

2021 ANNUAL ACTION PLAN

City of Des Plaines



PREPARED BY THE CITY OF DES PLAINES
DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT:
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THE PROCESS

AP-05 EXECUTIVE SUMMARY–91.200(C), 91.220(B)

Introduction

The City of Des Plaines is classified as an entitlement community with a population of over 50,000 and receives an annual allocation of Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD).

The City of Des Plaines expects to receive \$318,128 for Program Year (PY) 2021 from HUD. This amount reflects a zero point nine percent (0.9%) increase from PY2020. The annual CDBG budget is determined by HUD through a statutory dual formula that uses several objective measures of community needs that include: extent of poverty, population, housing overcrowding, age of housing, and population growth lag in respect to other metropolitan areas. The City is also planning to reprogram an estimated amount of \$80,000 from the last program year.

There are three essential documents required by HUD from all recipients of the CDBG Program: the Consolidated Plan, the Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). The Consolidated Plan must be submitted every five years and provides a snapshot of the community's current conditions, establishes long-term objectives, strategies, and goals to mitigate the issues identified. The Annual Action Plan allows the community to make annual adjustments to meet both the goals established in the Consolidated Plan or to adapt to newer issues that may arise. At the end of the program year, the CAPER provides the results of the CDBG programs by reporting performance figures referenced in both the Consolidated and Annual Action Plan. The Annual Action Plan and its respective CAPER must be submitted annually.

The Annual Action Plan will serve as the City's budget and formal application for these funds. Also, the City of Des Plaines plans to use 100% of the grant to assist low- and moderate-income households.

Although a member of the Cook County Consortium, the City will continue to receive a direct allocation of CDBG funds from HUD, and the strategies developed for the use of our CDBG funding are specific to the City of Des Plaines.

Des Plaines will continue to plan, draft and approve the Annual Action Plan, CAPER and other required HUD reports. However, certain plans and reports, including Annual Action Plans, need to be submitted to Cook County first, which will then submit them to HUD, along with the plans and documents of other municipalities participating in Cook County's HOME Consortium.

The purpose of the Annual Action Plan is to describe the housing and community development goals that the City plans to address during the program year and how it will utilize its CDBG funds.

The City drafted the PY2021 Annual Action Plan which proposes programs and activities that are to be funded by the CDBG annual budget for the time period of October 1, 2021, to September 30, 2022.

Activities during the second year of the Consolidated Plan will continue to address the priorities and goals established by the Strategic Plan.

Summary of the objectives and outcomes identified in the Plan

The City of Des Plaines identified six community priorities in the Strategic Plan through a needs assessment and public participation:

- 1) Capital Improvements: Preserve Existing Housing Stock
- 2) Capital Improvements: Improve Public Facilities and Public Infrastructure
- 3) Public Services: Provide Financial Assistance for Housing Programs/Services
- 4) Public Services: Provide Financial Assistance for Non-Housing Programs/Services
- 6) Conduct Planning and Administration Activities

The City of Des Plaines' entitlement grant is limited; thus, not all programs will be funded with CDBG funding. In the Consolidated Plan, the City of Des Plaines included programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources.

The Community Needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High-Currently funded (with CDBG funds)
- Medium-Currently funded (with CDBG funds)
- Low-Reliant upon outside support and resources

Evaluation of past performance

The City of Des Plaines has been a recipient of the CDBG funds since 1974. Since the beginning of the program, the City has obtained several million dollars in CDBG funds to address housing and community development needs for low- and moderate-income residents. The City has effectively worked with HUD over the last 40 years of the program's existence and has consistently complied with all of the federal requirements of the program.

Performance measurements have been developed for each program funded through CDBG. Every program has been assigned objectives, outcomes, and indicators. The three objectives are a suitable living environment, decent housing, and creating economic opportunities. The three outcome categories are availability/accessibility, affordability, and sustainability. Accomplishments for all programs are reported in HUD's Integrated Disbursement and Information System (IDIS). At the end of each Program Year, a CAPER is submitted to HUD and posted on the City's website, which identifies the accomplishments and level of progress in meeting the priorities and goals identified in the five-year Consolidated Plan for that respective year.

Summary of Citizen Participation Process and consultation process

The City of Des Plaines PY2021 CDBG Annual Action Plan public comment period began on Wednesday, June 9, 2021, and ended on Monday, July 12, 2021. Notification of this period was published in the *Des Plaines Journal & Topics Newspaper* on June 2, 2021, and also uploaded to the City's website on the same date. During this time, citizens were invited to submit written comments or recommendations to the City. The Public Hearing was held on June 21, 2021, at the City Council meeting to allow the public to present any questions or comments about the Annual Action Plan. Community and Economic Development staff gave a brief review of the CDBG Program and the purpose of the Annual Action Plan. The public comment period closed on July 12, 2021. Staff did not receive any inquiries or suggestions on the final Annual Action Plan. The Annual Action Plan was adopted on August 2, 2021.

Summary of public comments

The public comment period closed on July 12, 2021. No comments, questions, or concerns were received during the public comment period.

Summary of comments or views not accepted and the reasons for not accepting them

N/A

Summary

No comments, questions, or concerns were received during the public comment period.

PR-05 LEAD & RESPONSIBLE AGENCIES-91.200(B)

Agency/entity responsible for preparing/administering the Annual Action Plan

The following are the agencies/entities responsible for preparing the Annual Action Plan and those responsible for the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	DES PLAINES, IL	Community and Economic Development
CDBG Administrator	DES PLAINES, IL	Community and Economic Development

Table 1 – Responsible Agencies

Narrative

The Community and Economic Development Department of the City of Des Plaines is responsible for the preparation of this Consolidated Plan and is the agency responsible for administering the City's CDBG programs.

