



**DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS**  
**SPECIAL MEETING MINUTES**

**June 29, 2023**

**Second Floor Conference Room – 8:00 a.m.**

**Call to Order: 8:03 a.m.**

**Roll Call:**

**Albrecht: Present**

**Green: Present**

**Garceau: Present**

D. Michael Albrecht	Commissioner	John Rice	Commander - Investigations
Thomas Green	Commissioner	Matt Bowler	Commander – Support Services
Kristy Garceau	Commissioner	Katie Kozlowski	Patrol Officer
David Anderson	Police Chief	Jennifer Nelson	Patrol Officer
Dan Shanahan	Deputy Chief – Patrol	Daniel Anderson	Fire Chief
Sean Flanagan	Deputy Chief- Support Services	Sarah Gianni	Management Analyst

**Public Comment:** None.

**New Business:**

1. Review and Approval of May 11, 2023 Special Meeting Minutes

Chairman Albrecht brought up that there was previous discussion of bringing down the required test score to 70% for police, and asked whether that would be on the agenda soon. Police Chief Anderson stated that there was cleanup being done with the rules and regulations by the City Attorney, which would be brought to the BFPC when ready for review. He noted that the recommendation for testing is that it should not be based on a percentage, rather passing scores should be based on vendor recommendations. The rules would state the passing percentage would be determined by the BFPC based on the testing vendor’s recommendations for each test. As an example, Police Chief Anderson noted that NTN (the current vendor) has a test to determine a candidate’s potential bias, and according to the vendor a good score, a passing score, is about 60% because it is a difficult test. Currently, that portion of the test is Pass/Fail for DPPD candidates so it did not affect the weighted score. The passing percentage is determined by the vendor looking at results from hundreds of tests they administer across the country, as noted by Police Chief Anderson.

In terms of current openings for police, there are roughly 7 at this time according to Deputy Chief Shanahan. Police Chief Anderson stated one declined an offer, one accepted, and another is starting in October.



Motion to approve Special Meeting Minutes of May 11, 2023, as presented.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

2. Review and Approval of May 31, 2023 Special Meeting Minutes

Motion to approve Special Meeting Minutes of May 31, 2023, as presented.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

3. Review and Approval of June 12, 2023 Regular Meeting Minutes

Chairman Albrecht asked whether the number of short forms is comparable to short form laterals with other municipalities. Police Chief Anderson noted that there are cases where individuals who are let go from FTO positions are blanked applying to Lateral Entry positions instead, or that candidates are facing investigations in their current department and therefore trying to get out. Therefore, in conversations with other Chiefs, he has noticed that there are a lot of short forms for them as well. It's not outside of the current norm. Commander Rice noted that there were two new lateral candidates that just came in and were being reviewed. Chairman Albrecht then asked how Kentech, who is performing background checks for Fire candidates, was going. Fire Chief Anderson stated it has been working well so far, and they anticipate having all backgrounds done by July 31<sup>st</sup>, so there can be interviews starting in the first or second week of August.

Motion to approve Regular Meeting Minutes of June 12, 2023, as presented.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

**Executive Session:**

Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) of the Open Meetings Act at 8:10 a.m. via roll-call vote.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

**Back in Regular Session at: 8:20 a.m.**

**New Business Continued:**

4. Consideration of motions pertaining to the retention or removal of Probationary Firefighter/Paramedic Candidates from continued consideration in the selection process.

- i. Motion to proceed with short form for Probationary Firefighter/Paramedic Candidate Steven Thime.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

5. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.

None.

6. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.

- i. Motion to proceed with short form for Probationary Police Officer candidate Daniel Sarzynski.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

- ii. Motion to proceed with short form for Probationary Police Officer candidate Cesar Barrera.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

- iii. Motion to proceed with short form for Probationary Police Officer candidate Robert Hoch.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

- iv. Motion to proceed with short form for Probationary Police Officer candidate William Mrofcza.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion Carried. Candidate disqualified.



v. Motion to proceed with short form for Probationary Police Officer candidate Alexander Fellenz.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

vi. Motion to proceed with short form for Probationary Police Officer candidate Angelique Herrera.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

vii. Motion to proceed with short form for Probationary Police Officer candidate Jonathan Martinek.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion Carried. Candidate disqualified.

viii. Motion to proceed with short form for Probationary Police Officer candidate David Wolanski.

Consideration for candidate David Wolanski was tabled and will be discussed at the next meeting.

**Report of Commissioners:**

There was a discussion about when the next meeting would take place. Commissioner Garceau stated she believed there had been an email to hold July 31<sup>st</sup> and August 1<sup>st</sup> open for a meeting. Commander Rice stated there is likely going to be a need for an additional list soon. Police Chief Anderson stated that a call for a new list could be done at either of the upcoming interview meetings. Likely, the call for a new list would be done jointly with Fire, as was the case last time. Fire Chief Anderson concurred, noting they would likely be through backgrounds for all their candidates next month. They need seven new hires. The next list would be for hires in November/December.

Motion to adjourn.

Motion Made by	2 <sup>nd</sup>	Albrecht	Green	Garceau
Garceau	Green	Aye	Aye	Aye

Motion carried.

**Adjourned at 8:27 a.m.**



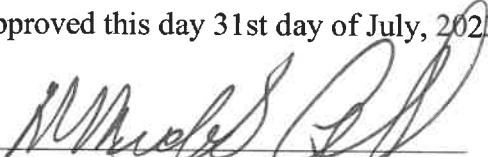
BOARD OF FIRE AND POLICE COMMISSIONERS  
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**Next Special Meeting:** August 1, 2023 at 9:00 a.m.  
**Next Regular Meeting:** September 11, 2023, 6:00 p.m.

Respectfully submitted,

Sarah Gianni  
Human Resources Management Analyst

Approved this day 31st day of July, 2023

  
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D. Michael Albrecht, Chairman

  
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Thomas Green, Secretary

