



CAPER
2020 Consolidated Annual Performance and Evaluation Report
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT
SUBMITTED TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

THE PROGRAM YEAR 2020
(October 1, 2020 – September 30, 2021)

Prepared by the City of Des Plaines
Community and Economic Development Department
1420 Miner Street
Des Plaines, Illinois 60016

PUBLISH COPY
December 27, 2021

PY2020 CAPER

Executive Summary

Introduction

The Community Development Block Grant (CDBG) is a federally funded program by the U.S. Department of Housing and Urban Development (HUD). Established in 1974, CDBG has been vital in helping local governments tackle the challenges facing their communities. As a CDBG entitlement community with a population of over 58,000, the City of Des Plaines receives an annual allocation of funding based on a federal grant funding formula. The City of Des Plaines Community and Economic Development Department administers and works closely with HUD to ensure efficient programming. Per the national objective, all program activities aim to benefit low-and moderate-income persons, prevent or eliminate blight, and/or meet an emergency need of the community.

There are three essential documents required by HUD from all recipients of the CDBG program: The Consolidated Plan, the Annual Action Plan (Action Plan), and the Consolidated Annual Performance and Evaluation Report (CAPER). The CDBG Consolidated Plan must be submitted every five (5) years and provides a snapshot of a community's current conditions and establishes long-term objectives, strategies, and goals to alleviate the issues identified. The Action Plan allows the community to make annual adjustments to meet both the goals benchmarked in the Consolidated Plan or handle newer issues that may occur. The CAPER provides the accomplishment figures compared to the goals referenced in the Consolidated and Action Plan. Both the Action Plan and its respective CAPER must be submitted annually.

The current Consolidated Plan includes the program years 2020 through 2024 (October 1, 2020, to September 30, 2025). To that end, the City of Des Plaines PY2020 CAPER reflects on the accomplishments of Year One (October 1, 2020, to September 30, 2021) of the Consolidated Plan (PY2020 Action Plan).

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year. High priority needs accomplished included: affordable housing, homelessness prevention, other special housing/non-homeless needs, and public service needs. Public facilities and public infrastructure were identified as medium priority needs in the PY2020-2024 Consolidated Plan. A new five-year Consolidated Plan is planned to moderately increase the spending of funds during the next five years to draw down on the unspent funds. These plans included increasing funds for home rehabilitation programs, the Public Facility Program, and the Public Infrastructure Improvement Program as a backup project. In the City's Consolidated Plan, backup projects were identified in many areas to ensure the ability to draw down leftover funds on

an annual basis.

Because the City was successful in spending down previously accumulated funds through the last Consolidated Plan, at the time of adoption of the PY2020 Annual Action the staff was calculating that the City will have only \$17,426.00 of leftover funds from the PY2019. For the PY2020 Annual Action Plan did not plan to have any backup projects (the Public Facility Program, and the Public Infrastructure Improvement Program). In reality, due to the Covid-19 pandemic, an amount of \$125,779.90 was leftover from the PY2019 instead of the planned \$80,000 which were originally incorporated into PY2021, including an additional \$8,000 for the MRP and \$72,000 for the public facility improvement as backup projects. With the fact that the Covid-19 pandemic continued to the PY2020 and that the City did not spend all of its planned funding, most likely the PY2021 Action Plan will be amended to incorporate additional public facility and/or public infrastructure projects as backup projects to make sure that additional leftover funds will be spent timely.

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, makes \$5 billion available in supplemental Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD) to prevent, prepare for, and respond to the Covid-19 pandemic (CDBG-CV grant). The City Received \$180,767 in the first round and received \$376,164 for the third round of the CARES Act (CDBG-CV3) funding. The City's cumulative amount for all allocation rounds is \$556,931.

On June 1, 2020, the City of Des Plaines (City) amended its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of CDBG-CV1 Grant funds (\$180,767) and also amended its CDBG Citizen Participation Plan to allow for the expedited amendment process (collectively the PY2019 City of Des Plaines CARES Act Amendment CV1). According to and following the expedited amendment process approved by HUD, on February 16, 2021, the City amended, for a second time, its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of a third-round (\$376,164) of Coronavirus Response Funds (collectively, the PY2019 City of Des Plaines CARES Act Amendment CV3). According to the above CARES Act amendments, the new goal (#7: Prevent, Prepare for and Respond to COVID-19 Pandemic) was added to the Des Plaines 2015-2019 Strategic Plan.

The staff was waiting on directions for how to report accomplishments of CARES Act funding (CDBG-CV and CDBG-CV3 funds) and received directions to address accomplishments of the CDBG-EN funds and portion of the CARES Act funding which were spent until reporting this CAPER. Below are accomplishments of the regular CDBG-EN funds and on the last page of this report is an overview of the CDBG-CV funds spent.

Home Rehabilitation Programs: The City of Des Plaines has focused the CDBG program towards providing decent housing by preserving the existing housing stock and improving the overall quality of the community's low-and moderate-income neighborhoods. To that end, the PY2015-19 Consolidated Plan allocated close to 65% of its annual CDBG budget to fund programs designed to address the affordable housing needs of low-and moderate-income residents. A description of the housing programs are as follows:

- *The Home Repair Program (HRP)* had been the central activity of the City's CDBG Program. During the last few years, the Annual Action Plans increased the HRP allocation based on the trend of previous program years. This approach had initially shown success by creating the opportunity to serve low- and moderate-income households with specific home repair projects. However, later obstacles resulted in some projects not being completed, causing funds to accumulate from previous years. In the last five years, staff put additional effort into better promoting the HRP

program, which resulted in an increase in HRP applicants and a waiting list. Additionally, staff looked into ways to modify program requirements to ensure that it would be easier for households to comply and complete the projects in the program year. Because of the COVID-19 impact, four of the PY2019 Home Repair Program projects (Clayton Ln. IDIS 821, S. 4th Ave. IDIS 824, White St. IDIS #826, and Highland Dr. IDIS #827), were invoiced in the PY2020, and only one (Algonquin Rd. IDIS #838) from PY2020 was completed and invoiced in PY2020. The other two Home Repair Program projects (Bussie Hwy. IDIS#853, and Maple IDIS #854) projects will be reported in the PY2021 CAPER. That is why PR-03 is showing five Home Repair Program projects.