Annual Action Plan Public Contact Information

City of Des Plaines
Community and Economic Development
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AP-10 CONSULTATION-91.100, 91.200(B), 91.215(I)

Introduction

In order to develop the 2021 Annual Action Plan, the City of Des Plaines' Community Development Department consulted with the following City departments: Public Works and Engineering, Health and Human Services, Economic Development, Police/Social Worker. Additionally, City staff reached out to other agencies such as the Housing Authority of Cook County, Alliance to End Homelessness in Suburban Cook County Continuum of Care, local and regional nonprofit service providers, housing providers, and community residents. In general, the data used for this Annual Action Plan comes from consulted organizations, the United States Census Bureau, and HUD.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(I))

The City of Des Plaines consulted with individuals, residents, government departments, nonprofit organizations, social service agencies, affordable housing providers, and others concerning the development of the Annual Action Plan. The City maintained constant contact with the public, assisted housing providers, governmental health, mental health, and service agencies. Also, focus group meetings served the dual purpose of obtaining information from service organizations and exchanging information and resources between the participating organizations.

The Health and Human Services Division works with other entities regularly regarding housing health, mental health, and services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The City relies on the Alliance to End Homelessness in Suburban Cook County, which is the Continuum of Care coordinator for suburban Cook County, to provide data and expertise regarding the needs of homeless persons and persons at risk of homelessness. The Alliance's most recently adopted strategic plan (A Strategic Plan Forward to End Homelessness: 2019-2022 Strategic Plan, April 2019) was consulted to shape the policies of the Consolidated Plan in regards to homelessness.

The City stays informed of Continuum of Care's activities through emails and minutes of the Association of Homelessness Advocates in the North/Northwest District (AHAND), which is a coordinating entity of the Alliance to End Homelessness in Suburban Cook County and operates in an area that includes Des Plaines. The City also receives input from local social service providers to form the City's strategy that addresses the needs of the homeless and reduces the risk of future homelessness.

Finally, the Community and Economic Development Department works with City agencies, such as the Department of Health and Human Services and the Police Department, to implement programming that addresses homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies, and procedures for the administration of HMIS

The City does not receive Emergency Solutions Grant funds, but the Department works with social service sub-recipients to develop policies and evaluate outcomes of the City's homelessness prevention efforts.

Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies, and other entities

1	Agency/Group/Organization	CITY OF DES PLAINES
	Agency/Group/Organization Type	Other government-Local Grantee Department
	What section of the Plan was addressed by the Consultation?	Annual Goals & Objectives Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Community & Economic Development Department consulted with the City of Des Plaines' Health & Human Services Division and Police Department concerning community needs and services being provided by local nonprofit agencies.
2	Agency/Group/Organization	COOK COUNTY
	Agency/Group/Organization Type	Other government- County
	What section of the Plan was addressed by the Consultation?	Annual Goals & Objectives Projects Other Actions
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City joined the Cook County HOME Consortium on October 1, 2016. As a result, the City terminated its individual 2020-2024 Consolidated Plan and 2021 Annual Action Plan, which was incorporated into Cook County's 2020-2024 Consolidated Plan. The City examined Cook County's "Planning for Progress" and the 2020-2024 Consolidated Plan to ensure that these documents were consistent with the City's goals.
3	Agency/Group/Organization	HOUSING AUTHORITY OF COOK COUNTY
	Agency/Group/Organization Type	Public Housing Authority Services-Housing
	What section of the Plan was addressed by the Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	Checked their plans and activities to develop the needs assessment and other related 2021 Annual Action Plan sections.
4	Agency/Group/Organization	ILLINOIS HOUSING DEVELOPMENT AUTHORITY
	Agency/Group/Organization Type	Housing Services-Housing Other government-State

	What section of the Plan was addressed by the Consultation?	Housing Needs Assessment
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted to provide data/input for relevant 2021 Annual Action Plan sections.
5	Agency/Group/Organization	CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP)
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by the Consultation?	Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted to provide data/input for relevant 2021 Annual Action Plan sections.
6	Agency/Group/Organization	DES PLAINES PARK DISTRICT
	Agency/Group/Organization Type	Other government-Local
	What section of the Plan was addressed by the Consultation?	Goals & objectives Projects
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted to provide data/input for relevant 2021 Annual Action Plan sections. The Park District has been a sub-recipient agency of the City of Des Plaines for the renovation of public parks, and therefore, communication with this agency has been ongoing.
7	Agency/Group/Organization	NORTHWEST COMPASS
	Agency/Group/Organization Type	Nonprofit agency Housing Services-Housing Services-Fair Housing Services-Homeless Services-Employment

	What section of the Plan was addressed by the Consultation?	Goals & objectives Projects
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	`+1-2—2111`2*/- 97
8	Agency/Group/Organization	WINGS
	Agency/Group/Organization Type	Nonprofit agency Housing Services-Housing Services-Victims of Domestic Violence Services-Children Services-Homeless Services-Employment
	What section of the Plan was addressed by the Consultation?	Goals & objectives Projects
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	WINGS provides housing and a wide variety of supportive services to victims of domestic violence and homelessness. The agency has been invited to provide input into the Annual Action Plan through Focus group meetings and its application for CDBG funding. Northwest Compass has been a sub-recipient agency for the City of Des Plaines, and therefore, communication with this agency has been ongoing.
9	Agency/Group/Organization	CENTER OF CONCERN
	Agency/Group/Organization Type	Nonprofit agency Services-Housing Services-Fair Housing Services-Seniors Services-Homeless Services-Employment
	What section of the Plan was addressed by the Consultation?	Goals & objectives Projects
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Center of Concern is a nonprofit social service agency providing services and housing solutions to seniors, the disabled, and others in need, enabling them to live safely and independently. The Center of Concern has been supporting families and strengthening our community for nearly 40 years.

10	Agency/Group/Organization	NORTH WEST HOUSING PARTNERSHIP (NWHP)
	Agency/Group/Organization Type	Nonprofit agency Home Rehabilitation Homes for Sale Affordable Housing
	What section of the Plan was addressed by the Consultation?	Goals & objectives Projects
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The North West Housing Partnership is dedicated to creating and implementing programs to promote economically diverse housing. Through a fiscally responsible and multi-faceted approach, North West Housing Partnership promotes public and private partnerships that create and preserve cost-effective quality housing for Low- and Moderate-Income residents and workers through housing development and renovation, education, and advocacy. The agency has been invited to provide input into the Annual Action Plan through e-mail communications, on-site meetings, and its application for CDBG funding. Northwest Compass has been a sub-recipient agency for the City of Des Plaines, and therefore, communication with this agency has been ongoing.

