



**CAPER**  
**2022 Consolidated Annual Performance and Evaluation Report**  
FOR  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
TO BE SUBMITTED TO THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

**THE PROGRAM YEAR 2022**  
**(October 1, 2022 – September 30, 2023)**

Prepared by the City of Des Plaines  
Community and Economic Development Department  
1420 Miner Street  
Des Plaines, Illinois 60016

DRAFT COPY FOR THE PUBLIC COMMENT PERIOD  
November 17, 2023 to December 4, 2023

PLEASE NOTE THAT THIS IS A DRAFT OF THE PY2022 CAPER FOR THE PUBLIC COMMENT PERIOD AND THE PUBLIC HEARING. THERE ARE OUTSTANDING ADMINISTRATIVE INVOICES WHICH ARE NOT REFLECTED IN THE PR-26 REPORT ATTACHED TO THIS CAPER, HOWEVER THE ANTICIPATED AMOUNT IS REFLECTED IN THE NARRATIVE.

AN UPDATED PR-26 REPORT WILL BE SUBMITTED TO HUD IN TIME TO MEET THE DECEMBER 29, 2023 CAPER DEADLINE.

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# PY2022 CAPER

## Executive Summary

### ***Introduction***

The Community Development Block Grant (CDBG) is a federally funded program by the U.S. Department of Housing and Urban Development (HUD). Established in 1974, CDBG is designed to help local governments address various challenges facing their communities. As a CDBG entitlement community with a population of over 60,000, the City of Des Plaines receives an annual allocation based on a federal grant funding formula. The City of Des Plaines Community and Economic Development Department (CED) administers the program and works closely with HUD to ensure efficient programming. Per the national objective, all program activities aim to benefit low-and moderate-income persons, prevent or eliminate blight, and/or meet an emergency need of the community.

There are three essential documents required by HUD from all recipients of the CDBG program: The Consolidated Plan, the Annual Action Plan (Action Plan), and the Consolidated Annual Performance and Evaluation Report (CAPER). The CDBG Consolidated Plan, also called the Strategic Plan, must be submitted every five (5) years and provides a snapshot of a community's current conditions and establishes long-term objectives, strategies, and goals to alleviate the issues identified. The Action Plan allows the community to make annual adjustments to meet both the goals benchmarked in the Consolidated Plan or address new issues that may arise. The CAPER provides the accomplishment figures compared to the goals referenced in the Consolidated and Action Plan. Both the Action Plan and its respective CAPER must be submitted annually.

The current Consolidated Plan includes the program years 2020 through 2024 (October 1, 2020, to September 30, 2025). This PY2022 CAPER reflects the accomplishments of Year Three (October 1, 2022 to September 30, 2023) of the City's Consolidated Plan.

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

During Program Year 2022 (PY2022), the City received \$313,366 in new CDBG funding. In addition to that, unexpended funds from previous program years in the amount of \$310,379.66 resulted in a total \$623,745.66 of entitlement funding available for program activities during the year. This amount does not include any CDBG-CV funding, as the City utilized all of that remaining COVID-19 relief funding during PY2021. HUD closely monitors the City's timely expenditure of funding, to ensure that the City is utilizing its CDBG funding without delay, and in PY2022, the City expended \$437,787 on CDBG-eligible construction projects throughout the City.

Preserve Affordable, Accessible, and Sustainable Housing. The City's home repair programs were identified as a high priority need in the 2020-2024 Consolidated Plan. During PY2022, four owner-occupied homes were improved via the City's Home Repair Program (HRP). These programs had been negatively affected by the COVID-19 pandemic, however there is increasing interest as evidenced by the number of applications. The four projects completed this year mark an increase from the three that were completed in PY2021, but are still short of the goal of ten.

Provide Public Services. HUD limits Public Services to 15% of the annual grant. In PY2022, the City's annual CDBG program funding was concentrated on Public Facilities, Public Infrastructure, and the home repair programs. During calendar year 2022, the City invested more general ledger funding into its own existing social service grant program, in a larger annual amount than had been funded through CDBG.

