



**DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS**  
**SPECIAL MEETING MINUTES**

**August 3, 2023**

**Second Floor Conference Room – 8:30 a.m.**

**Call to Order: 8:35 a.m.**

**Roll Call:**

**Albrecht: Present**

**Green: Present**

**Garceau: Present**

D. Michael Albrecht	Commissioner	Tom Boniak	Commander – Support Services
Thomas Green	Commissioner	Dan Alonso	Detective
Kristy Garceau	Commissioner	Ryan Borre	Detective
David Anderson	Police Chief	Bill Rochotte	Sergeant- Criminal Investigations
Dan Shanahan	Deputy Chief – Patrol	Adam Banda	Detective
Sean Flanagan	Deputy Chief- Support Services	Adam Skotnicki	Detective
Matt Matzl	Deputy Chief Operations	Becky Madison	Recording Secretary/ Director of Human Resources
John Rice	Commander - Investigations	Sarah Gianni	Management Analyst

**Public Comment:** None.

**New Business:**

1. Discussion and approval of a Call for Examinations to fill the vacant position of Probationary Firefighter/Paramedic.

Chairman Albrecht opened discussion for the call for examinations for both Police and Fire candidates. Human Resources Director Becky Madison noted the call would be under the same parameters as the one done earlier in the year. HR Director Becky Madison stated they would do Fire’s call first then Police as their list would likely be exhausted around the same time.

Commissioner Green read into the minutes the following items to satisfy Chapter IV, Section 2:

- Examinations will be conducted and proctored remotely as scheduled by the candidate with NTN during the application period.
- The candidates will NOT be required to pay an application fee to the City of Des Plaines
- Applicants may contact NTN with questions per the application instructions.
- The Situational Judgement Test shall be a subjective evaluation component of the process.
- The position to be filled from the resulting eligibility list is Firefighter/Paramedic.



Motion to approve a Call for Examinations to fill the vacant position of Probationary Firefighter/Paramedic.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

2. Discussion and approval of a Call for Examinations to fill the vacant position of Probationary Police Officer.

Motion to approve a Call for Examinations to fill the vacant position of Probationary Police Officer.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

**Executive Session:**

Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) of the Open Meetings Act at 8:40 a.m. via roll-call vote.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

**Back in Regular Session at: 3:05 p.m.**

1. Consideration of motions pertaining to the retention or removal of Probationary Firefighter/Paramedic Candidates from continued consideration in the selection process.
  - a. Motion to eliminate Probationary Firefighter/Paramedic candidate Alex Manojlovich.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate eliminated.

2. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.
  - b. Motion to eliminate Lateral Police Officer candidate Patrick Gary.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate eliminated.

3. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.

a. Motion to eliminate Probationary Police Officer candidate Anthony Buchholz.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate eliminated.

b. Motion to eliminate Probationary Police Officer candidate Payton Colletti-Muhs.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Abstained**	Aye	Aye

\*\*Chairman Albrecht abstained from voting as he previously worked with one of Colletti-Muh’s relatives.

Motion carried. Candidate eliminated.

c. Motion to eliminate Probationary Police Officer candidate Christopher Walton.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate eliminated.

d. Motion to proceed with a conditional offer for Probationary Police Officer candidate Allison Milkowski.

I hereby make a motion to extend an offer of employment to Candidate Allison Milkowski, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the individual BFPC members. My motion also allows for the formal appointment of Candidate Allison Milkowski by the BFPC Chairperson without the need for the BFPC to reconvene if Candidate Allison Milkowski successfully passes the psychological. Medical and drug/alcohol exams and/or tests. My motion however, precludes Candidate Allison Milkowski’s appointment if by chance she fails one or more of the aforementioned exams/tests and/or if one or more BFPC Members call for further discussion about Candidate Allison Milkowski’s appointment, with that call occurring within 3 calendar days of having received the exam/test results from Human Resources.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.



e. Motion to eliminate Probationary Police Officer candidate John Hogan.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate eliminated.

f. Motion to proceed with a conditional offer for Probationary Police Officer candidate Nicholas Lodding.

I hereby make a motion to extend an offer of employment to Candidate Nicholas Lodding, conditioned on the successful completion of a psychological examination, a medical examination, and a drug/alcohol test, all conducted by one or more professionals that the BFPC currently uses. If for some reason one or more of those professionals are unable to promptly complete the examinations and/or tests, my motion gives the City of Des Plaines the ability to secure an alternative professional or clinic to promptly complete the exams and/or tests. My motion also directs Human Resources to promptly circulate the aforementioned test/exam results to the individual BFPC members. My motion also allows for the formal appointment of Candidate Nicholas Lodding by the BFPC Chairperson without the need for the BFPC to reconvene if Candidate Nicholas Lodding successfully passes the psychological. Medical and drug/alcohol exams and/or tests. My motion however, precludes Candidate Nicholas Lodding’s appointment if by chance he fails one or more of the aforementioned exams/tests and/or if one or more BFPC Members call for further discussion about Candidate Nicholas Lodding’s appointment, with that call occurring within 3 calendar days of having received the exam/test results from Human Resources.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

a. Motion to eliminate Probationary Police Officer candidate Scott Scully.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried. Candidate eliminated.

**Report of Commissioners:**

There was a brief discussion about how many positions are open in the Police Department. Police Chief Anderson noted there may be two more openings at the end of the year, but that this next call would be less rushed.



**Adjournment**

Motion to adjourn.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

**Adjourned at 3:12 p.m.**

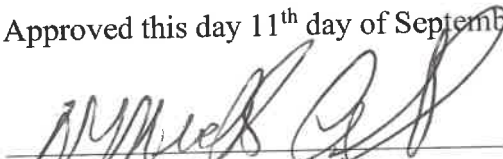
**Next Special Meeting:** August 7, 2023 at 8:30 a.m.

**Next Regular Meeting:** September 11, 2023, 6:00 p.m.

Respectfully submitted,

Sarah Gianni, Management Analyst HR/Risk

Approved this day 11<sup>th</sup> day of September, 2023



\_\_\_\_\_  
D. Michael Albrecht, Chairman



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Thomas Green, Secretary