- The Minor Repair Program (MRP) was introduced in PY2015 as a pilot program primarily targeting seniors in need of minor home repairs and the opportunity to live and age in the comfort of their own homes. Unfortunately, in PY2017, no households were able to qualify for the program. To improve participation, in the PY2017, staff reduced the year lien, which would be placed on the property or homeowner. Instead of placing a lien on a property for ten years, it has been reduced to three years. The PR-03 are showing three MRP projects. The Shannon Ct. IDIS #822 and Scott Street IDIS #823 were planned for PY2019 but completed and invoiced in PY2020. Two MRP projects were planned to be completed for the PY2020 but only one (W. Grant Dr. IDIS #840) is completed and invoiced for the PY2020. The Western Ave. MRP project IDIS #840 was completed and invoiced in PY2021 and will show at CAPER for that program year.

For all the above mentioned PR-03 and PR-23 are showing a total of eight (8) home rehabilitation projects.

- *The Emergency Repair Program (ERP)* has proven to be effective in maintaining decent housing by assisting low-and moderate-income households during emergencies. Typical housing activities include temporary repairs to a leaking roof and plumbing/heating issues. Often, the maximum grant amount (\$2,500) was not enough, and staff increased funding to \$3,000, starting with PY2017. In PY2020, none household qualified for this program. The Emergency Home Repair Program is intended to be used only on an as-needed basis in the event of an individual emergency.

Improve Public Facilities: The Des Plaines Strategic Plan identified the use of CDBG funds to improve park facilities in high-density LMA residential neighborhoods: The Apache Park Neighborhood Project, completed in PY2015, received \$200,000. The Seminole Public Park Rehabilitation project was completed in PY2016 for \$102,149. Additionally, the Seminole Park Playground Improvement Project was completed in PY2017 for \$75,000. The City was successful in spending down previously accumulated funds through PY2017 and did not allocate CDBG funds toward public facilities in low-and moderate-income areas for PY2018, PY2019, and PY2020 as originally planned in the Consolidated Plan.

Public Infrastructure Improvement Projects: These projects encompass a wide range of eligible activities that include infrastructure/facilities construction and rehabilitation to assist primarily residential LMA. In recent years, the City was able to improve the conditions of public sidewalks and alleys in low-and moderate-income areas in an efficient manner. In PY2017, four existing intersection sidewalks were improved to comply with ADA requirements at Scott Street and Nimitz Drive; Scott Street and Sunset Drive; Craig Drive and Pratt Avenue; and Plainfield Drive and Everett Avenue. Furthermore, new street lights were installed on existing light poles throughout the Apache Park Neighborhood. All subject projects were located in low-and moderate-income areas of the City. As mentioned earlier, the City was successful in spending down these funds through PY2017. The City

did not allocate CDBG funds toward public infrastructure in low-and moderate-income areas for PY2020 as originally planned in the Consolidated Plan as backup projects.

Public Service Programs: Four public service sub-recipient organizations received CDBG funding in PY2020. All CDBG projects/activities were completed by the end of PY2020. The City of Des Plaines collaborates with several public service not-for-profit agencies to assist the needs of the homeless, persons at-risk, and transitional housing persons, as well as leading them towards more permanent independent living solutions.

The City works with Northwest Compass and the Center of Concern to provide homelessness prevention (at-risk) services through the CDBG Counseling Housing and Homeless Prevention, Housing Counseling, Resources, and Home Sharing Program, respectively. Some of the services provided to low-and moderate-income residents include one-on-one counseling, advice for landlord-tenant mediation, fair housing information, employment, Medicare insurance, legal and financing counseling, emergency rent, mortgage aid, housing location assistance, and security deposit loans. In PY2020, these programs have assisted a combined 323 residents.

High-priority housing community development needs of the Consolidated Plan include senior and youth programs. In PY0220, the CDBG program funded the Senior Housing and Supporting Services Program to provide the elderly with employment counseling and networking resources (although available to all low-and moderate-income Des Plaines residents). In PY2020, this program assisted a combined 74 residents/households.

Des Plaines continues to support programs that provide transitional housing and counseling towards permanent and independent living. Both The Harbour Inc. and Women In Need Growing Stronger (WINGS) are nonprofit housing and social service agencies that provide emergency and transitional housing for runaway youth and abused women as limited clientele/presumed benefits. During occupancy, participants are presented with a wide range of counseling to improve their transition towards permanent housing. Aftercare and alternative agency resources are also provided. In PY2020, The Harbour Inc. and WINGS assisted eight and four persons, respectively.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the Consolidated Plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1a. shows the expected number of beneficiaries in each activity/service category compared to the actual number for this program year. The reported number of beneficiaries was lower than expected for some public and homeless services. The actual number of beneficiaries for subject public services and homeless services was affected by the Coronavirus pandemic which seriously impacted the non-profit agencies that provide these services at approximately the mid-point of the year. Agencies re-worked how they provide services and, although in some cases fewer numbers of beneficiaries were served, their needs were greater (and more costly to address) due to the Coronavirus and its impacts on residents. The City of Des Plaines additionally helped subject agencies through CARES Act funding (CV and CV3 grants) which will be reported at a later date (per HUD further directions) as mentioned earlier.

This program year, home rehabilitation programs were hit due to the inability to perform construction and inspections of the projects during the Covid-

19 pandemic but after all 90% completed eight households. All of the estimates number of beneficiaries were met for the PY2020 Annual Action Plan (See Table 1a), the City is also expecting to meet all estimates for the five years of the Consolidated Plan. The City of Des Plaines has made progress on its one-year Action Plan that is appropriate with the expected pace of the vision, goals, and objectives of the Strategic Plan in the five-year Consolidated Plan.