Improve Public Facilities. Des Plaines has completed a variety of activities in conjunction with the Des Plaines Park District as a part of the Public Facility Improvement Program in previous program years. During PY2022, improvements at Seminole Park were completed with \$150,000 in CDBG funds, as the park's baseball fields and dugouts were reconstructed.

Improve Public Infrastructure. The City used \$195,000 of CDBG to make improvements to infrastructure that primarily benefits an identified low- and moderate-income service area. In summer of 2023, streets were repaved and concrete work was completed at Koehler Drive, Irwin Avenue, and Wayne Drive. Work on these three streets was done as part of Public Works and Engineering's annual Street Improvement Project.

Conduct Planning and Administration Activities. This program year, the City allocated \$62,500 of CDBG funding towards administration of the program, which can total 20% of the annual grant amount.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.*

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Capital Improvements: Public Facilities & Public Infrastructure: Seminole Park & (3) Street Projects	Non-Housing Community Development	CDBG: \$345,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	700	5870	838.57%	400	4250	1,062.50%
Capital Improvements: Preserve Existing Housing Stock: (4) Home Repair Projects	Affordable Housing	CDBG: \$92,787.42	Homeowner Housing Rehabilitated	Household Housing Unit	40	12	30.00%	10	4	40.00%
Planning and Administration Activities	Planning and Administration	CDBG: \$62,500	Other	Other	0	0	NA	1	0	100.00%

Public Service: Assistance for Housing Services	Affordable Housing Non-Homeless Special Needs	CDBG: \$0	Homelessness Prevention	Persons Assisted	1600	770	48.13%	0	0	0%
Public Service: Assistance for Non-Housing Services	Homeless Non-Homeless Special Needs	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	110	15	13.64%	0	0	0%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

This program year included the following highlights:

- Four home rehabilitation projects completed, and an increase in the processing of new applications for these projects.
- A 3” resurfacing of Koehler Drive, Irwin Avenue, and Wayne Drive pavement, as well as concrete work at the curbs was completed. The projects represent a larger investment of CDBG funding into City infrastructure than in recent years, and the \$195,000 draw-down of CDBG funds helped the City to meet HUD’s Timeliness expenditure deadline on August 2, 2023. On that date, the City had less than 150% of it’s annual grant amount remaining, and therefore met the Timeliness threshold. The City used the full \$195,000 funded amount as planned in the CDBG Action Plan.
- The City worked closely with the Des Plaines Park District to help fund the baseball diamond reconstruction and outfields at Seminole Park. This project also included improvements of the baseball diamond dugouts. The City used the full \$150,000 funded amount as planned in the CDBG Action Plan.
- As a result of the Street Improvement and Seminole Park projects, both classified as Public Infrastructure and Facilities in Table 1 above, the City has now far exceeded the estimated number of individuals that would be assisted in Low to Moderate-income areas (LMAs), an estimate that had been set forth in the City’s 2020-2024 Consolidated Plan.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	3
Black or African American	0
Asian	1
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>4</b>
Hispanic	1
Not Hispanic	3

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The City completed four home repair grants in PY2022 and corresponding data is provided in Table 2 above. CDBG funds were not utilized for Public Services in PY2022, as the City increased funding into its own social service program, which provides grants to non-profit agencies through the City's general ledger fund. This results in a smaller amount of demographic data to present in this PY2022 CAPER.

The City focused more CDBG funding on public facilities and infrastructure (Seminole Park and street improvements) during the program year. These projects served to improve low to moderate income area (LMA) neighborhoods and the projects are based on Census block income levels. For this reason, detailed demographic information for the infrastructure projects is not reflected in Table 2, however Table 1 does cite that 4,250 Des Plaines residents live in the CDBG-eligible Census blocks where the park and street improvements took place.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	623,746	500,287

Table 3 - Resources Made Available

### Narrative

The City received an annual entitlement allocation of \$313,366. An unexpended balance of \$310,379.66 from previous grant allocations was carried over into PY2022, which made an available total amount of \$623,745.66 during PY2022.

