 was allocated for Public Services Assistance to help Des Plaines' low- and moderate-income households that have been negatively impacted by the Covid-19 pandemic. Funding allows coverage of subsistence payments for the rent/mortgage, and/or utility payments; expenses for the hotel/motel overnight stay during Covid-19 while homeless shelters were closed, and expenses to provide equipment cleaning, and disinfecting supplies necessary to carry out public service during the Covid-19 pandemic. The whole amount of \$180,767 was spent and vouchers were completed into IDIS until January 4, 2021.

Additionally, according to and following the expedited amendment process approved by HUD, on March 15, 2021, the City amended a second time its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of a third-round (\$376,164) of the Coronavirus Response Funds CDBG-CV3 (collectively, the PY2019 City of Des Plaines CARES Act Amendment CV3). This time the City allocated \$100,000 for the *Public Services Assistance* to help Des Plaines low- and moderate-income households that have been negatively impacted by the Covid-19 pandemic. Funding allows coverage of subsistence payments for the rent/mortgage, and/or utility payments. The rest of third-round funding (\$276,164) was allocated for the City's *Economic Development Small Business Assistance Program (EDSBA)* which will focus on the immediate financial needs of small businesses with 20 or fewer Full-Time Employees, located within the Des Plaines corporate limits that have been negatively impacted by the Covid-19 pandemic. Grant awards will allow coverage of expenses such as employee wages, rent/mortgage utility subsistence payments, workspace and/or equipment modifications due to social distancing, and expenses tied to the purchase of Personal Protective Equipment (PPE). Additionally, funds may be used to reimburse the costs of business interruption caused by required closures and/or limited operations due to the Covid-19 pandemic. The third round of funds the City is planning to spend in the next few months and will report completion in the PY2020 CAPER.



## **IDIS Reports**



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	110,244.53
02 ENTITLEMENT GRANT	302,509.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	412,753.53

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	226,473.63
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	226,473.63
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	60,500.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	286,973.63
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	125,779.90

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	226,473.63
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	226,473.63
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	44,700.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	44,700.00
32 ENTITLEMENT GRANT	302,509.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	302,509.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.78%



**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

- 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION
- 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR
- 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR
- 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS
- 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)
- 42 ENTITLEMENT GRANT
- 43 CURRENT YEAR PROGRAM INCOME
- 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP
- 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)
- 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)

60,500.00
0.00
544.47
0.00
59,955.53
302,509.00
0.00
0.00
302,509.00
19.82%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	7	814	6345543	Center of Concern: Senior Housing and Supporting Services	05A	LMC	\$2,554.80
2019	7	814	6368633	Center of Concern: Senior Housing and Supporting Services	05A	LMC	\$2,167.36
2019	7	814	6394314	Center of Concern: Senior Housing and Supporting Services	05A	LMC	\$3,028.68
2019	7	814	6421883	Center of Concern: Senior Housing and Supporting Services	05A	LMC	\$2,949.16
<b>05A Matrix Code</b>							<b>\$10,700.00</b>
2019	5	816	6368598	Women in Need Growing Stronger (WINGS): Safe House Emergency Shelter (Domestic Violence) Program	05G	LMC	\$6,700.00
<b>05G Matrix Code</b>							<b>\$6,700.00</b>
2019	4	817	6345549	Northwest Compass, Inc.: Housing Counseling Program	05J	LMC	\$4,304.61
2019	4	817	6372583	Northwest Compass, Inc.: Housing Counseling Program	05J	LMC	\$3,992.32
2019	4	817	6393775	Northwest Compass, Inc.: Housing Counseling Program	05J	LMC	\$3,721.71
2019	4	817	6421889	Northwest Compass, Inc.: Housing Counseling Program	05J	LMC	\$2,881.36
2019	6	815	6345539	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	05J	LMC	\$2,153.82
2019	6	815	6368650	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	05J	LMC	\$1,962.19
2019	6	815	6394310	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	05J	LMC	\$2,278.80
2019	6	815	6421878	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	05J	LMC	\$2,305.19
<b>05J Matrix Code</b>							<b>\$23,600.00</b>
2019	8	813	6345535	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	05N	LMC	\$925.00
2019	8	813	6368627	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	05N	LMC	\$925.00
2019	8	813	6393738	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	05N	LMC	\$925.00
2019	8	813	6420606	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	05N	LMC	\$925.00
<b>05N Matrix Code</b>							<b>\$3,700.00</b>
2018	2	807	6332914	PY2018_HRP_NWHP_Magnolia Ave.	14A	LMH	\$22,165.00
2018	2	807	6332963	PY2018_HRP_NWHP_Magnolia Ave.	14A	LMH	\$870.87
2018	2	808	6334329	PY2018_HRP_NWHP_W. Dempster St.	14A	LMH	\$820.87
2018	2	809	6334375	PY2018_HRP_NWHP_Ash Ave.	14A	LMH	\$22,025.00
2018	2	809	6334382	PY2018_HRP_NWHP_Ash Ave.	14A	LMH	\$973.52
2018	2	811	6334342	PY2018_HRP_NWHP_Shannon Ct.	14A	LMH	\$15,350.00
2018	2	811	6334347	PY2018_HRP_NWHP_Shannon Ct.	14A	LMH	\$833.37
2019	1	818	6364740	NWHP: Home Repair Program_Suffield St.	14A	LMH	\$24,000.00
2019	1	818	6390212	NWHP: Home Repair Program_Suffield St.	14A	LMH	\$1,273.52
2019	1	821	6420498	NWHP: Home Repair Program_Clayton Ln.	14A	LMH	\$20,619.00
2019	1	821	6420782	NWHP: Home Repair Program_Clayton Ln.	14A	LMH	\$1,002.60
2019	1	826	6426193	NWHP: Home Repair Program White St.	14A	LMH	\$20,899.00
2019	1	827	6435665	NWHP: Home Repair Program_Highland Dr.	14A	LMH	\$18,660.00