Table 1b. shows the expected compared to actual beneficiary counts for the five-year Consolidated Plan period. Although there were public service and home rehabilitation project disruptions in the PY2020, the City is hoping to exceed all of its five-year goals. The Public Facility and Public Infrastructure projects will be used down the line as backup projects to spend any future accumulated funds in low-and moderate-income areas of the City. The City did not need to allocate CDBG funds toward public infrastructure and public facilities in low-and moderate-income areas for PY2020 as originally planned in the Consolidated Plan as backup projects.

Goal	Category	Spent Source / Amount	Indicator	Unit of Measure	Table 1a. PY2020 Program Year			Table 1b. Strategic Plan		
					Expected Program Year	Actual Program Year	Percent Complete	Expected Strategic Plan	Actual Strategic Plan	Percent Complete
Improve Public Facilities										
*Capital Improvements: Improve Public Facilities	Non-Housing Community Development	CDBG: see below	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Low/Moderate Income Census Block Groups-Persons Assisted	0,00	*0,00	N/A	700	0.00	0.00%
Improve Public Infrastructure										
*Capital Improvements: Improve Public Infrastructure	Non-Housing Community Development	CDBG: see below	Public Facilities or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Low/Moderate Income Census Block Groups-Persons Assisted	0,00	*0,00	N/A	700	0.00	0.00%

Make Housing Affordable, Accessible, and Sustainable										
*Capital Improvements: Preserve affordable, accessible, sustainable housing	Affordable Housing	CDBG: See below	Homeowner Housing Rehabilitated	Low Moderate Income Household Housing Unit (Home Rehabilitation Programs: PY2016)	8	8	62.50%	40	5	1.25%
Services: Provide Financial Assistance for Public Programs and Services										
Provide Public Services	Limited Clientele Homeless and at risk of Homeless	CDBG: See below	Public Service Activities for Low/Moderate Income Housing Benefit	Persons Assisted (Center of Concern, Northwest Compass)	320	397	124.06%	1600	397	24.81%
Provide Public Services	Limited Clientele Presumed Benefits	CDBG: See below	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted (WINGS, The Harbour)	20	12	60.00%	110	12	10.90%
Planning and Administration: Conduct Planning and Administration Activities										
Planning and Administration: Conduct planning	Planning and Administration	CDBG: See below	Other	Other (Planning and Administration)	N/A	N/A	N/A	N/A	N/A	N/A

Table 1 Accomplishments – Program Year & Strategic Plan to Date

The Des Plaines Strategic Plan identified the use of CDBG funds to improve public facilities and public infrastructure in high-density LMA residential neighborhoods as a backup project to spend. In the past, the City of Des Plaines completed a variety of activities as a part of the Improve Public Facilities and Public Infrastructure Improvement Program as a backup project to be able to spend accumulated funds from previous years. As the City was successful in spending down previously accumulated funds through the last Consolidated Plan, the City did not use CDBG funds toward public infrastructure and public facility improvements in low- and moderate-income areas for PY2020 as originally planned in the Strategic Plan of the Consolidated Plan, and that was the reason that CAPER is showing the underperforming goals.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City's use of CDBG funding distribution is generally broken down as follows: 65% home rehabilitation programs, 15% public services, 20% program administration activities, and the rest for public facilities and infrastructure improvements. During this program year, the City received a total of \$307,288 in funding. In addition to that, the City estimated leftover funds from PY2019 for \$17.426 leaving a total amount of \$324,714. In an effort to draw down these funds, the City has conducted the following activities within the identified programs:

Preserve Affordable, Accessible, and Sustainable Housing These programs have been identified as a high priority need in the 2020-2024 Consolidated Plan. Five owner-occupied homes were improved via the City's Home Repair Program, and three households were improved via the Minor Repair Program, utilizing PY 2019 and PY2020 funds. The Emergency Home Repair Program is also included in this goal, but it is intended to be used only on an as-needed basis in the event of an individual emergency. There were none in need of the Emergency Repair Program during PY2020, and the remaining balance will be carried toward and used during PY2021.

During PY2015, staff dramatically increased public advertising and awareness of Home Rehabilitation Programs. As a result, the Northwest Housing Partnership, as an administrator of these programs, had a long waitlist of qualified households for these programs in PY2018. Unfortunately, quite a few households were unable to complete the program in PY2019 and PY2020 due to Covid-19 pandemic obstacles. Staff is still researching existing processes and procedures to make sure it will be easier for households to comply and complete projects for the next program year. Due to the pandemic, five HRP households (IDIS #821, IDIS #824, IDIS #826, IDIS #827, and IDIS # 822) from PY2019 were completed in the PY2020 and are included in the PY2020 PR-03. Currently, the PR-26 Report is showing that \$137,033.69 was used for home rehabilitation programs. Approximately, the total amount of \$110,000 will be used for all three subject programs for the PY2020 when the last two PY2020 HRP household activities (IDIS #853 and IDIS #854) will be completed at the end of December or in January 2022, and additional funding will be drawn for that purpose and HRP and MRP Administration Activities (IDIS #837 and IDIS #841). This amount is slightly less than in PY2017, PY2018, and PY2019 due to the impacts of the Covid-19 pandemic. Relatedly, due to the high interest in housing rehabilitation programs in the last five years, the staff is continuing to fund the Home Repair Program and Minor Repair Program with \$179,528 and \$29,275 respectively for PY2021. Staff will also continue to fund \$6,000 to the Emergency Repair Program, as has been done in previous years.

Provide Public Services These programs are high-priority needs but are limited to 15% of the total annual grant. Nearly 100% of planned funds were expended to support organizations that provided counseling, support, and referral services; child and youth services; senior services that enabled them to "age in place"; special needs services; health care services; financial, career, and employment counseling services; interpretation services with multilingual staff; and housing-related services by addressing issues such as homelessness prevention, helping homelessness. A total amount of \$34,300 was spent in PY2020 on the mentioned public social services. Additionally, an amount of \$11,700 was awarded to social service agencies that provide emergency and transitional housing for runaway girls and abused women as limited clientele/presumed benefits.