In PY2022, the City spent down a substantial portion of its funding, by focusing on larger infrastructure projects, and will begin PY2023 under the Timeliness threshold of 1.5 of the grant amount. The number of home repair projects was at four and totaled \$92,787 of spending, but this was less than the funding that was made available for these projects.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Des Plaines - Citywide	45	25	All CDBG projects
Low to Moderate Income Census Block Groups (LMA)	55	55	Block Groups Where at Least 41.26% of Households Are Low or Moderate Income

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City of Des Plaines planned to use 45% of available CDBG funding on projects that are classified as “Citywide,” including home rehabilitation projects and administration. As discussed, not all funding earmarked for home repair projects from the annual allocation was used, and the actual percentage of CDBG funding utilized was 25%. The remainder of CDBG funding was used to benefit Low to Moderate Income Census Block Groups (LMA) for the Seminole Park project and Street improvement projects. Fifty-five percent (55%) of the CDBG allocation was planned for - and used - for these infrastructure activities that benefit specific LMAs.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City does not not require matching funds for any of the CDBG Activities that it administers. That being said, infrastructure projects that received CDBG funds were associated with projects that had costs beyond the CDBG allocation. The cost of the PY2022 Seminole Park baseball field improvement project exceeded the amount of CDBG funding available, and the additional cost was funded by the Des Plaines Park District. The PY2022 public infrastructure project to resurface three City streets helped to supplement the City's annual Street Improvement Program, which is a large, Citywide program that is substantially funded by the City's capital improvement fund.

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## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	4
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>10</b>	<b>4</b>

Table 6 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During PY2022, four households participated in home rehabilitation programs, while ten households were projected in the PY2022 Action Plan, and 40 overall units were projected for the five-year Consolidated Plan term. The COVID-19 pandemic reduced interest in these programs during the first three years of the current Consolidated Plan, but applications are once again on the rise.

From the ten projected, two were reserved for the Emergency Home Repair Program. These funds are only used in emergency or as needed cases, and this year no households were served.

**Discuss how these outcomes will impact future annual action plans.**

Increased marketing is planned for the home repair programs in the upcoming program year. The PY2023 Annual Action Plan also includes continued funding to meet projected demand.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	2	0
Low-income	2	0
Moderate-income	0	0
<b>Total</b>	<b>4</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

A total of four households received assistance from the housing rehabilitation programs during the program year, which is reflected in the CDBG column of Table 13 above. Two were Low-income households, and the two others were classified as Extremely Low-income households. The City does not administer a HUD HOME program, instead participating as a member and providing its share of HOME funding to the Cook County HOME Consortium.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Des Plaines primarily enlists social service agencies that have the expertise to address the complex issue of homelessness. Specifically, Des Plaines works with The Harbour, an agency that provides services to homeless and at-risk of homelessness youth, Women in Need Growing Stronger (WINGS), who provides services to homeless and at-risk of homelessness victims of domestic violence, and Center of Concern, which provides services to the entire spectrum of homeless and at-risk of homeless citizens. The City of Des Plaines Department of Health and Human Services (HHS) and Police Department will continue to refer homeless persons to these agencies, which receive social service grant funding from the City. The City is also a member of the Cook County HOME Consortium and thereby involved with the Continuum of Care Association of Homelessness Advocates in the North / Northwest District (AHAND).

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Des Plaines' HHS Department can assist individuals and families in need of transitional housing by providing referrals and information about various agencies that serve and work with the homeless. These area agencies include Connections with the Homeless, Journey from PADS to Hope, Salvation Army, and Resurrection Hospital.