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	1	827	6435867	NWHP: Home Repair Program_Highland Dr.	14A	LMH	\$1,367.78
2019	2	823	6421789	NWHP: Minor Repair Program_Scott St.	14A	LMH	\$7,450.00
2019	2	823	6421795	NWHP: Minor Repair Program_Scott St.	14A	LMH	\$928.12
2018	2	804	6336092	PY2018_HRP_NWHP_Program Administration	14A	<b>Matrix Code</b>	<b>\$159,238.65</b>
2018	3	805	6336096	PY2018_MRP_NWHP_Program Administration	14H	LMH	\$21,214.85
					14H	LMH	\$1,320.13
<b>Total</b>					<b>14H</b>	<b>Matrix Code</b>	<b>\$22,534.98</b>
							<b>\$226,473.63</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2019	7	814	6345543	No	Center of Concern: Senior Housing and Supporting Services	B19MC170009	EN	05A	LMC	\$2,554.80
2019	7	814	6368633	No	Center of Concern: Senior Housing and Supporting Services	B19MC170009	EN	05A	LMC	\$2,167.36
2019	7	814	6394314	No	Center of Concern: Senior Housing and Supporting Services	B19MC170009	EN	05A	LMC	\$3,028.68
2019	7	814	6421883	No	Center of Concern: Senior Housing and Supporting Services	B19MC170009	EN	05A	LMC	\$2,949.16
2019	5	816	6368598	No	Women in Need Growing Stronger (WINGS): Safe House Emergency Shelter (Domestic Violence) Program	B19MC170009	EN	<b>05A</b>	<b>Matrix Code</b>	<b>\$10,700.00</b>
								05G	LMC	\$6,700.00
2019	4	817	6345549	No	Northwest Compass, Inc.: Housing Counseling Program	B19MC170009	EN	<b>05G</b>	<b>Matrix Code</b>	<b>\$6,700.00</b>
2019	4	817	6372583	No	Northwest Compass, Inc.: Housing Counseling Program	B19MC170009	EN	05J	LMC	\$4,304.61
2019	4	817	6393775	No	Northwest Compass, Inc.: Housing Counseling Program	B19MC170009	EN	05J	LMC	\$3,992.32
2019	4	817	6421889	No	Northwest Compass, Inc.: Housing Counseling Program	B19MC170009	EN	05J	LMC	\$3,721.71
2019	6	815	6345539	No	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	B19MC170009	EN	05J	LMC	\$2,881.36
2019	6	815	6368650	No	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	B19MC170009	EN	05J	LMC	\$2,153.82
2019	6	815	6394310	No	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	B19MC170009	EN	05J	LMC	\$1,962.19
2019	6	815	6421878	No	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	B19MC170009	EN	05J	LMC	\$2,278.80
2019	6	815	6421878	No	Center of Concern: Homeless Prevention, Housing Counseling, Resources and Home Sharing	B19MC170009	EN	05J	LMC	\$2,305.19
2019	8	813	6345535	No	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	B19MC170009	EN	<b>05J</b>	<b>Matrix Code</b>	<b>\$23,600.00</b>
2019	8	813	6368627	No	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	B19MC170009	EN	05N	LMC	\$925.00
2019	8	813	6393738	No	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	B19MC170009	EN	05N	LMC	\$925.00
2019	8	813	6420606	No	The Harbour Inc.: Emergency Shelter & Transitional Housing for Homeless Youth Program	B19MC170009	EN	05N	LMC	\$925.00



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
				No	Activity to prevent, prepare for, and respond to Coronavirus			05N		\$3,700.00
<b>Total</b>										<b>\$44,700.00</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	9	812	6346846	City of Des Plaines, CED: Planning and Administration	21A		\$15,936.07
2019	9	812	6388255	City of Des Plaines, CED: Planning and Administration	21A		\$20,532.02
2019	9	812	6423367	City of Des Plaines, CED: Planning and Administration	21A		\$21,209.05
2019	9	812	6423369	City of Des Plaines, CED: Planning and Administration	21A		\$2,822.86
<b>Total</b>					<b>21A</b>	<b>Matrix Code</b>	<b>\$60,500.00</b>