Improve Public Facilities Although this program is typical of low priority, Des Plaines completed a variety of activities as a part of the Public Facility Improvement Program as backup projects in previous program years. Due to the fact that the City was successful in spending down previously accumulated funds through the

last PY2015-2019 Consolidated Plan, the City did not use CDBG funds toward public facilities in low- and moderate-income areas for PY2020 as originally planned in the Consolidated Plan.

Improve Public Infrastructure In the past, the City of Des Plaines completed a variety of activities as a part of the Public Infrastructure Improvement Program as a backup project. Due to the fact that the City was successful in spending down previously accumulated funds through the last PY2015-2019 Consolidated Plan, the City did not use CDBG funds toward public facilities in low- and moderate-income areas for PY2020.

Conduct Planning and Administration Activities The City staff regularly contacted sub-recipients, including activities such as agreement preparation and execution, quarterly reporting, reimbursement processing, monitoring, and on-site pre-construction meetings, and post-construction administration. Additional activities included monthly lunch workshops, collaborating with other north suburban CDBG entitlement communities, and creating consistent monitoring and reporting activities, especially for sub-recipients that receive funding from multiple entitlement communities. In this program year, staff allocated \$61,410 for the payroll and spent all of the budgets.

The PY2018 Planning and Administration activity (IDIS #798) is showing open and will stay open until AFH is completed. The AFH as part of the Cook County is currently in production, and the Enterprise Community Partners are providing technical assistance to develop the AFH and overseeing the participation of other civic organizations. The performance period was planned to span from November 2018 through March 2022. The AFH is still not completed and that is the reason why the subject activity will stay open and has amount of \$544.47 (for final invoice) not drawdown yet.

Timeliness: PR-56

On August 2, 2021, the Chicago HUD Office conducted an annual timeliness test of Des Plaines' CDBG expenditures. It was determined that Des Plaines' timeliness ratio was under 1.5 and Des Plaines was in compliance with the timeliness performance standard.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	3a05
Black or African American	42
Asian	39
American Indian or American Native	4
Total	390
Hispanic	135
Not Hispanic	255

Table 3 – Table of assistance to racial and ethnic populations by the source of funds

Narrative

Des Plaines is a racially and ethnically diverse community, as is reflected in the above resident data. A total of 390 Des Plaines residents were served during PY2020, including the races in Table 2. In addition to the beneficiaries reported above, three (white persons) households were assisted through the Home Repair Program, and two (white persons) households were assisted through our Minor Repair Program.

The racial and ethnic composition of the persons assisted is indicated above and roughly reflects the population of the City of Des Plaines.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		\$433,020.90	\$198,530.21

Table 2 – Resources Made Available

Narrative

The City received an entitlement allocation of \$307,241. Due to some of the home rehabilitation projects not being completed until the end of the PY2019 an unexpended balance of \$125, 779.90 was shown on Line #16 in the PR-26 for the PY2019, which made an available total amount of \$433,020.90 for the PY2020.

In PY2020, the Covid-19 pandemic continued heavily impacting some of the public service programs, as well as all home rehabilitation projects, and the City did not spend all planned funds.

Currently, the "Amount Expended" (\$198,490.69) is shown on Line 15, and "Unexpended Balance" (\$234,530.21) is shown on Line #16 of the PR-26 for the PY2020. When the rehabilitation activities mentioned earlier (IDIS #837, IDIS #841, IDIS #853, and IDIS #854) will be completed by the end of December and funding drawdown for them, approximately an additional \$83,266.00 will be left over to be reprogramed as a backup project. The City will decide at that time if it will proceed with an amendment of the PY2021 or if it will roll over subject funds to the next PY and plan to spend it as backup projects in the PY2020 Annual Action Plan. This does not include the already incorporated \$72,000 for the Public Facility Improvement Project (Seminole Park Improvement Project) in the PY2021 Annual Action Plan.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Des Plaines City Wide (PY2020)	100	100	All CDBG projects
Low to Moderate Income Census Block Groups	0		Block Groups Where at Least 41.26% of Households Are Low or Moderate Income

Table 3 – Identify the geographic distribution and location of investments

Narrative

100% of the CDBG funds were spent as planned City-wide, through home rehabilitation projects, public social service programs, and planning.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan.

The public infrastructure and public facility improvement projects had cost shares sourced by the City's capital fund, and planning and administration staff had cost shares sourced by the City's general fund. The Seminole Park Playground Improvement shared the cost with the Des Plaines Park District.

Publicly owned land or property located within the jurisdiction, in the past, was used for the public facility and infrastructure improvements projects in low- and moderate-income areas identified in the Consolidated Plan as backup projects to spend money accumulated from the previous years. As mentioned earlier since the City was successful in spending down previously accumulated funds through the last PY2015-2019 Consolidated Plan, the City did not use CDBG funds toward public facilities and infrastructure for the PY2020 as originally planned in the Consolidated Plan. Because in general public facilities and public infrastructures are located on publicly owned land, for that reason the City did not use any publicly owned land or property for the PY2020.