The City often provide funding to WINGS, an organization that provides housing and services to women and children who are homeless or living with issues of domestic violence through the Safe House Emergency Shelter (Domestic Violence) Program. The City also regularly provides funding to The Harbour, an organization that provides safe and transitional housing for youth ages 12-21 years old.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Des Plaines has an HHS Department that serves to interface with the public and provide information on various available resources. The City primarily enlists social service agencies that have the expertise to address the issue of homelessness prevention. Several of the agencies are noted above in this report.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Harbour helps homeless youth transition into permanent housing and independent living, while WINGS helps homeless victims of domestic violence transition into permanent housing and independent living. The Center of Concern has a rapid program to assist people coming from public institutions who need intensive and ongoing support and return to permanent housing. Transitional/Rapid Re-Housing with supportive services is offered without preconditions like employment, income, absence of a criminal record, or sobriety. These agencies work with the City's HHS Department to help provide solutions to the issues outlined.

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## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City's Health and Human Services (HHS) Department refers people to several agencies in the community, including agencies like the Center of Concern. The City also contributes funding as a member of the Cook County HOME Consortium toward projects that can address the needs of public housing.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

In order to help meet these goals, the City is a member of the Cook County HOME Consortium.

### **Actions taken to provide assistance to troubled PHAs**

In order to help meet these goals, the City is a member of the Cook County HOME Consortium.

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### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City assists low to mod income households with its CDBG home repair programs. These programs provide residents with up to \$24,000 in forgivable loans for the rehabilitation of their homes, so that issues related to building code, safety, and accessibility can be addressed.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City has distributed and will continue to fairly distribute CDBG funding and its own social service funding to organizations that attempt to address the obstacles in meeting the underserved needs of the community.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Many households that apply for Home Repair and Minor Repair Programs must be screened for lead paint and these residents are provided with abatement information. Follow-up and clearance inspections are performed following the rehabilitation of homes if lead paint stabilization was completed as part of the home repair project.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

In order to meet this goal, the City is a member of the Cook County HOME Consortium, and also provides referral and counseling services through the City's HHS Department.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City maintains policies and procedures for the CDBG program. CDBG administration staff will continue to look for operational efficiencies and attend relevant training and conferences. Besides this, Des Plaines continues to participate as a member of the Northwest CDBG Network, which consists of CDBG staff from Arlington Heights, Mount Prospect, Palatine, Schaumburg, Skokie, Hoffman Estates, a group that continues to improve upon procedures and establish consistent reporting. The City also employs Usona Development as a consultant, a non-profit organization that has decades of experience advising communities on their CDBG programs.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

In addition to the aforementioned technical assistance and monitoring activities, Community and Economic Development, Public Health, and Human Services staff members have collaborated and will continue to collaborate and reach out to housing and social services agencies as needed.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City took several actions to overcome impediments to fair housing choice during PY2022. First, the City created a Fair Housing webpage with resources for individuals that believe they have encountered housing discrimination, at [www.desplaines.org/fairhousing](http://www.desplaines.org/fairhousing). Second, the City included an informative fair housing story in its April 13, 2023 eNews newsletter, which included a link to the new webpage. Third, the City hosted a “Fair Housing 101” seminar at City Hall on June 29, 2023, during which the non-profit agency Open Communities presented an overview of the Fair Housing Act and fair housing rights. Finally, the City continued to host its Crime-Free Multi-Housing Program, which includes a brief overview of fair housing regulations to landlords who attend this seminar prior to obtaining a rental license from the City.

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## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Department's staff relies on HUD monitoring handbooks, guidelines, and technical assistance publications to ensure funded programs are in compliance with all applicable rules and regulations. All subrecipients are required to send reports to the CDBG Administrator when requested. The City's CDBG Administrator also performs monitoring on all subrecipients. Public facilities and public infrastructure improvement projects involve pre-construction meetings, where CDBG-related administration and expectations are explained to the contractor and subrecipient staff, and also payroll processing. The City also performs HUD interviews of employees working on CDBG public infrastructure projects.

### *Fiscal Monitoring*

The City's Finance Department is the fiscal agent for the City. The Finance Department has preventative internal control systems which ensure timely and accurate expenditure of CDBG and CDBG-CV resources. Additionally, the City submits the annual CAPER to HUD for review of the prior year's expenditures for both of these programs.

