



DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS
MINUTES OF SPECIAL MEETING
COUNCIL CHAMBERS
DECEMBER 30, 2021

Call to Order: 10:01 a.m.

Roll Call:

Lester: Present

Albrecht: Present

Green: Present

D. Michael Albrecht	Commissioner	David Anderson	Police Chief
Thomas Green	Commissioner	Daniel Anderson	Fire Chief
Debra Lester	Commissioner	Mark Burkland	Elrod/Friedman Atty
		Dorothy Wisniewski	Asst City Manager/Finance Director
		Becky Madison	Recording Secretary/Director of Human Resources

Public Comment: For matters that are not on the Agenda: None

Old Business:

1. Approval of the Special Meeting Minutes of November 8, 2021.

Motion to approve Special Meeting Minutes of November 8, 2021 as amended

Motion Made by	2 nd	Albrecht	Green	Lester
Lester	Albrecht	Aye	Abstained	Aye

Motion carried.

New Business:

- 1 Discussion and approval of a recommendation regarding the proposed changes to the Board of Fire and Police Commissioners Rules and Regulations.



Commissioner Lester requested revisiting the sections of the Rules and Regulations regarding education and paramedic points. Mr. Burkland responded to questions regarding education points. Commissioner Albrecht suggested the language regarding a candidate's degree be clarified. Paramedic, experience, and veteran points were discussed as well. Fire Chief Anderson clarified the detailed process of the awarding preference points and answered questions.

Residency points were discussed and Commissioners Lester and Albrecht asked for clarification and revision of that section with greater detail.

After a discussion, it was suggested that the language in the section regarding the final eligibility register be revised.

The Certified Physical Ability Test (CPAT) versus administering the City's own Physical Ability Test was discussed and the verbiage noted. Fire Chief Anderson addressed questions about this section.

Commissioner Albrecht brought up background investigations and stated that he wanted to make sure that the verbiage regarding approval by the Board was noted in this section.

The probation period verbiage was also discussed with changes suggested. Fire Chief Anderson, Mr. Burkland and the Assistant City Manager/Finance Director gave their feedback on the 12-month probation period.

Commissioner Lester asked if the age requirement language has been revised in accordance with the latest State Statute change in August of 2021. Mr. Burkland stated that he was still researching this item.

Commissioner Albrecht asked for language documenting the creation of the Board to be included in the document under Source of Authority. Mr. Burkland and the Assistant City Manager/Finance Director agreed that it can be added as a background section and will provide updated language and dates to draft that verbiage.

Commissioner Lester commented that she would like something in the Rules and Regulations regarding the Recording Secretary and who will be responsible for Executive Session minutes if that person is not available. Mr. Burkland stated that this can be clarified in a memo from the City Manager, but is not part of the Rules and Regulations.

Several revisions to the Rules and Regulations that were discussed at the last Special Meeting on December 16, 2021 were reviewed. Staff members clarified and responded to questions about those revisions. Commissioner Green suggested only providing a clean version of the Rules and Regulations to City Council when complete.

Report of Commissioners:

Commissioner Albrecht commended Officer Bjork for providing the memo to the Board with a breakdown of withdrawals. He discussed future interviews and mandated questions.

Commissioner Green asked if the meeting on January 4 can begin at 9:00 a.m. It was decided to meet again on January 4, 2022 at 9:00 a.m. to finalize the Rules and Regulations.



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Motion to Adjourn

Motion Made by	2 nd	Albrecht	Green	Lester
Green	Lester	Aye	Aye	Aye

Motion carried.

Adjourned at 12:16 p.m.

Next Special Meeting: January 4, 2022 – 9:00 a.m.

Next Regular Meeting: Monday, March 14, 2022 – 6:00 p.m.

Respectfully submitted,
Becky Madison, Recording Secretary/Director of Human Resources

Approved this day 14th of March, 2022



D. Michael Albrecht, Chairman



Debra Lester, Secretary