Table 2 – Agencies, groups, organizations that participated

Identify and Agency Types not consulted and provide a rationale for not consulting

The City operates on an open consultation process. The City maintains a mailing list of persons and agencies that express interest in participating in the Consolidated Plan/Annual Action Plan process. Notices of the availability of grant applications and the public hearing are posted on the City’s website. Some of the individuals and groups that participated in the process are identified above. Others chose not

to participate in the consultation process by not responding to notices. No individuals or agencies were intentionally left out.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Planning for Progress, Cook County’s Consolidated Plan and Comprehensive Economic Development Strategy, 2015-19	Cook County and CMAP	As a municipality within the Greater Cook County, the broad objectives and methods outlined support for more localized objectives for the City of Des Plaines.
City of Des Plaines Comprehensive Plan February 2019	City of Des Plaines	This plan called for the use of CDBG funds to support housing rehab, assistance to renters, and the creation of housing counseling programs.
A Strategic Plan to End Homelessness 2019-2022 Strategic Plan April 2019	Alliance to End Homelessness in Suburban Cook County	The Alliance is a primary resource on homelessness issues in the county, and their goals to lower the risk of homelessness underpin strategies of this Plan.
Apache Park Neighborhood Plan	Des Plaines and CMAP	This plan addresses the goal of reinvigorating one of Des Plaines’ lowest income areas with the highest concentration of ethnic minorities.
The Maturing of Illinois: Getting Communities on Track for an Aging Population, Des Plaines IL	Age Options and Frisbie Senior Center	This plan includes some suggestions on how to best accommodate Des Plaines’ growing elderly population.

Table 3 – Other local/regional/federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City of Des Plaines maintains regular contact with the other CDBG entitlement communities in the northwest suburbs of Chicago and consults with them on how to develop this Consolidated Plan. These communities include the Village of Arlington Heights, Village of Mount Prospect, Village of Palatine, Village of Schaumburg, Village of Skokie, and the Village of Hoffman Estates. These communities have similar needs, CDBG programming, and often fund the same sub-recipients to provide services within their

separate jurisdictions. In the spring of 2016, the communities provided a joint training session for sub-recipients.

Finally, the City coordinated with Cook County regarding the new HOME Consortium, securing additional funding for housing-related issues in Des Plaines and neighboring Cook County municipalities in future years. The outcome from that training session assisted our City and our sub-recipients. Specifically, these communities now use uniform program applications, agreements, and monitoring forms.

Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

Des Plaines' CDBG Citizen Participation Plan outlines the procedures the City will follow to solicit public participation in CDBG planning. A full copy of the City of Des Plaines' Citizen Participation Plan is available upon request from the City.

This Annual Action Plan is published in draft form and made available to the public via the City's website ([Des Plaines - CDBG Plans and Reports](#)) and in hard copy form at the Community Economic Development's office.

The City of Des Plaines PY2021 CDBG Annual Action Plan public comment period began on Wednesday, June 9, 2021, and ended on Monday, July 12, 2021. Notification of this period was published in the *Des Plaines Journal & Topics Newspaper* and also uploaded to the City's website on the same date. During this time, citizens were invited to submit written comments or recommendations to the City.

The Public Hearing was held on June 21, 2021, at the City Council meeting to allow the public to present any questions or comments about the Annual Action Plan. Community and Economic Development staff gave a brief review of the CDBG Program and the purpose of the Annual Action Plan. The public comment period closed on July 12, 2021. Staff did not receive inquiries or suggestions on the final Annual Action Plan. Adoption of the final Annual Action Plan is planned for August 2, 2021. No comments, questions, or concerns were received during the public period.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Not targeted/broad community	A Public Hearing will hold at the City Council, on June 21, 2021			desplaines.org/CDBG
2	Internet outreach	Not targeted/broad community	Notice concerning the availability of CDBG applications, the Public Hearing, and the 30-day Draft Annual Action Plan was posted on the City's website.			desplaines.org/CDBG
3	Newspaper Ad	Not targeted/broad community	The City published a legal notice in the Journal and Topics newspaper concerning the availability of CDBG applications, the Public Hearing, and the 30-day Draft Annual Action Plan was posted on the City's website.	N/A		
4	Focus Group Meetings	Applicants	Focus Group/one pre-application meeting for Public Services was held on May 5, 2021.	N/A		

Table 4 – Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.420(B), 91.220(C) (1,2)

Introduction

The resources tallied in the below table are up to date as of the submission of this Final Plan Document to the Des Plaines City Council on August 2, 2021.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Federal, HUD	Housing, Public Infrastructure, Public Facilities, Public Services, Planning and Admin	318,128	N/A	Approx. \$80,000 additional /Entitlement Fund rollover from prior year	Approx. \$398,128	\$831,024	Assuming annual allocation remains similar, 4 years x \$307,000 + prior year resources =Expected Remainder

Table 1 – Anticipated Resources-Priority Table

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

The City of Des Plaines does not anticipate using federal funds with a matching requirement, and the CDBG entitlement grant does not have a matching requirement.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

As mentioned earlier in the PY2020-2024 Consolidated Plan the three publicly owned parks: Apache Park Eaton Field park and Seminole Park are in neighborhoods that contain a relatively high percentage of minority households, and the parks themselves require improved and new facilities. During the last five years, all three parks were improved through CDBG funding as backup projects. Although subject parks already received funding there is still room for further improvements in mentioned parks if funds will be available in the next five years.

Discussion

The City of Des Plaines has been allocated \$318,128 in CDBG funds for 2021. There are approximately \$80,000 in leftover funds available from PY2020. The City plans to spend all available \$398,128 available for the PY2021.