### *Performance Reporting*

The City utilizes HUD's Integrated Disbursement and Information Systems (IDIS) to manage all financial and programmatic information that is generated through its CDBG program of each fiscal year. The CAPER is used to analyze the City's annual activities and programs of the Five-Year Consolidated Plan. The CAPER includes the summary of programmatic accomplishments, resources available, and the status of activities that were undertaken to implement the priority needs established in the Five-Year Plan. The CAPER captures CDBG expenditures in the PR-26 report.

### *Timeliness*

City staff checks its timeliness ratio regularly to ensure that funds are spent promptly. HUD requires a maximum timeliness ratio of 1.5, which equates to having less than 1.5 times the annual entitlement amount of funds available to spend. This year, the City met its timeliness ratio. Staff will continue to monitor the timeliness ratio for compliance with HUD requirements.

### *MBE/WBE*

Annually, the City is required to report on Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). The city's subrecipients reach out to minority and women business enterprises.

### Monitoring of Subrecipients

The Community and Economic Development Department is responsible for creating contracts with its CDBG subrecipients that outline the procedures necessary for its subrecipients to meet all compliance provisions required under the applicable program. The subrecipients are monitored based on specific objectives and performance measures that are outlined in the agreement. The City may utilize two methods to monitor its CDBG Subrecipients including status reports and an annual site visit (if determined necessary by staff). Additionally, the City provides technical assistance to its subrecipients to ensure that the federal and local requirements are being met. City staff regularly reach out to subrecipients to discuss and review invoices and other documents for CDBG funded projects.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Des Plaines publishes all required legal advertisements, posts notices on the City website, and conducts at least two public hearings every year. This year the City held two public hearings regarding CDBG. One public hearing occurred on June 29, 2023 as part of the public comment period for the PY2023 Annual Action Plan. A second public hearing was held on December 4, 2023, after the end of the Public Comment Period for the PY2022 CAPER in order to adopt the report.

A legal notice requesting public input on this CAPER was published on November 1, 2023, in the *Journal and Topics* newspaper. A 17-day comment period began on November 17, 2022 and ended at the close of the City Council meeting on December 4, 2023. The CAPER was published in draft form and has been available to the public via the internet at <http://desplaines.org/cdbgplansreports> and in hard copy at City Hall, in the Community and Economic Development Department (hours: 8:30 a.m. to 5:00 p.m., Monday-Friday).

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

To date, no changes have been made to the City's regular CDBG program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI)**

**grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

NA

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### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

Section 3 applies to CDBG-assisted public construction projects when the total amount of assistance exceeds \$200,000. None of the City’s public infrastructure project and facility projects exceeded this threshold during PY2022.

The City does ensure that its CDBG subrecipient agreements and the Intergovernmental Memorandum of Understanding (MOU) forms include language that addresses Section 3 compliance in the provision of training, employment, and business opportunities, in case Section 3 compliance becomes required.

The City also ensures that Davis-Bacon & Related Acts requirements for public infrastructure and facility improvement projects were met via pre-construction meetings, the posting of the prevailing wage at the work sites, HUD interviews, and review of the submitted Certified Payroll Forms.

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# PR-26 IDIS REPORT



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2022  
 DES PLAINES , IL

DATE: 11-17-23  
 TIME: 10:21  
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	310,379.66
02 ENTITLEMENT GRANT	313,366.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	623,745.66

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	437,787.42
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	437,787.42
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	692.50
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	438,479.92
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	185,265.74