Also, the City's sub-recipients, including the North West Housing Partnership, Northwest Compass Inc., WINGS, The Harbour, and the Center of Concern, used CDBG funds to leverage HUD, State, municipal and private resources to operate programs for incorporated City of Des Plaines residents. In terms of housing projects, some Home Rehabilitation Program participants can fully fund the balance of their rehabilitation project that exceeds their forgivable loan/grant amount. Public infrastructure and facility projects funded by CDBG are typically leveraged with separate public funding to complete larger projects. For instance, CDBG funds were used to help fill funding gaps in larger-scale projects such as Apache Neighborhood Park Rehabilitation in PY2014 and PY2015; Seminole Park Renovation in PY2016 and Seminole Park Playground Improvement in PY2017-all done by the Des Plaines Park District. Two infrastructure projects/ADA Compliance Intersection Sidewalk Improvements and Apache Neighborhood Street Lighting were done as backup projects in PY2017 by the City's Public Works and Engineering Department. No public infrastructure and public facility projects were utilized in the PY2018, PY2019, and PY2020.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families, served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 4- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance		0
Number of households supported through The Production of New Units		0
Number of households supported through Rehab of Existing Units	8	8
Number of households supported through Acquisition of Existing Units		0
Total	8	8

Table 5 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During PY2020, eight owner-occupied (non-homeless) affordable housing units (four from PY2019 and one from PY2020), with a total of 17 occupants/residents, participated in the home rehabilitation programs, while eight households were projected for the PY2020 Action Plan and 40 overall units were projected for the five-year Consolidated Plan term. These programs are in demand; however, not everyone is eligible as prospective recipients are turned away due to their household incomes exceeding income requirements. Unfortunately, only eight of 11 households from the waitlist went through housing programs, and staff is continuously looking into ways to modify the program requirements to ensure that it will be easier for households to comply and complete projects. In doing so, during PY2017, staff already reduced the lien term requirement for the MRP from ten years to three years in order to increase participation.

One of the five qualified household rehabilitation activities for PY2020 /HRP (IDIS #853) is completed but invoiced just recently and will be on City’s Warrant Register on January 3, 2022. The second qualified household activity/HRP (HRP #854) is still under construction and will be completed by the end of December 2021 and invoiced in late January 2022. The above mentioned explains why three household rehabilitation activities are still open in the IDIS and will be reported under PY2021 CAPER. Two are household activities (IDIS #853), (IDIS #854), and the other one is a sub-recipient Home Repair Program Administration Activity (IDIS #837).

Staff will continue allocating funds towards housing rehabilitation programs.

Emergency Home Repair Program funds are only used in case of an emergency/as needed, and this year no household was served.

Discuss how these outcomes will impact future annual action plans.

Modifications were made to the upcoming PY2021 Annual Action Plan to keep funds for the home rehabilitation programs in response to the increased demand for these programs, and also to diversify the type of programs that will be administered through sub-recipients.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-Income	2h	0
Very Low-Income	3h	0
Low Moderate-Income	3h	0
Total	8h	0

Table 6 – Number of Persons Served

Narrative Information

The IDIS populated the number of households instead of the number of persons in the table above. Staff manually entered the actual number of people (marked in parentheses). A total of eight households received housing rehabilitation programs during PY2020. A total of 17 people benefited from home rehabilitation programs.

It is expected that the City will continue to offer its single-family rehabilitation programs, which were initiated in 1978 and have been provided continuously since then. The City introduced a Minor Repair (and Home Accessibility Modification) Program back in 2015 to provide elderly and disabled populations to stay at home and support aging in place. Additionally, the City implemented the Handyman Program using general funds to assist seniors and persons with disabilities with small home repairs. In the efforts of the City of Des Plaines to address worse case needs of the low- and moderate-income owners/renters, needs of the elderly persons, and persons with disabilities since 2017 the City partnered with the North West Housing Partnership to become a part of the Northwest Suburban Housing Collaborative for the Handyman Program. Funded through City’s General

Funds subject program is helping the worse-case needs elderly and disabled population with small home repair service, paid on a discounted hourly rate.

The City funds social service sub-recipients (Center of Concern and Northwest Compass Inc.) to develop policies and evaluate outcomes of the City's homelessness prevention efforts for low-income renters helping with one-on-one counseling and advice for tenant and landlord mediation, fair housing information, First Time Home Buyers Seminars, and ongoing reverse mortgage, budget, and financial counseling. The housing staff typically conducts 30, 60, and 90-day follow-up reviews to ensure households continue to be stabilized. Additionally, funds were expended to support organizations that provided counseling, support, and referral services; child and youth services; senior services that enabled them to "age in place"; special needs services; health care services; financial, career, and employment counseling services; interpretation services with multilingual staff; and housing-related services by addressing worse case needs and needs of elderly persons and persons with disabilities.

The City does not directly receive HOME funds; thus, no data is provided.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Des Plaines primarily enlists social service agencies that have the expertise and capacity to tackle the difficult issue of homelessness. Specifically, Des Plaines works with The Harbour, an agency that provides services to homeless and at-risk of homelessness youth, Women in Need Growing Stronger (WINGS), who provides services to homeless and at-risk of homelessness victims of domestic violence, and Center of Concern, who provides services to the entire spectrum of homeless and at-risk of homeless citizens. The City of Des Plaines Department of Health and Human Services and Police Department will continue to reach out to homeless persons, refer them to the social service programs available to them via the City's CDBG sub-recipient, and relate their needs to the Des Plaines CDBG staff.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Des Plaines' Health and Human Services Department can assist individuals and families in need of transitional housing by providing referrals to and information about various agencies that serve and work with the homeless. These area agencies include Connections with the Homeless, Journey from PADS to Hope, Salvation Army, and Resurrection Hospital. The Health and Human Services Department also provides money for gas, food, or transportation as it applies to the current situation. Des Plaines also has several free meals available to any resident in need of food.