ANNUAL GOALS AND OBJECTIVES

AP-20 ANNUAL GOALS AND OBJECTIVES– 91.420, 91.220(C)(3) & (E)

PY2021 Goals Summary Information

	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Capital Improvements: Improve Public Facility	2021	2022	Non-Housing Community development	Low-Income Census Block Groups	Improve Public Facilities in Low- and Moderate Income Area	\$72,000 Backup Project	Public Facility Activities other than Low- and Moderate Income Housing Benefit Number of Residents (1638)
2	Capital Improvements: Preserve Existing Housing Stock	2021	2022	Affordable Housing	City Limits of Des Plaines	Ensure Housing is Affordable, Accessible & Sustainable	\$214,803	Homeowner Housing Rehabilitated-Household Housing Unit Number of Household Housing Units (9)
3	Public Services: Provide Financial Assistance for Housing Programs/Activities	2021	2022	Affordable Housing Non-Homeless Special Needs Risk of Homeless	City Limits of Des Plaines	Ensure Housing is Affordable, Accessible & Sustainable Provide Public Services	\$35,000	Homeless Prevention Number of Persons Receiving Public Services (325)
4	Public Services: Provide Financial Assistance for Non-Housing Service	2021	2022	Non-Homeless Special Needs Homeless	City Limits of Des Plaines	Provide Public Services	\$12,700	Public Service Activities Other Than Low- and Moderate Income Housing Benefit/Residents Number of Persons Receiving Public Services (17)
5	Planning and Administration: Conduct Planning and Administration Activities	2021	2022	Planning and Administration	City Limits of Des Plaines	Conduct CDBG Planning & Administration Activities	\$63,625	-

Table 2 – Goals Summary

Goal Descriptions

Capital Improvements: Preserve Existing Housing Stock

Des Plaines will use CDBG funds to assist low-income residents to reduce their housing cost burden by providing counseling, home repairs, and home modifications. City CDBG staff would like to provide affordable, accessible, sustainable housing for our growing elderly low- and moderate-income population. City CDBG staff will partner with the City's Department of Health and Family Services, the Department of Buildings, and our sub-recipient social service agencies to reassess the need for modified and new housing-related programming in future years as we prepare our annual action plans.

Capital Improvements: Improve Public Facilities and Public Infrastructure

Des Plaines will use CDBG to improve park facilities, landscaping, lighting, streets, alleys, sewers, and other infrastructure improvements in low- and moderate-income neighborhoods. City CDBG staff will partner with the Department of Public Works and the Des Plaines Park District, as well as other potential city agencies, to assess new future project viability in low- and moderate-income neighborhoods as we prepare future annual action plans. All the above-mentioned improvements will be completed only as backup projects in case of accumulated unexpended CDBG funds from previous years.

Public Services: Provide Financial Assistance for Housing Programs/Services

Provide Financial Assistance to support social service agencies that provide housing counseling, supportive, and referral services; home-sharing, child and youth services; senior services that enabled them to "age in place"; special needs services; health care services; financial, career, and employment counseling services; interpretation services with multilingual staff; and housing-related services by addressing issues such as homelessness prevention and helping homelessness.

Public Services: Provide Financial Assistance for Non-Housing Programs/Services

Provide Financial Assistance to support social service agencies that provide Non-Housing Programs and public services including but not limited to the counseling, emergency, and transitional housing for runaway youth and abused spouses as limited clientele/presumed benefits

Planning and Administration: Conduct Planning and Administration

Des Plaines will use 20% of its CDBG funds to conduct, administer, and plan its programming. Prepare the five-year Consolidated Plan, the one-year Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER), and administer the CDBG program daily.

AP-35 PROJECTS – 91.420, 91.220(D)

Introduction

The City has found that many of the following projects, introduced via previous Consolidated Plans, still serve an unmet need in our low- and moderate-income communities, and should be continued with the start of our CDBG 2020 Program Year on October 1, 2020. Besides, the City would like to continue to allocate CDBG funds toward new public facility improvements of public parks in low to moderate-income areas as backup projects. Finally, the new 2020-24 Consolidated Plan has identified new areas of need that CDBG funds can be used to address. The City will be pursuing relationships with current sub-recipients to implement programs that address the needs of the Consolidated Plan.

Projects

#	Project Name
1	Public Facility Improvements (as a backup project)
2	North West Housing Partnership: Home Repair Program
3	North West Housing Partnership: Minor Repair (and Home Accessibility Modification Program)
4	City of Des Plaines, CED: Emergency Repair Program
5	Northwest Compass: Housing Counseling Program
6	WINGS, Safe House and Community Based Services Program
7	Center of Concern, Housing Counseling, Resources, and Home Sharing Program
8	Center of Concern, Senior Housing, and Supportive Services Program
9	The Harbour, Emergency Shelter, and Transitional Housing for Homeless Youth Program
10	City of Des Plaines, CED: Planning and Administration

Table 20 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The above programs receive an allocation relative to their rudimentary cost and benefit to the community. For instance, public facilities and infrastructure have quite a high cost compared to other projects, due to the nature of the work being done. However, these projects benefit entire neighborhoods of households, not just households that directly participate in a program. Our housing-related programming receives a relatively high allocation due to the preservation of affordable housing and reducing housing cost burdens being such a fundamental goal of CDBG activity, nationwide and within the Des Plaines Community. The City’s public service programs, unfortunately, face an obstacle in that their funding allocation can only add up to 15% of the 2021 Annual CDBG Allocation (\$318,128), which means Des Plaines CDBG public service programs can receive a maximum of \$47,719 in 2021.

AP-38 PROJECT SUMMARY

Project Summary Information

1	Project Name	Public Facility Improvement Projects Des Plaines Park District: Seminole Park Improvement (as a backup project)
	Target Area	Low- and moderate-income Households throughout Des Plaines
	Goals Supported	Capital Improvements: Improve Public Facilities and Public Infrastructure
	Needs Addressed	Public Facilities in a low- and moderate-income area (see Des Plaines Consolidated Plan 2020-2024)
	Funding	\$72,000 (backup project)
	Description	The amount can range up to \$72,000 for the Public Facility Improvement Program and are available as a “backup project” in order to fulfill CDBG timeliness requirements, should other projects be delayed and not reach completion and invoice status by August 1, 2021, timeliness test. Seminole Park has been identified by the Park District as an existing public facility in a low- and moderate-income area in need. Specifically, improvements will be made to the existing playground. This project is a “backup project” meant to ensure the expedient use of 2021 CDBG funds.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	At least 1638 residents within the aforementioned Low Moderate-Income area (Census Block Group 806600-2) should benefit from the improved facility completed by this project.
	Planned Activities (HUD Eligibility Activity Code)	Parks, Recreational Facilities. This activity will be performed by the Des Plaines Park District. (3F)