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	437,787.42
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	437,787.42
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	313,366.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	313,366.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	692.50
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	692.50
42 ENTITLEMENT GRANT	313,366.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	313,366.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.22%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	2	874	6832014	Public Facility Improvement/Seminole Park Improvement	03F	LMA	\$150,000.00
					03F	Matrix Code	\$150,000.00
2022	1	876	6796308	Public Facility Improvement/Streets, Sidewalk, and Infrastructure Program	03K	LMA	\$195,000.00
					03K	Matrix Code	\$195,000.00
2020	1	854	6752456	NWHP: PY2020 HRP_ Maple St.	14A	LMH	\$1,514.63
2022	3	872	6752476	NWHP: PY2022_HRP_Fargo	14A	LMH	\$20,850.00
2022	3	872	6752477	NWHP: PY2022_HRP_Fargo	14A	LMH	\$1,248.10
2022	3	873	6752452	NWHP: PY2022 HRP_Walnut	14A	LMH	\$24,000.00
2022	3	875	6763609	NWHP: PY2022 HRP_Elk	14A	LMH	\$21,750.00
2022	3	878	6816252	NWHP: PY2022 HRP_Stockton	14A	LMH	\$13,150.00
2022	3	878	6816253	NWHP: PY2022 HRP_Stockton	14A	LMH	\$1,308.96
					14A	Matrix Code	\$83,821.69
2020	1	871	6752473	NWHP: PY2021 HRP_Program Administration	14H	LMH	\$8,965.73
					14H	Matrix Code	\$8,965.73
Total							\$437,787.42

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

No data returned for this view. This might be because the applied filter excludes all data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	6	877	6766618	City of Des Plaines, CED: Planning and Administration	21A		\$692.50
					21A	Matrix Code	\$692.50
Total							\$692.50

Final Planning & Admin draw-downs are anticipated to total approximately \$62,500 at the time of CAPER submission to HUD.



# PUBLIC PARTICIPATION

## **CITY OF DES PLAINES**

### **PUBLIC COMMENT PERIOD and PUBLIC HEARING for the:**

#### **Community Development Block Grant Program Year 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

##### **PUBLIC COMMENT PERIOD**

Notice is hereby given that the City of Des Plaines Program Year 2022 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public review and comment beginning Friday, November 17, 2023. The CAPER is an annual CDBG report that the City submits to the U.S. Department of Housing and Urban Development (HUD). It will reflect the Program Year 2022 results, which began October 1, 2022 and ended September 30, 2023.

The City of Des Plaines invites public input on the CAPER during the public comment period from Friday, November 17, 2023 to Monday, December 4, 2023. A physical copy of the report will be available for viewing at the Civic Center in the Community and Economic Development Department at 1420 Miner Street, Des Plaines, IL, 60016 and at:

<http://desplaines.org/cdbg>. Written comments can be sent to the address above to the attention of the CDBG Administrator. Citizens will also have the opportunity to present comments at the public meeting described below.

##### **PUBLIC HEARING**

A public hearing on the CAPER will be held during the regularly scheduled City Council meeting on Monday, December 4, 2023. The public hearing will begin at 7 p.m. in Room 102 of the Des Plaines Civic Center, 1420 Miner Street, Des Plaines, IL 60016.

The City of Des Plaines, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the ADA Coordinator at 847-391-5486 to allow the City to make reasonable accommodations for these persons.

# Classified

The Journal & Topics Media Group accepts classified ads by email, online submission, mail/in person, phone or fax. Classifieds will appear in all 16 Journal & Topics publications.

**JOURNAL  
& TOPICS**  
MEDIA GROUP

Journal & Topics Media Group | journal-topics.com | Wednesday, November 1, 2023 | Page 31

Phone Hours: 8:30 a.m.-4 p.m. Mon.-Fri. | Deadline: Noon Monday prior to publication

## 5 WAYS TO SUBMIT YOUR CLASSIFIED ADS TO THE JOURNAL

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**2** Online: 'Submit Your News' form at journal-topics.com

**3** Mail/Visit: 622 Graceland Ave., Des Plaines, IL 60016

**4** Call us at 847-299-5511

**5** Fax it to us at 847-298-8549



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**0900 Legals**

**0900 Legals**

**0900 Legals**

### CITY OF DES PLAINES

#### PUBLIC COMMENT PERIOD and PUBLIC HEARING for the:

#### Community Development Block Grant Program Year 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

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