The City provides CDBG funding to WINGS, an organization that provides housing and services to women and children who are homeless or living with issues of domestic violence through the Safe House Emergency Shelter (Domestic Violence) Program. Their primary goal is to provide safety, long-term stability, shelter, food, clothing, and other resources (i.e. case management, career development) to women and their children. The City also provides CDBG funding to The Harbour, an organization that provides safe and transitional housing for youth ages 12-21 years old. The goal of the program is to provide comprehensive services to homeless youth in the form of short-term housing, transitional living, and supportive services. The staff works with the youths and their families to stabilize their circumstances and ensure that they receive the necessary assistance. Services are aimed at placement in a safe and stable living situation and eventually reuniting the participants with their families.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care, and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Supporting homeless persons and families transition to stable, permanent housing, and independent living:

1. Outreach, including internet-based, to the already homeless. Provide appropriate outreach to strengthen the homeless person's ability to identify resources, plan strategically, manage relationships, and build bridges to care and affordable housing in the community. Provide a special focus on the most vulnerable which includes youth, persons with disabilities, and age 50+-year-old seniors.
2. Homeless Related Housing Counseling to the already homeless. Provide Housing Counseling that includes housing options clarification, linkage to housing and homeless assistance funds, and short-term benefit counseling/financial planning. Provide special focus on preventing the return to homelessness strategies.
3. Homeless Housing Case Management. Provide coordinated housing assessment and services to connect each, and sustain each individual and family with the best-fit housing solution. Provide comprehensive assessment, goal setting, and linkage to care. Address vocational, mental health, addiction, benefits management, financial counseling, and linkage to health care services.
4. Rapid Re-housing. Expand Rapid Re-housing resources to respond to episodic homelessness.
5. Sustainably Housed Support. Create ongoing, including internet-based, educational, and service supports for populations-especially youth, persons with disabilities, and age 50+-seniors who struggle to function within the homeless services system of care. Provide special focus on preventing a return to homelessness strategies.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The Harbour helps homeless youth transition into permanent housing and independent living, while WINGS help homeless victims of domestic violence transition into permanent housing and independent living. The Center of Concern has a rapid program to assist people coming from public institutions who need intensive and ongoing support and return to permanent housing. Transitional/Rapid Re-Housing with supportive services is offered without preconditions like employment, income, absence of a criminal record, or sobriety.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions were taken to address the needs of public housing

According to a consultation with the Housing Authority of Cook County (HACC), there are no actions planned to occur during City of Des Plaines CDBG PY2020.

Public housing in the City is provided through the Henrich House, which is owned by the Housing Authority of Cook County. The building is located at the corner of Lee/Mannheim and Ashland Avenue and includes 128 units 375 square feet each (1 bedroom, 1 bath). There is residential parking for the residents with assigned parking stickers. A bus station (Pace Bus Rt. 220) is on the West side of the building. There is also a senior transportation program that stops right in front of the Henrich House and transports residents anywhere in the Maine Township. Additionally, the downtown Des Plaines Metra station is three blocks South of the Henrich House. There is convenient shopping, health centers, hospitals, education, and cultural institutions.

Actions were taken to encourage public housing residents to become more involved in the management and participate in homeownership

Henrich House was converted from the Public Housing program to the Rental Assistance Demonstration (RAD) program between July 2018 and June 2020. As part of this RAD conversion, HACC performed over \$10 million worth of improvements to the property. As Henrich House is subsidized through the project-based voucher program, residents of Henrich can request to convert their rental assistance to a tenant-based voucher after one year of tenancy at Henrich. Through this option, Henrich House residents have a path to homeownership, as HACC residents receiving tenant-based rental assistance are eligible to participate in HACC's homeownership program. Participation in HACC's homeownership program by Henrich House residents is likely to be very limited, given the resident demographics at Henrich, which serves elderly and/or disabled individuals.

Actions were taken to assist troubled PHAs

The HACC is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions were taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

It has been a goal and recommendation in both the City of Des Plaines' Comprehensive and Consolidated Plan to provide a variety of housing types to serve a wider range of residents and further fair housing choices. Staff believes this will be achieved as the community gradually redevelops with more diversified housing stock.

In January of 2011, the City of Des Plaines received \$90,300 in funding from the Model Communities Grant Program for several initiatives targeted at reducing obesity and improving the overall health of Des Plaines residents. As part of the grant award, the City was able to work with the Active Transportation Alliance on a year-and-a-half-long public planning process that culminated in the creation of a Complete Streets Policy, an Active Transportation Plan, and a city-wide School Travel Plan that will guide future development in the City. Also, the grant funding allowed for the purchase of more than 100 bike racks for installation throughout the City.

The City will approach every transportation improvement and project phase as an opportunity to create safer and more accessible streets and corridors for users of all ages and abilities, with an emphasis on prioritizing the needs of pedestrians, bicyclists, and transit users.

The City will continue to support local organizations in their efforts to maintain or create affordable units for existing and future Des Plaines residents, including the conversion of units to eliminate barriers to ADA accessibility.

Actions were taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City has distributed and will continue to fairly distribute CDBG funding to organizations that will attempt to address the obstacles in meeting the underserved needs of the community. The City of Des Plaines collaborates with several public service not-for-profit agencies to assist the underserved needs (needs of the homeless, persons at-risk, and transitional housing persons), as well as leading them towards more permanent independent living solutions.

The City works with Northwest Compass and the Center of Concern to provide homelessness prevention (at-risk) services through the CDBG Counseling Housing and Homeless Prevention, Housing Counseling, Resources, and Home Sharing Program, respectively. Some of the services provided to low-and moderate-income residents include one-on-one counseling, advice for landlord-tenant mediation, fair housing information, employment, Medicare insurance, legal and financing counseling, emergency rent, mortgage aid, housing location assistance, and security deposit loans.

High-priority housing community development needs of the Consolidated Plan include senior and youth programs. In PY0220, the CDBG program funded the Senior Housing and Supporting Services Program to provide the elderly with employment counseling and networking resources (although available to all low-and moderate-income Des Plaines residents).

Des Plaines continues to support programs that provide transitional housing and counseling towards permanent and independent living. Both The Harbour Inc. and Women In Need Growing Stronger (WINGS) are nonprofit housing and social service agencies that provide emergency and transitional housing for runaway youth and abused women as limited clientele/presumed benefits. During occupancy, participants are presented with a wide range of counseling to improve their transition towards permanent housing. Aftercare and alternative agency resources are also provided.