**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	556,931.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	556,931.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	180,767.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	180,767.00
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	376,164.00

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	180,767.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	180,767.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	180,767.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	180,767.00
17 CDBG-CV GRANT	556,931.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	32.46%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	556,931.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%



**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

Report returned no data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

Report returned no data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2019	10	819	6412391	Center of Concern: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$56,086.56		
			6421804	Center of Concern: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$36,680.96		
			6440794	Center of Concern: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$34,870.48		
		820	6418011	WINGS: CDBG-CV Public Service Financial Assistance	05G	LMC	\$6,758.55		
			6426476	WINGS: CDBG-CV Public Service Financial Assistance	05G	LMC	\$1,209.45		
			6448611	WINGS: CDBG-CV Public Service Financial Assistance	05G	LMC	\$761.00		
		825	6422172	Northwest Compass: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$8,198.53		
			6448628	Northwest Compass: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$36,201.47		
		<b>Total</b>							<b>\$180,767.00</b>

**LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2019	10	819	6412391	Center of Concern: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$56,086.56		
			6421804	Center of Concern: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$36,680.96		
			6440794	Center of Concern: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$34,870.48		
		820	6418011	WINGS: CDBG-CV Public Service Financial Assistance	05G	LMC	\$6,758.55		
			6426476	WINGS: CDBG-CV Public Service Financial Assistance	05G	LMC	\$1,209.45		
			6448611	WINGS: CDBG-CV Public Service Financial Assistance	05G	LMC	\$761.00		
		825	6422172	Northwest Compass: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$8,198.53		
			6448628	Northwest Compass: CDBG-CV Public Service Financial Assistance	05Q	LMC	\$36,201.47		
		<b>Total</b>							<b>\$180,767.00</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Report returned no data.



## **Clerk's Certificate and Resolution**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COOK     )

**CLERK'S CERTIFICATE**

I, JENNIFER L. TSALAPATANIS, do hereby certify that I am the qualified and acting MUNICIPAL CLERK\* of the City of Des Plaines, Cook County, Illinois, and that as such, I am the officer duly designated by law to keep the minutes, ordinances, resolutions and proceedings of the City Council of the City of Des Plaines.

I further certify that the attached and foregoing copy of Resolution R-59-21, A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR PROGRAM YEAR 2019 is a true and correct COPY OF THE RECORDS of the City of Des Plaines.

IN WITNESS WHEREOF, I hereunto affix my signature and impress hereon the corporate seal of the said City of Des Plaines, Cook County, Illinois, this 4th day of May, 2021.

  
*Jennifer L. Tsalapatanis*  
\_\_\_\_\_  
JENNIFER L. TSALAPATANIS, City Clerk

*Laura Fast*  
\_\_\_\_\_  
By: Laura Fast, Deputy City Clerk  
City of Des Plaines, County of Cook

\*Per the provisions of 65 ILCS 5/3.1-20-5  
Of the Illinois Compiled Statutes (2006)

CITY OF DES PLAINES

RESOLUTION R - 59 - 21

**A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR PROGRAM YEAR 2019.**

**WHEREAS**, the City is a designated entitlement community under the Community Development Block Grant ("**CDBG**") program administered by the United States Department of Housing and Urban Development ("**HUD**"); and

**WHEREAS**, in accordance with federal regulations, the City must obtain HUD approval of a "Consolidated Plan" every five years and an "Action Plan" every year prior to the disbursement of CDBG funds to the City by HUD; and

**WHEREAS**, each year the City must submit to HUD a CDBG Consolidated Annual Performance and Evaluation Report ("**CAPER**") that describes the City's CDBG-funded activities for the program year; and

**WHEREAS**, the 2019 program year began on October 1, 2019, and ended September 30, 2020; and

**WHEREAS**, the City accepted public comment on the 2019 CAPER from February 26, 2021, through March 15, 2021; and

**WHEREAS**, the City Council has determined that it is in the best interest of the City to approve the 2019 CAPER and submit it to HUD;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Des Plaines, Cook County, Illinois, in the exercise of its home rule powers, as follows:

**SECTION 1: RECITALS.** The foregoing recitals are incorporated into and made a part of, this Resolution as findings of the City Council.

**SECTION 2: APPROVAL OF 2019 CAPER.** The City Council hereby approves the 2019 CAPER in substantially the form attached to this Resolution as **Exhibit A**.

**SECTION 3: AUTHORIZATION TO SUBMIT 2019 CAPER TO HUD.** The City Council hereby authorizes and directs the City Manager, on behalf of the City, to submit the 2019 CAPER to HUD no later than March 30, 2021.

**SECTION 4: EFFECTIVE DATE.** This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this 15<sup>th</sup> day of March, 2021.

APPROVED this 15<sup>th</sup> day of March, 2021.

VOTE: AYES 8 NAYS 0 ABSENT 0



\_\_\_\_\_  
**MAYOR**

ATTEST:

Laura Jost  
CITY CLERK, Deputy

Approved as to form:

Peter M. Friedman  
Peter M. Friedman, General Counsel