2	Project Name	North West Housing Partnership: Home Repair Program
	Target Area	Low- and moderate-income Households throughout Des Plaines
	Goals Supported	Capital Improvements: Preserve Existing Housing Stock
	Needs Addressed	Ensure Housing is Affordable, Accessible & Sustainable
	Funding	\$179,528 (including 15% is NWHP admin costs, the bulk are granted for Low- and Moderate-Income households)
	Description	<p>The City provides single-family homeowner residences with 0% interest, deferred, forgivable loans to correct code violations, and perform large-scale home repairs. Low- and moderate-income homeowners are eligible for 100% of repair costs up to \$24,000.</p> <p>Following the completion of the rehabilitation work, a lien is placed on the property for the total cost of the work; if the homeowner does not transfer the title of the home within ten years of obtaining the loan, the lien lapses. If the title is transferred within ten years, the homeowner is required to repay the loan principal in one lump sum payment. No interest charged.</p> <p>A lead inspection is carried out before the performance of any work and is included in this budget as part of the delivery cost. HUD requires all homes receiving federal funds for housing rehabilitation assistance to undergo a lead paint inspection and risk assessment. Properties that are determined to have significant lead-based paint hazards may also be required to undergo a clearance inspection following completion of the rehabilitation work.</p>
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	Six (6) Low- and Moderate-Income homeowners will benefit from this activity. However, if the initial households do not require the maximum grant amount to complete this activity, more households can participate in this program. Also, additional households can participate if prior and current year money is not spent on infrastructure Improvement backup projects.
	Planned Activities (HUD Eligibility Activity Code)	Rehabilitation of privately owned, single-unit homes, Rehab-Administration. (14A & 14H)

3	Project Name	North West Housing Partnership: Minor Repair (and Home Accessibility Modification) Program
	Target Area	Low- and moderate-income Households throughout Des Plaines
	Goals Supported	Capital Improvements: Preserve Existing Housing Stock
	Needs Addressed	Ensure Housing is Affordable, Accessible & Sustainable
	Funding	\$29,275 (including 15% of the funding allocation will be given to Northwest Housing Partnership to cover administration costs)
	Description	<p>The Minor Repair Program offers Low- and Moderate-Income households up to \$8,000 to address minor repair issues in the home that do not cause immediate public safety concerns and therefore would not qualify for the Emergency Repair Program. Also, this program will be marked towards the Low- and moderate-income elderly population as well as Low- and Moderate-Income disabled populations of Des Plaines to perform accessibility modifications in these households to support “aging in place.”</p> <p>Following the completion of the rehabilitation work, a lien is placed on the property for the total cost of the work; if the homeowner does not transfer the title to the home within three (3) years of obtaining the loan, the lien lapses. If the title transfers within three (3) years, the homeowner is required to repay the loan principal in one lump sum payment. No interest charged.</p> <p>In some instances, a lead inspection will be performed before work is performed and it is included in this budget as a delivery cost.</p>
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	Des Plaines plans to serve at least three (3) Low- and Moderate-Income households with the proposed activity. These households may consist of elderly and disabled persons, but CDBG income eligibility verification procedures will be required. Also, if the initial households do not require the maximum \$8,000 grant to complete this activity, more households can participate in this program.
	Planned Activities (HUD Eligibility Activity Code)	Rehabilitation of privately owned, single-family homes and Rehab-Administration. An emphasis will be placed on accessibility modifications, such as ramps and grab bars. (14A)

4	Project Name	City of Des Plaines, CED: Emergency Repair Program (as needed)
	Target Area	Low- and moderate-income households throughout Des Plaines
	Goals Supported	Capital Improvements: Preserve Existing Housing Stock
	Needs Addressed	Ensure Housing is Affordable, Accessible & Sustainable
	Funding	\$6,000
	Description	The Emergency Repair Program will provide grants of up to \$2,500 to eligible low- and moderate-income City of Des Plaines homeowners for emergency repairs. This must be an emergency requiring immediate work (therefore circumventing the HUD requirement that three contractor bids be proposed, as in most CDBG housing rehab projects). Assistance will be provided in the form of a grant with no repayment required.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	Two (2) Low- and moderate-income households will benefit from the proposed activity if needed. However, if the initial households do not require the maximum \$3,000 grant to complete this activity, more households can participate in this program.
	Planned Activities (HUD Eligibility Activity Code)	Emergency Repair Program. An emergency is defined as “actions immediately necessary to safeguard against imminent danger to human life, health or safety, or to protect property from further structural damage (such as when a property has been damaged by a natural disaster, fire, or structural collapse)”. This program is administered by the City of Des Plaines. (14A)

5	Project Name	Northwest Compass, Inc.: Housing Counseling Program
	Target Area	Low- and moderate-income households throughout Des Plaines
	Goals Supported	Public Services: Financial Assistance for Housing Public Programs/Services
	Needs Addressed	Ensure Housing is Affordable, Accessible & Sustainable Provide Public Services
	Funding	\$15,000
	Description	The Housing Counseling Program offers Low- and Moderate-Income residents free comprehensive counseling on Low- and Moderate-Income issues. The program's long-term objectives are to eliminate housing discrimination, prevent homelessness, and ensure equal access to standard, affordable housing for all residents, regardless of race, creed, religion, national origin, age, disability, or income level.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	200 low- and moderate-income Des Plaines residents will benefit from this activity.
	Planned Activities (HUD Eligibility Activity Code)	One-on-one counseling and advice for a tenant and landlord mediation, and fair housing information, quarterly First Time Home Buyers Seminars, and ongoing reverse mortgage, budget, and financial counseling. The housing staff typically conducts 30, 60, and 90 days follow-up reviews to ensure households continue to be stabilized (05U & 05J).