Actions were taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Actions were taken to reduce lead-based paint hazards. 91.220(k); 91.320(j) – (different heading in IDIS)

The City's Building Division has monitored and will continue to monitor lead levels in homes participating in the Home Rehabilitation Programs where paint disturbance will occur, or there are deteriorating paint conditions. Many homes accepted to the Home Repair and Minor Repair Program were screened for lead paint and provided with abatement information. Follow-up and clearance inspections were also performed following the rehabilitation of homes if lead paint stabilization was completed. Homes built on or after 1978 and/or housed exclusively for the elderly or people with disabilities were exempt from the lead-safe housing rule requirements. For PY2018, seven households were notified of no lead-based paint being present in their homes after testing, four were reported with no paint disturbed, and one household reported lead paint removal being completed.

Actions were taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City has maintained and will continue to work toward maintaining or increasing, affordable housing, providing a stable base environment from which to work. Des Plaines has sought to reduce the number of poverty-level families by funding programs and services targeted at the demographic groups most likely to be at risk. In general, poverty rates are disproportionately represented by the single female head of households and minority female head of households. A large percentage of these households were very low income, 50% of median income.

Also, the City's Economic Development Coordinator is making strides towards growing the City's economy by working to redevelop vacant properties and commercial spaces and attracting new businesses to Des Plaines. Most, if not all, of the economic development activities, will be accomplished by utilizing tax increment finance (TIF), and the general funds, with no CDBG funding.

Actions were taken to develop an institutional structure. 91.220(k); 91.320(j)

City staff provided and will continue to provide technical assistance to sub-recipients throughout the program year, including on-site pre-construction meetings, quarterly reporting assistance, and on-site yearly monitoring visits.

Since the City's 2015 HUD monitoring visit, policies, and procedures related to grant management have been monitored, updated as needed, and documented in the CDBG procedures folder. CDBG administration staff will continue to look for operational efficiencies and attend relevant training and conferences. Besides this, Des Plaines has worked with CDBG staff from Arlington Heights, Mount Prospect, Palatine, Schaumburg, Skokie, and

others as we look to establish consistent reporting and procedures. Such collaboration further enables organizations that serve two or more of our communities to efficiently run their programs that receive CDBG funding.

Actions were taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In addition to the aforementioned technical assistance and monitoring activities, Community and Economic Development, Public Health, and Human Services staff members have collaborated and will continue to collaborate and reach out to housing and social services agencies as needed. The public services sub-recipients receive further monitoring when they are new to the program, have new staff, and/or possible discrepancies are found in their quarterly reporting.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The City is committed to making Des Plaines a better place to live, work, and play for all residents, workers, and employers. The activities listed above will enhance this effort for low- and moderate-income residents, households, and neighborhoods, and the community and the region as a whole.

In August 1997, the City of Des Plaines completed the Analysis of Impediments to Fair Housing Choice (AIFH) study. However, the staff has not been able to locate the original copy of the AIFH.

In 2015, the U.S. HUD adopted a new rule (“*AFH Rule*”) requiring entitlements and public housing authorities (Entities”) to produce an Assessment of Fair Housing (“AFH”), which analyzes the local fair housing landscape and sets fair housing priorities and goals. Under the AFH Rule, the next AFH must be submitted by 2020. HUD encourages local Entities to collaborate on a regional AFH to reduce the cost of producing the AFH and to analyze fair housing on a regional scale.

On November 5, 2018, the City adopted Resolution R-195 approving an Intergovernmental Agreement for the Development of the 2020-2025 Regional Assessment of Fair Housing. The City and 16 other Cook County Entities desire to collaborate on the submission of the AFH and designate Cook County as the lead entity. The City signed an intergovernmental collaboration agreement with the County entities setting forth their respective obligations and commitments and acknowledging that Enterprise Community Partners will assist in the production of the AFH for the same.

The AFH is currently in production, and the Enterprise Community Partners are providing technical assistance to develop the AFH and overseeing the participation of other civic organizations. The official HUD deadline to complete the AFH was October 31, 2020. The performance period was a plan to span from November 2018 through March 2022. The AFH is still not completed and that is the reason why the PY2018 Planning and Administration activity (IDIS #798) is and will stay open with amount of \$544.47 (for final invoice) until AFH is completed.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with the requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

All sub-recipients are required to send quarterly reports which are reviewed every quarter by the City's CDBG Administrator, except a home rehabilitation program sub-recipient, which sends a monthly report. The City's CDBG Administrator also monitors all sub-recipients on an annual basis. Also, public facilities and public infrastructure improvement projects involve pre-construction meetings, where CDBG and CDBG-CV-related administration and expectations are explained to the contractor and sub-recipient staff, payroll processing, etc. Finally, public service sub-recipients receive further monitoring when they are new to the program, have new staff, and/or possible discrepancies are found in their quarterly reporting.

Fiscal Monitoring

The City's Finance Department is the fiscal agent for the City. The Finance Department has preventative internal control systems which ensure timely and accurate expenditure of CDBG and CDBG-CV resources. Additionally, the City is audited on an annual basis and CDBG and CDBG-CV funds are included in that audit.

Performance Reporting

The City utilizes HUD's Integrated Disbursement and Information Systems (IDIS) to manage all financial and programmatic information that is generated through its CDBG program of each fiscal year. The CAPER is used to analyze the City's annual activities and programs of the Five-Year Consolidated Plan. The CAPER includes the summary of programmatic accomplishments, resources available, and the status of activities that were undertaken to implement the priority needs established in the Five-Year Plan.

Timeliness

City staff checks its timeliness ratio regularly to ensure that funds are spent promptly. HUD requires a maximum timeliness ratio of 1.5, which equates to having less than 1.5 times the annual entitlement amount of funds available to spend. This year, the City met its timeliness ratio with a rate of 0.79 on August 02, 2021 when checked last time. Staff will continue to monitor the timeliness ratio for compliance with HUD requirements.

MBE/WBE

Annually, the City is required to report on Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). The city's sub-recipients are reaching out to minority and women business enterprises through social media.