6	Project Name	Women in Need Growing Stronger (WINGS): Safe House Emergency Shelter (Domestic Violence) Program
	Target Area	Low- and moderate-income households throughout Des Plaines
	Goals Supported	Public Service: Financial Assistance for Non-Housing Public Programs/Services
	Needs Addressed	Provide Public Services
	Funding	\$ 6,700
	Description	The goal of the Safe House Emergency Shelter Program is to reduce homelessness by assisting victims, and their children, of domestic violence. Victims and their children who seek shelter through the Safe House are fleeing violence in their homes and are therefore homeless. To participate, the family must currently be homeless or at immediate risk of homelessness and must agree to adhere to the goals and requirements of the program.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	10 Des Plaines women or women and children at risk of homelessness will benefit from this activity.
Planned Activities (HUD Eligibility Activity Code)	<ul style="list-style-type: none"> ○ To provide up to 90 days of emergency shelter combined with supportive services that include, but are not limited to: daily needs (food, clothing), case management, advocacy for employment, education, and legal, therapeutic counseling (group, family, individual, child). ○ To provide counseling, safety planning, advocacy to individuals in the community who are not prepared to leave their domestic violence situation but require assistance in collecting the resources and information so they may leave as easily as possible. These services are delivered within community centers so the victim may seek assistance without drawing attention to themselves by their abuser. (5G) 	

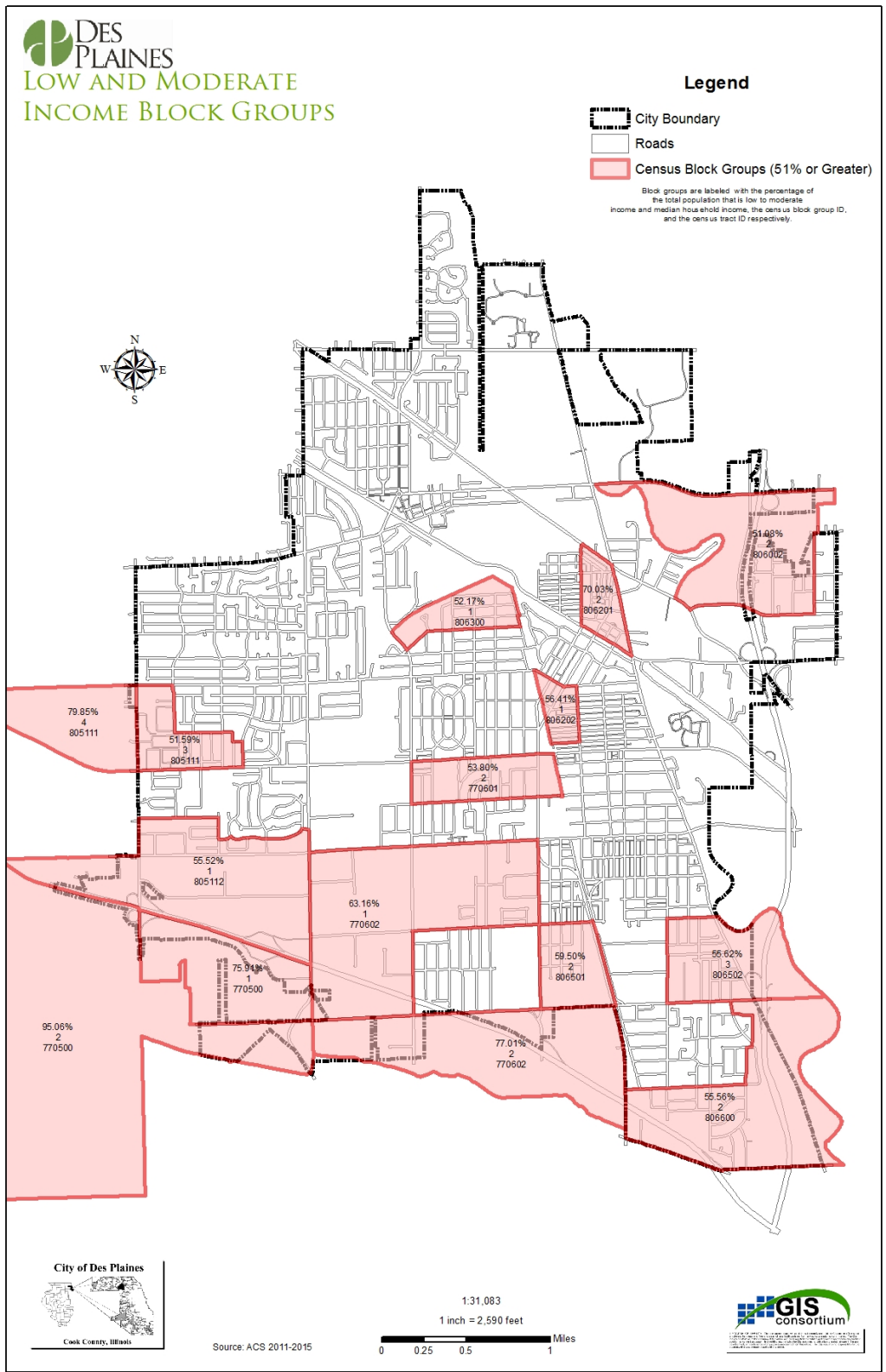
7	Project Name	Center of Concern: Homeless Prevention, Housing Counseling, Resources, and Home Sharing
	Target Area	Low- and moderate-income households throughout Des Plaines.
	Goals Supported	Public Services: Financial Assistance for Housing Public Programs/Services
	Needs Addressed	Ensure Housing is Affordable, Accessible & Sustainable Provide Public Services
	Funding	\$9,000
	Description	The Center of Concern Homeless Prevention Program will provide in-depth case management counseling of individuals at risk of homelessness, with an emphasis placed on seniors at risk of homelessness. The case manager helps clients address the issues that are responsible for their financial difficulties and develops a plan to stabilize their situation.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	55 Des Plaines residents at risk of homelessness will benefit from this activity
	Planned Activities (HUD Eligibility Activity Code)	Services provided by the case manager may include assisting the client with legal services, employment/budget counseling, and referrals to other agencies. Often, case management clients have sought or been referred for housing assistance from the sub-recipient and other agencies. Direct financial assistance is utilized from other state and federal program sources for rental, utility, and security deposit assistance. (05U)

8	Project Name	Center of Concern: Senior Housing and Supporting Services
	Target Area	Homeless or those at risk of homelessness throughout Des Plaines
	Goals Supported	Public Services: Financial Assistance for Housing Public Programs/Services
	Needs Addressed	Ensure Housing is Affordable, Accessible & Sustainable Provide Public Services
	Funding	\$11,000
	Description	Housing Options and Counseling, Home Sharing, Homelessness Prevention, and Housing Supportive Services (Friendly visits, telephone reassurance, and geriatric counseling) with an emphasis placed on assisting seniors, but not limited to seniors.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	70 Des Plaines low- and moderate-income senior residents at risk of homelessness will benefit from this activity.
	Planned Activities (HUD Eligibility Activity Code)	More than crisis intervention, the Center of Concern helps seniors retain/maintain and increase their financial and daily independence by providing housing options and services to provide housing stability and to prevent homelessness. Case Managers help seniors reduce living expenses, maintain a basic standard of living, and enable them to continue living in their local community. The program serves senior residents over the age of 62 living within the City of Des Plaines and of which 51% are of low- and moderate-income (05A, 05U & 05H).

9	Project Name	The Harbour, Inc: Emergency Shelter & Transitional Housing for Homeless Youth Program
	Target Area	Homeless youth or youth at risk of homelessness throughout Des Plaines
	Goals Supported	Provide Public Service: Financial Assistance for Non-Housing Public Programs/Services
	Needs Addressed	Provide Public Services
	Funding	\$6,000
	Description	To provide safe and transitional housing for youth ages 12-21. The goal of the program is to provide comprehensive services to homeless youth in the form of short-term housing, transitional living, and supportive services. The staff works with the young person and their families to stabilize their circumstances and to ensure that they receive the necessary assistance. Services are aimed at placement in a safe and stable living situation and eventually reuniting the participants with their families.
	Target Date	September 30, 2022
Estimate the number/type of households that will benefit from the proposed activity	7 Des Plaines youth at risk of homelessness will benefit from this activity. Although The Harbour has recently closed one group transitional housing site in a corporate Des Plaines, utilization is expected to be maintained through increased outreach efforts and locating apartment-based housing for youth who are Des Plaines residents. While The Harbour serves a relatively low number of Des Plaines clients annually, days of care (and overall expense) are high due to the long-term nature of the transitional housing component.	
Planned Activities (HUD Eligibility Activity Code)	<p><i>The Safe Harbour Emergency Shelter:</i> Intervenes at the start of homelessness and provides short-term housing, crisis intervention, and case management for homeless and runaway female and transgender youth ages 12-21. The goal of this program is to ensure that homeless youth are safe, can continue their education, and are discharged to a safe and stable environment, preferably home.</p> <p><i>The Youth in Transition:</i> Provides up to 18 months of transitional housing to youth ages 16-23 via both supervised groups living and scattered-site apartments with a declining rent subsidy.</p> <p><i>The Harbour's Successful Teens/Effective Parents (STEPs):</i> Provides up to 18 months of transitional housing via scattered-site apartments with a declining rent subsidy to pregnant and parenting youth.</p> <p>(05D)</p>	

10	Project Name	Planning and Administration
	Target Area	City of Des Plaines
	Goals Supported	Planning and Administration: Conduct CDBG Planning and Administration
	Needs Addressed	Conduct CDBG Planning and Administration Activities
	Funding	\$63,625
	Description	Max. 20% of the CDBG annual allocation is used by the City to fund the administration of the whole program.
	Target Date	September 30, 2022
	Estimate the number/type of households that will benefit from the proposed activity	All households that benefit from CDBG activities are supported by Administration.
	Planned Activities (HUD Eligibility Activity Code)	Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation (21A).

AP-50 GEOGRAPHIC DISTRIBUTION – 91.420, 91.220(F)



Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Historically, the City of Des Plaines used CDBG dollars to fund Public Facility and Public Infrastructure Improvements, which were distributed on a geographic basis. Specifically, the Seminole Playground Improvement, the Infrastructure Improvement Program-Apache Neighborhood Street Lighting, and ADA Sidewalk Compliance Intersections Re-Construction Project benefited a more immediate geographical area, as opposed to the public service and homeless programs the Des Plaines CDBG program runs, which operate on a case-by-case basis.

The aforementioned geographical areas can be seen on the above map with the Facility or Infrastructure Improvement Program projects were taking place within any of the 13 low- and moderate-income areas (Census Block Groups filled in red), based on discussions of need between the City CDBG staff and the Department of Public Works and Engineering.

Geographic Distribution

Target Area	Percentage of Funds Current funding (\$318,128)
The City of Des Plaines/low- and moderate-income Census Block Groups	0%

Table 4a - Geographic Distribution

The rationale for the priorities for allocating investments geographically

Target Area	Percentage of Funds Total 2021 CDBG balance (\$398,128)
The City of Des Plaines/low- and moderate-income Census Block Groups	18% (\$72,000)

Table 4b – Rationale for priorities for allocating investments geographically

Discussion

All Des Plaines Public Facility and Public Infrastructure CDBG projects take place within a census block that contains at least 41.26% low- and moderate-income households. These census blocks are referred to as ‘Low- and moderate-income Areas.’ Therefore, the physical improvement will benefit many low- and moderate-income individuals that live nearby. For PY2021, the staff is planning to use leftover funding (approximately \$80,000) to improve a couple of public facilities as a backup project for this period.

AP-75 BARRIERS TO AFFORDABLE HOUSING– 91.420, 91.220(J)

Introduction

Compared to neighboring communities, and much of the metropolitan region, Des Plaines boasts a reasonable supply of relatively affordable housing. However, there are realities and policies in place in Des Plaines that may potentially be an impediment to affordable housing:

Cost of Land - Des Plaines is a built-out community, and as there is little vacant land to develop, housing costs are driven up by higher land costs.

Zoning and Code Requirements - Des Plaines requires minimum lot widths and setbacks that decrease the amount of single-family housing units that can be built within a certain amount of space, therefore causing them to be less affordable. Overall, the zoning code in Des Plaines has encouraged an urban fabric that consists mainly of single-family homes on large lots, which promotes higher-priced housing due to fewer units being available. Despite these barriers, however, the zoning and code requirements of Des Plaines are less strict than its neighbors.

Institutional - Des Plaines lacks City staff dedicated solely to the provision of affordable and publicly subsidized housing, instead of relying on the Housing Authority of Cook County to oversee federally assisted housing in the City by managing the Henrich Homes and overseeing Housing Choice voucher recipients.