Monitoring of Sub-Recipients

The Community Development Department is responsible for creating a contract with its CDBG and CDBG-CV sub-recipients that outlines the procedures necessary for its sub-recipients to meet all compliance provisions required under the applicable program. The sub-recipients are monitored based on specific objectives and performance measures that are outlined in the agreement. The City may utilize two methods to monitor its CDBG and CDBG-CV Sub-Recipients including quarterly status reports and an annual site visit (if determined necessary by staff). Additionally, the City will provide technical assistance to its sub-recipients to ensure that the federal and local requirements are being met.

This year the City did not conduct any monitoring visits due to the coronavirus pandemic. City staff did routinely reach out to sub-recipients to discuss the impacts of the coronavirus on their organization.

HUD Monitoring Visit

HUD conducted an onsite monitoring visit in 2015. HUD reviewed the City records and held discussions with staff regarding the City's policies and procedures in compliance with CDBG and CDBG-CV regulations. City staff was able to satisfy comments from HUD and HUD commended the City on the administration of the CDBG and CDBG-CV Programs.

Citizen Participation Plan 91.105(d); 91.115(d)

Citizen Participation Plan 91.105(d); 91.115(d) – (different heading in IDIS)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports

The City of Des Plaines provides frequent workshops, publishes all required legal advertisements, and conducts at least two public hearings every year. This year we are holding two public hearings. One public hearing occurred on August 2, 2021, in order to adopt the PY2021 Annual Action Plan. A second public hearing was held on December 6, 2021, after the end of the Public Comment Period for the PY2021 CAPER in order to adopt the report.

The City of Des Plaines encourages all interested persons, groups, minorities and organizations to make comments during public comment period and at public hearing. If requested a minimum of five (5) working days prior to the public hearing, the City will attempt to make available foreign language and sign language interpreters for non-English speaking and hearing impaired persons wishing to participate in the public hearing. City will also attempt to accommodate persons with special needs.

A legal notice requesting public input on this CAPER was published on November 3, 2021, in the *Journal and Topics* newspaper. The 15-day comment period began on November 17, 2021, and ended at the City Council meeting on December 6, 2021. The CAPER was published in draft form and made available to the public via the internet at <http://desplaines.org/cdbgplansreports> and in hard copy at City Hall, Community, and Economic Development Department (hours: 8:30 a.m. to 5:00 p.m., Monday-Friday). Written feedback was requested via email, fax, or the United States Postal Service. Following the public hearing, the CDBG PY2020 CAPER was adopted by the City Council. There were no comments on the subject draft by the City or the public.

CR-45 - CDBG 91.520(c)

Specify the nature of and reasons for any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

To date, no changes have been made to the City's regular CDBG program objectives, however, the Coronavirus pandemic has increased needs in the community. As a result, the City and non-profit agencies have had to adapt their methods of service delivery. The approval of CDBG-CV and CDBG-CV3 involved identifying new and expanded needs caused by the Coronavirus. The 2019 Annual Action Plan was amended twice during the program year to allocate CDBG-CV and CDBG-CV3 funds.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT CV AND CV3 FUNDS REPORTING

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, makes \$5 billion available in supplemental Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD) to prevent, prepare for, and respond to the Covid-19 pandemic (CDBG-CV grant). The City Received \$180,767 in the first round and received \$376,164 for the third round of the CARES Act (CDBG-CV3) funding. The City's cumulative amount for all allocation rounds is \$556,931.

On June 1, 2020, the City of Des Plaines (City) amended its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of CDBG-CV Grant funds (\$180,767) and also amended its CDBG Citizen Participation Plan to allow for the expedited amendment process (collectively, the PY2019 City of Des Plaines CARES Act Amendment CV). The whole amount of the \$180,767 was allocated for Public Services Financial Assistance to help Des Plaines' low- and moderate-income households that have been negatively impacted by the Covid-19 pandemic. Funding allows coverage of subsistence payments for the rent/mortgage, and/or utility payments; expenses for the hotel/motel overnight stay during Covid-19 while homeless shelters were closed, and expenses to provide equipment cleaning, and disinfecting supplies necessary to carry out public service during the Covid-19 pandemic. The whole amount of \$180,767 was spent and vouchers were completed into IDIS until January 4, 2021.

Additionally, according to and following the expedited amendment process approved by HUD, on March 15, 2021, the City, for a second time, amended its 2015-2019 Consolidated Plan and PY2019 Annual Action Plan to incorporate the receipt of a third-round (\$376,164) of Coronavirus Response Funds CDBG-CV3 (collectively, the PY2019 City of Des Plaines CARES Act Amendment CV3). This time the City allocated \$100,000 for the *Public Services Assistance* to help Des Plaines low- and moderate-income households that have been negatively impacted by the Covid-19 pandemic. Funding allows coverage of subsistence payments for the rent/mortgage, and/or utility payments. The rest of the third-round funding (\$276,164) was allocated to the City's Economic Development Small Business Assistance Program (EDSBA), which will focus on the immediate financial needs of small businesses with 20 or fewer Full-Time Employees, located within the Des Plaines corporate limits that have been negatively impacted by the Covid-19 pandemic. Grant awards allow coverage of expenses such as employee wages, rent/mortgage utility subsistence payments, workspace and/or equipment modifications due to social distancing, and expenses tied to the purchase of Personal Protective Equipment (PPE). Additionally, funds may be used to reimburse the costs of business interruption caused by required closures and/or limited operations due to the Covid-19 pandemic. The PR-26-CDBG-CV Financial Summary Report is currently showing an amount of \$443,060. The whole amount of \$280,767 planned funding in the PY2020 Annual Action plan was spent on Public Services Assistance to not-for-profit agencies and an amount of \$162,293 was spent from \$276,164 of planned funding for Economic Development Small Business Assistance Program activities.

The City plans to spend the rest of the funds (\$113,871) leftover from the total CARES Act funded amount (\$556,931) in the next few months and will report completion in the PY2021 CAPER.