Finally, proposals to incorporate affordable housing units into new multi-family residential developments run the risk of being met with opposition by residents who may associate affordable units with an undesirable element.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees, growth limitations, and policies affecting the return on residential investment

The City of Des Plaines joined the regional HOME Consortium a few years ago, partnering with Cook County, and opening up an additional federal revenue stream for affordable housing. This increases Cook County's HOME allocation by figuring Des Plaines' population into the formula and allows the County to invest HOME funds in Des Plaines to increase the affordable housing stock. Also, the City of Des Plaines regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees, growth limitation, and policies affecting residential return on investment.

Many of the nonprofit agencies in the City also work to remove barriers to affordable housing by providing financial assistance, housing counseling, and information on other housing-related issues.

Discussion

The City staff will continue to monitor and evaluate barriers to affordable housing in Des Plaines.

AP-85 OTHER ACTIONS – 91.420, 91.220(K)

Introduction

The following are actions that will be undertaken by the City of Des Plaines to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structure, and enhance the coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to addressing underserved needs is insufficient funding. HUD allows entitlement communities to use a maximum of 15% of CDBG Entitlement funds, plus 15% of the previous year's program income, for public service programs. Currently, the City uses close to the maximum amount allowed. The sub-recipients provide invaluable services and activities for the low- and moderate-income residents of Des Plaines. Therefore, the City will continue to monitor sub-recipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the City of Des Plaines community.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The City's CDBG Home Repair Program, Minor Home Program, and Emergency Repair Program alleviate some of the obstacles to affordable housing by providing financial assistance to eligible low- and moderate-income residents of Des Plaines to rehabilitate and fix their homes.

Another obstacle to the delivery of services is the identification of populations and individuals who might be in need and eligible for assistance, such as the Home Repair Program, Minor Repair Program, or Emergency Repair Program. The City's Human Services Department will continue to provide information to residents and businesses to ensure the population is aware of all services available by the City, other units of government, and social service organizations.

Actions planned to foster and maintain affordable housing

During the program year, the City will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and encourage public housing improvements and resident initiatives:

- Home Repair Program
- Minor Repair Program
- Emergency Repair Program
- Housing Counseling Program
- Homeless Prevention, Housing Counseling, Recourses, and Home Sharing Program
- Seniors Housing and Supportive Services Program
- Emergency Shelter and Transitional Housing for Homeless Youth

- o Safe House and Community Based Services

Community and Economic Development staff will continue to research and investigate alternative sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs.

The City will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the City, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single and elderly.

Code enforcement staff will continue to uncover unsafe and unsanitary conditions. The Home Repair Program, Minor Repair Program, and Emergency Repair Program will be available to income-eligible households to improve their properties.

The Community and Development Department and Health and Human Services staff will work throughout the community to improve housing and living environments.

Actions planned to reduce lead-based paint hazards

The City is aware of the health risks, especially to children, that exists in its older homes due to the presence of lead-based paint. The City and North West Housing Partnership (who is the sub-recipient for the Home Repair Program and Minor Repair Program), comply with HUD's lead-based paint regulations concerning housing programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

Actions planned to reduce the number of poverty-level families

The City will continue to coordinate efforts and assist households with income below the poverty line with other agencies providing services to this population. The City will provide CDBG funding for programs that assist poverty-level families.

The public services partially funded by the City of Des Plaines CDBG will reduce the number of poverty-level families by providing counseling, financial support, and referral services to families in need.

Actions planned to develop an institutional structure

A key benefit of joining the Cook County HOME Consortium is strengthening institutional cooperation between the County and the City of Des Plaines.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Des Plaines CDBG staff learned a great deal about our situation in the City from the focus group meeting that involved City Departments and sub-recipient social service agencies. This year, the City held one focus group meeting, with the City's current sub-recipients. The meeting was held on May 5, 2021. Discussions and conclusions at the meeting aforementioned were used as the base planning funding of

programs for PY2021.

Also, these partner Departments and agencies are available for one-on-one consultation as needed to help strengthen the actions the City takes to alleviate low- and moderate-income household challenges.

During the PY2021, the City will enhance coordination between public and private housing and social service agencies through the Citizen Participation Plan that encourages all interested parties to share in the planning Annual Action Plan process. The City will continue to work with nonprofit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities.

Discussion

The City recognizes that enhancing the institutional structure provides efficiencies in service that are a benefit to its residents. The various departments of the City will seek to maximize coordination with public and private housing and service providers to meet the needs of the community.

The City of Des Plaines has the primary responsibility of monitoring activities under the City's Annual Action Plan. The Community Development staff will maintain records on the progress toward meeting the goals of the Annual Action Plan and compliance with statutory and regulatory requirements. Annual accomplishments will be compared to annual goals and will be reported in the PY2020 Consolidated Annual Performance and Evaluation Report.

On February 18, 2016, the network of northwest suburban entitlement grantees (i.e. Arlington Heights, Des Plaines, Mount Prospect, Palatine, Schaumburg, and Skokie) organized and presented a sub-recipient training workshop for their collective sub-recipients. These communities also developed a common CDBG grant application and monitoring form for public services. They also met together with HUD on March 17, 2016, to receive training and strengthen their CDBG program. These tools were already used during PY2017, PY2018, PY2019, 2020 and will be used when monitoring sub-recipients in the future for PY2021.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.420, 91.220(L) (1,2,4)

Introduction:

CDBG staff is responsible for ensuring compliance with all program-specific requirements, as well as for program monitoring and reporting. Also, the staff ensures that federal cross-cutting requirements, including the OMNI Circular, Davis-Bacon and Related Acts, Uniform Relocation Act, and Section 3, are met.

Community Development Block Grant Program (CDBG) - Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following information identifies program income over \$25,000 that is available for use that is included in projects to be carried out if applicable.

1. The total amount of program income that will have received before the start of the next program year and that has not yet been reprogrammed \$0.00
2. The number of proceedings from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan \$0.00
3. The number of surplus funds from urban renewal settlements \$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan \$0.00
5. The amount of income from float-funded activities \$0.00

Total Program Income: \$0.00

Other CDBG Requirements

1. The number of urgent need activities

Discussion:

The City is planning to use 100% of CDBG funds for activities that benefit persons of low- and moderate-income.